

**MUNICIPALITY OF JASPER
COMMITTEE-OF-THE-WHOLE MEETING**

DATE: Tuesday, January 13, 2015
PLACE: **ESB meeting room**
TIME: 9:30 a.m.

A G E N D A

- 1.0 Call to Order

- 2.0 Additions to Agenda

- 3.0 Approval of Agenda
 - 3.1 January 13, 2015

- 4.0 Approval of Minutes
 - 4.1 December 23, 2014 attachment

- 5.0 Business Arising

- 6.0 Budget
 - 6.1 Capital Budget discussion
 - 6.2 Fire Truck purchase to be presented at mtg

- 7.0 Brief Updates
 - 7.1 Council Representation on Various Boards, Upcoming Meetings

- 8.0 Correspondence for Consideration
 - 8.1 Jasper Rodeo Request attachment

- 9.0 Upcoming Events
 - 9.1 January 13 – Chamber meeting 8 am Jasper Inn
 - January 17 to February 1, Jasper in January
 - January 22 – Community Futures Meeting
 - January 28-30 – WinterCities Shake Up, Edmonton – Mayor to attend

- 10.0 Adjournment

Agenda Item: 3.1

Committee of the Whole Meeting
Tuesday, December 23, 2014
Emergency Services Building Meeting Room

Present Richard Ireland, Vonna Arsenault, Dwain Wacko, Helen Kelleher-Empey, Rico Damota, Brian Nesbitt, Mark Fercho, Christine Nadon, Greg Van Tighem

Absent Gilbert Wall

Call to Order Mayor Ireland called the meeting to order at 9:32 a.m.

Additions & Approval of Agenda 6.4 Museum and Library Funding – Councillor Arsenault
6.5 Budget – Councillor Nesbitt
6.6 Maligne Valley Access Restriction – Councillor Wacko
9.0 In Camera Session – Mayor Ireland

MOTION by Councillor Nesbitt to approve today’s agenda as amended.
CARRIED

Approval of Minutes MOTION by Councillor Nesbitt to approve the minutes of the December 9, 2014 committee meeting as presented. CARRIED

Business Arising In response to a question from Councillor Nesbitt, Mr. Fercho indicated that the office closure pilot was well received by staff, as it allowed them to take time off over the holidays. Feedback from users will be gathered in the new year to determine what impact the closures had on them.

Councillor Damota received positive comments following the publication of the library project schedule, and commended Mr. Fercho for his work on the project.

Brief Updates Councillors discussed their role as Council representatives on various boards and committees. Mayor Ireland encouraged Councillors to bring forward topics of interest to committee meetings for discussion, as required. Councillors agreed to forward known committee and board meeting dates to Mrs. Cahill for inclusion in a calendar of upcoming board and committee meetings.

Council Representation on Boards

MoU Jasper Dispatch Chief Van Tighem presented the Memorandum of Understanding for review and discussion. Council will be requested to formally approve the document at the January 6 regular meeting. Mayor Ireland suggested that Administration review the bylaws and policies outlining signing authorities for the Municipality and bring them forward for review and discussion at an upcoming Committee-of-the-Whole meeting.

Recess Mayor Ireland called a recess from 10:19 to 10:27 a.m.

Fire Truck Purchase Fire Chief Van Tighem presented background information on how the Fire Department acquired assets in the past and the current need to replace Engine 2, as planned through the department’s capital asset replacement schedule. Funds for purchasing a

new truck are in reserves, and some funding from Improvement District 12 is available. It is imperative that the Municipality of Jasper purchase a new truck to maintain safety standards for community fire protection and for the safety of our firefighters. A request for decision will be brought to Council at the January 20, 2015 meeting.

Museum and Library Funding Councillor Arsenault sought clarifications on the Municipality's funding and support obligations towards the library and the museum. Municipal Council has the authority to create a Library Board through a municipal bylaw, and has the ability to control, in part or in whole, the operating budget prepared by the board. While Council has no such authority in the museum's operations, it does have an obligation, along with Parks Canada, to preserve the integrity of the archives.

Over the years, Council has requested business and sustainability plans from the museum to ensure municipal funding was used towards a sustainable future for the organization. Council has not received any formal request or presentation from museum representatives for the 2015 budget cycle.

