

MUNICIPALITY OF JASPER



REGULAR MEETING AGENDA

DATE: July 7, 2015
START TIME: 1:30 p.m.
PLACE: Emergency Services Building – Meeting Room

- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**
 - 2.1 Regular meeting - July 7, 2015
- 3 APPROVAL OF MINUTES**
 - 3.1 Regular meeting - June 16, 2015 attachment
- 4 PRESENTATIONS**
- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DEPARTMENT REPORTS**
- 7 BYLAWS**
 - 7.1 Bylaw Summary attachment
- 8 REQUESTS FOR DECISION (NOTICE)**
 - 8.1 WCB Surplus Distribution attachment
- 9 CORRESPONDENCE FOR CONSIDERATION OR ACTION**
 - 9.1 Jasper Legion request for tax relief attachment
- 10 OTHER NEW BUSINESS**
- 11 COUNCILLOR REPORTS**
- 12 INFORMATION ITEMS**
 - 12.1 Upcoming Events:
July 10/15 Minister Leitch – lunch, Pyramid Lake Resort
- 13 ADJOURNMENT**

Please note: All regular and committee meetings of Council are audio-recorded.

Minutes of the regular meeting of Council of the Municipality of Jasper held Tuesday June 16, 2015 in the meeting room of the Emergency Services Building.

Present Mayor Richard Ireland Deputy Mayor Dwain Wacko
 Councillor Rico Damota Councillor Helen Kelleher-Empey
 Councillor Brian Nesbitt Councillor Gilbert Wall

Absent Councillor Vonna Arsenault

Also present Mark Fercho, CAO Natasha Malenchak, Director of Finance
 Lavinia Henderson, A/Director, Finance & Administration
 Christine Nadon, Communications Director
 Bruce Thompson, Director, Operations Kathleen Waxer, CFS Director
 Nicole Veerman, The Fitzhugh

Call to order The Mayor called the meeting to order at 1:33 p.m.

Additions/Deletions #206/15 Council agreed that it can decide on where the Canada Day pancake breakfast proceeds will be donated to without making a motion, as has happened in the past.

MOTION by Councillor Nesbitt – BE IT RESOLVED THAT Council agree to delete Item 8.1 – Canada Breakfast Proceeds – from today’s agenda.

FOR	AGAINST	
6 councillors	0 councillors	Carried

Approval of Agenda #207/15 MOTION by Councillor Wall – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, June 16, 2015 as presented.

FOR	AGAINST	
6 councillors	0 councillors	Carried

Approval of Minutes #208/15 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the regular meeting of Tuesday, June 2, 2015 as presented.

FOR	AGAINST	
6 councillors	0 councillors	Carried

Presentations None

New Director of Finance CAO Mark Fercho introduced Natasha Melanchak who has recently been appointed to the Director of Finance and Administration position. The CAO indicated that Lavinia Henderson will continue to work for the Municipality for a while longer for mentoring and coaching.

Business Arising None

Department Reports CFS Director Council received the written report of the CFS Director for information purposes. In her report, Kathleen Waxer indicated that Alberta Health Services staff had recently visited Jasper and provided more information on funding available. Mrs. Waxer also reported on the Municipal Excellence Award nominations process, the Community Diversity project’s new logo, the Jasper Community Team volunteers assisting the Granfondo race, the new Jasper Community Team banner, corporate restructure underway, and a peer programme on mental health

Councillor Wacko commended the CFS staff for the work they do in the community.