Budget Councillor Nesbitt finds receiving the capital and operating budgets together beneficial, allowing for opportunities to review which sources of funding are used for what purpose, and explore possibilities for funding reallocations. Mayor Ireland suggested that Councillors start drafting motions for any changes to specific items in the operating budget, which Council will approve, reject or amend at the January 6 regular meeting.

Maligne Valley Access Restriction Councillor Wacko expressed concerns with the tardiness of the access restrictions announcement. Council discussed the representation of municipal interests in the backgrounder document distributed with the announcement.

Mountain Pine Beetle Council received, for information, a letter from West Fraser Mills on the Mountain Pine Beetle Epidemic.

In Camera Session Council moved to an in-camera session at 12:05 a.m.

Council reverted to an open meeting at 12:16 pm

Adjournment MOTION by Councillor Kelleher-Empey to adjourn the meeting at 12:16 p.m.

CARRIED

CAPITAL BUDGETS AND PROJECTS 2014 - STATUS UPDATE

PROJECT DESCRIPTION						
	FUNDING					
Carry forward fom 2013	Budget	Grant	Restricted	Balance		STATUS
Caribou Creek Sidewalks	405,000	313,410		91,590	FGTG/BMTG/cost increased	in progress
Completion of Library/Culture Centre	1,300,000	235,854		1,064,146	Balance of assigned budget Projected overrun	carry forward
Garbage Bins	60,000			60,000	Restricted	in progress
Loan payment for Rec Center Year 4 of 5	220,000	110,000	110,000	0	MSI Capital/Rec	completed
Carry forward	1,985,000	659,264	110,000	1,215,736		
New Projects 2014	Budget	Grant	Restricted	Balance		STATUS
Wayfinding signage	290,000			290,000	Grant ID 12	carry forward
Recreation recap						
Computers	4,000		4,000	0		completed
Main pool tank finish	57,000		56,725	275		completed
Hot water upgrade arena	50,000		3,364	46,636		carry forward \$50,000
Aquatic siding	30,000		25,044	4,956		completed
Kitchen fridge	6,500			6,500		carry forward \$6,500
Zamboni gas hookup	35,000			35,000		carry forward \$35,000
Sound System MPH	50,000	21,413	18,087	10,500		completed
Convection Oven	7,000	3,867	3,867	-734		completed
Emergency Services Recap					Restricted	
Air Compressor	30,000		29,350	650		completed
Roof Repairs	65,000		40,455	24,545		carry forward
800 Block Connaught Laneway	700,000	527,099		172,901	FGTG/BMTG/ cost decreased	in progress
Colin/Bonhomme/Balsam	125,000	33,429		91,571	MSI Capital	in progress
Jasper Hospital - Fire Hall Water Loop	70,000	2,736		67,264	Grant FGTG	in progress
Operational Services Mobile Equipment	260,000			260,000	Restricted	carry forward
JWWTP paving	115,000		1,938	113,062	Restricted	to be completed

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Utilities Mobile Equipment	200,000			200,000 Restricted	carry forward
Water Line Value Actuator	57,000			57,000 Restricted	carry forward/ may be comp
JWWTP Capital	141,382	156,889		-15,507 Restricted	to be updated in Mid October
Garbage bin replacements	60,000			60,000 Restricted	in progress
Sidewalks and parking pavement - Library/Cultural Centre	200,000			200,000 FGTC/BMTG	delayed/ budget in 2016
Administration - Server	20,000	18,379		1,621 Restricted	Phase 1
New Projects	2,572,882	878,544	358,098	1,336,240	
Total	4,557,882	1,537,808	468,098	2,551,976	

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SUMMITTED PROJECTS 2015

Project Description	Budget	Grant	Restricted	Funding
Loan payment for Rec Center Year 5 of 5	220,000	110,000	110,000	MSI Capital/Rec Operating
Recreation recap				
Computer Upgrades	4,000		4,000	Restricted
Automatic door openers	13,000		13,000	Restricted
Fire protection system	10,000		10,000	Restricted
Zamboni	165,000		165,000	Restricted
Daycare flooring	25,000		25,000	Restricted
Chiller gaskets arena	25,000		25,000	Restricted
Playground Equipment	10,000		10,000	Restricted
Roof top unit - courts	70,000		70,000	Restricted
Heat Exchangers Arena	15,000		15,000	Restricted
Assessment of Recreation facilities	60,000		60,000	Restricted
Water filtration	30,000		30,000	Restricted
Washroom cubicles	56,000		56,000	Restricted
Emergency services				
Fire Engine, (Engine 2 replacement) (shared/ID 12)??	500,000	100,000	400,000	Restricted, Grant ID 12
ESB - Major Building Maintenance	65,000		65,000	Restricted
Fire-Recapitalization-Station Uniforms	7,500		7,500	Restricted
Turn Out Gear PPE X 5	12,500		12,500	Restricted
Radios, (AFRRS) X 5	7,500		7,500	Restricted
Thermal Imaging Camera	7,500		7,500	Restricted
Administration				
Server upgrades	50,000		50,000	Restricted
Review of tele communications system	10,000		10,000	Restricted
Reorganization of offices	10,000		10,000	Restricted
Operations				
Mobile Equipment				
Pickup trucks for water	90,000		90,000	Restricted
Pickup trucks for grounds	40,000		40,000	Restricted
Grader	300,000	300,000		MSI*
Garbage bin replacements	60,000	60,000		MSI*
JWWTP	177,000		177,000	Restricted
Colin Bonhomme Phase 1	150,000	150,000		MSI/FGTG*
Central Business Signage Phase 1	15,000		15,000	Restricted
Miette Geikie Intersection improvement	150,000	150,000		FGTG*
Frost Probe (2)	10,000		10,000	Restricted
Dark Sky Preserve - development initiative	10,000		10,000	Restricted
Exchange lands conduit	20,000		20,000	Restricted
	2,395,000	870,000	1,525,000	

2016 - Tentative Proposals

PROJECT DESCRIPTION	Budget	Grant	Restricted	Funding
Administration capital - computers	40,000		40,000	Restricted
Recreation recap	400,000		400,000	Restricted
Emergency Services Recap	25,000		25,000	Restricted
Mobile Equipment	200,000		200,000	Restricted
Utilities Mobile Equipment	200,000		200,000	Restricted
Utilities Routine Maintenance	100,000		100,000	Restricted
Garbage bins replacements	60,000		60,000	Restricted
Library Landscaping	300,000	300,000		MSI Capital*
Colin/Bonhomme	1,700,000	1,700,000		MSI Capital*
Total	3,025,000	2,000,000	1,025,000	

2017 - Tentative Proposals

PROJECT DESCRIPTION	Budget	Grant	Restricted	Funding
Administration capital - computers	40,000		40,000	Restricted
Recreation recap	300,000		300,000	Restricted
Emergency Services Recap	25,000		25,000	Restricted
Mobile Equipment	150,000		150,000	Restricted
Utilities Mobile Equipment	100,000		100,000	Restricted
Utilities Routine Maintenance	100,000		100,000	Restricted
Garbage bins replacements	60,000		60,000	Restricted
Colin/Bonhomme/Streets	1,700,000	1,700,000		MSI Capital*
Total	2,475,000	1,700,000	775,000	

* MSI Capital: This is the major funding Grant from the Province of Alberta. The full title is the Municipal Sustainability Initiative. In 2014 the Basic Municipal Transportation Grant was included in this amount allocated to Municipalities

* FGTG: This grant is the Federal Gas Tax Grant and is provided by the Federal Government. It is a redistribution of taxes collected on fuel sales throughout Canada.

The Jasper Heritage Rodeo Association
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January 5, 2015

To: Jasper Municipal Council

On behalf of the Jasper Heritage Rodeo Association, we request Council consider an amount to be included within its 2015 operating budget as a grant to help the Association prepare for the presentation of a heritage rodeo in the summer of 2015. We continue to work with Parks Canada to identify an outdoor venue optimum from their perspective and from ours., but will require capital funding to properly prepare whatever site is selected. We request that we be considered for a grant of approximately \$10,000.

We thank you for your consideration.

Gail Lonsberry
lonso@telus.net
780-852-3788

Agenda Item: 8.1

Let's rodeo ... !

The Jasper Heritage Rodeo Association is now planning our 23rd annual professional rodeo in August of 2015. This year, it will be a new outdoor venue. We are presently working with Parks Canada to select an optimum site from their perspective and from ours. The policies of both the Canadian National Parks and the Canadian Professional Rodeo Association will be respected. It is our responsibility to uphold these standards as we move to an outdoor venue.

The sport of rodeo grew out of routine practices in the working cowboy's day. In Jasper National Park, it also derives from the pack-horse trains which opened the west during early exploration and the fur trade era, the survey parties for the routing of railways across western Canada, early ventures of outfitters, mountain climbers, surveyors, geologists, biologists and the first tourists into the Rocky Mountains, until today, it is recognized as a national sport.

Rodeo first came to Jasper in 1925 as an informal competition among horse handlers, established by the Jasper Horseman's Association and held at Henry House Flats. It was continued under the auspices of the Jasper Rodeo and Turf Club, founded in 1929, and held outdoors at what is now Whistler Campground (Marmot Meadows) from 1929-1968, starting under the direction of Sir Henry Thornton, then President of Canadian National Railways, followed by Jack Brewster, Ed Neighbour and Gene Merrill, all outfitters by trade. All contestants were amateurs and members of the Foothills Cowboy Association. Post-war reorganization was assisted by a grant in 1951 from the Canadian Federal Government. At this time, the Jasper Rodeo included many non-professional events such as cow-milking, mutton-busting, pole-bending and pony chuckwagon races. The Jasper Curling Club took over in 1977 and moved the rodeo indoors in 1978. The Jasper Lions Club became involved in 1985, and in 1991 the rodeo turned professional and joined the Canadian Professional Rodeo Circuit.

Funds raised by the rodeo, the only rodeo to be held in a National Park, were redistributed within the community. The present Jasper Heritage Rodeo Committee, comprised entirely of volunteers, seeks to continue this tradition while, at the same time, providing insight into the history and policies of Jasper National Park through entertainment of the many international tourists who visit Jasper each year.

We would like to invite you to contribute to this educational opportunity through your sponsorship of the Jasper Heritage Rodeo. Advertising throughout rodeo week (website links, media announcements and coverage, posters, program acknowledgments, arena banners and flags, etc.) extends exposure of your business not only within Jasper but also to surrounding areas and internationally. Financial contributions are tax-deductible since the Jasper Heritage Rodeo Association is a registered non-profit organization certified in 2002 by the Province of Alberta. All monies will be held in trust until a suitable venue is identified. Gifts-in-kind are recognized through advertising. Any profits are redistributed through community grants to such organizations as Community Outreach, Jasper Assisted Living, HIV Yellowhead and Therapeutic Riding (Advocates for Special Kids). Many other community non-profit organizations, such as the Jasper Volunteer Firefighters, MS Society, Right To Read and Cancer Support Group, are able to raise funds through contracts with the rodeo to perform such services as security, concession sales and clean-up.

Thank you for your consideration.

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Agenda Item: 8.1

Extract from April 15/14 minutes

Jasper Heritage Rodeo Request for Support #074/14 MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Council provide a gift-in-kind of \$9,002.17 for the 2014 Rodeo, and not consider the cleaning of the rafters as part of the Rodeo’s responsibility.
3 councillors 4 councillors **DEFEATED**

Discussion ensued on various options available to Council and also on the fact that, in the 2018 budget, the arena is scheduled to receive substantial renovations. During that year, the arena will not be available to the Rodeo because the boards will be ripped out. Also other topics of discussion were scaffolding, cleaning estimates, the staging of the rodeo outdoors, if possible. History of the rodeo was provided by Gail Lonsberry who stated that the rodeo had become a substantial money-maker for the building of the curling rink.

Mayor Mayor Ireland relinquished the Chair to Deputy Mayor Nesbitt in order to make a motion on the Rode request.

Outdoor Rodeo Event MOTION by Mayor Ireland – BE IT RESOLVED THAT Council authorize the expenditure of \$10,000, from such sources as the Director of Finance and Administration may select, to support the Jasper Heritage Rodeo in its efforts to obtain and stage an outdoor event for 2014.
FOR AGAINST
7 councillors 0 councillors **CARRIED**

Extract of regular meeting minutes May 20th, 2014

Jasper Heritage Rodeo request #091/14 MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council provide a gift-in-kind of \$7,502.17 for 2014 only, conditional on Jasper Heritage Rodeo committee completing the cleaning specified in their letter of request dated May 9, 2014.

If this is approved, Council will revoke the \$10,000 that was approved previously for an outdoor venue.

FOR AGAINST
5 councillors 0 councillors **CARRIED**