Culture & Recreation	Council received the written report of the C/R director for information purposes. In her report, presented by Natasha Melanchak, Director Yvonne McNabb included highlights of the department's work on facilities and equipment, programmes, services, and culture, and the successful Volunteer Appreciation activities.						
Finance Report	Councillors received a report on Council expense information						
Bylaw Summary	Council received, for information purposes, a summary of bylaws currently in force in the Municipality, and those in their various states of readings.						
Request for Discounted Rate for Facilities Jasper Folk & Blues Society #209/15	<p>MOTION by Councillor Wall – BE IT RESOLVED THAT Council direct administration to deal with the request for the waiver of field rental fees under the existing process to a \$2,500 maximum, and that Council will pre-approve a waiver of up to an additional \$2,200 in fees under the same conditions.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	Carried
FOR	AGAINST						
6 councillors	0 councillors	Carried					
Waiver of Notice Canada 150 grant for Centennial Park Soccer Field #210,15	<p>MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Council agree to waive the two week notice period in order to consider applying for the Canada 150 grant for the Centennial Park Soccer Field, and to provide matching funding.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	Carried
FOR	AGAINST						
6 councillors	0 councillors	Carried					
Canada 150 Grant Centennial Park Soccer Field #211/15	<p>MOTION by Councillor Damota – BE IT RESOLVED THAT Council direct Administration to apply for the Canada 150 Grant for the Jasper Centennial Park soccer Field project, and that Council agree to provide matching funding, should funding be obtained, for project completion by the Fall of 2017.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	Carried
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6 councillors	0 councillors	Carried					
Waiver of Notice Canada 150 grant for water slide & Stairs #212/15	<p>MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Council agree to waive the two week public notice period in order to consider applying for the Canada 150 grant for the Jasper water slide and stair replacement project, and to provide matching funds for this project.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	Carried
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Canada 150 Grant water slide & stairs #213/15	<p>MOTION by Deputy Mayor Wacko – BE IT RESOLVED THAT Council direct Administration to apply for the Canada 150 Grant for the Jasper water slide and stair replacement project and provide matching funds for the project, should funding from the Canada 150 Community Infrastructure Programme be obtained, for project completion by the Fall of 2017.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	Carried
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New Business	None						
Upcoming Events	<p>Council received a list of upcoming events as shown in the agenda package for this meeting. Also added to the list were:</p> <p>June 19 - Cancellation of the Chamber BBQ</p> <p>June 20 – Aboriginal Day – a councilor to speak in place of the Mayor</p> <p>June 25 – Ecole Desrochers graduation – a Council representative will attend</p>						

Deliberative matter In Camera #214/15	MOTION by Councillor Damota – BE IT RESOLVED THAT Council move in camera at 2:45 p.m. to discuss a deliberative matter. FOR 6 councillors	AGAINST 0 councillors	
Council reverts to open meeting #215/15	MOTION by Councillor Damota – BE IT RESOLVED THAT Council revert to open meeting at 3:45 p.m. FOR 6 councillors	AGAINST 0 councillors.	Carried
Adjournment #216/15	MOTION by Councillor Nesbitt – BE IT RESOLVED THAT, there being no further business, the meeting be adjourned at 15:45. FOR 6 councillors	AGAINST 0 councillors	Carried

Mayor

Chief Administrative Officer

Municipality of Jasper Bylaw Summary

Updated: 03/07/2015

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading			Certification by Parks	
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
188	Tax Rates 2015		180		19-May-15	19-May-15	02-Jun-15	19-May-15	20-May-15
187	Offsite Levies 2015		182		17-Mar-15	7-Apr-15	21-Apr-15	08-Apr-15	09-Apr-15
186	Parking Authority 2015		181		17-Mar-15	7-Apr-15	21-Apr-15	08-Apr-15	09-Apr-15
185	Supplementary Imposition of Tax 2015		176		03-Mar-15	17-Mar-15	07-Apr-15	17-Mar-15	18-Mar-15
184	Supplementary Assessment of Improvements 2015		175		03-Mar-15	17-Mar-15	07-Apr-15	17-Mar-15	18-Mar-15
183	Utility Fees 2015		179		02-Dec-14	2-Dec-14	16-Dec-14	03-Dec-14	04-Dec-14
182	Offsite Levies 2014		171		02-Sep-14	2-Sep-14	16-Sep-14	04-Sep-14	11-Sep-14
181	Parking Authority 2014		170		02-Sep-14	2-Sep-14	16-Sep-14	04-Sep-14	11-Sep-14
180	Tax Rates 2014		172		01-Apr-14	15-Apr-14	20-May-14	23-Apr-14	24-Apr-14
179	Levying & Collection of Utility Fees 2014) revised		177		18-Mar-14	18-Mar-14	01-Apr-14	18-Mar-14	19-Mar-14
178	Water Service		015		18-Feb-14	4-Mar-14	18-Mar-14	05-Mar-14	05-Mar-14
177	Levying & Collection of Utility Fees 2014		163		04-Feb-14	4-Feb-14	18-Feb-14	06-Feb-14	06-Feb-14
176	Imposition of Supplementary Tax 2014		165		04-Feb-14	18-Feb-14	04-Mar-14	19-Feb-14	20-Feb-14
175	Supplementary Assessment of Improvements 2014		164		04-Feb-14	18-Feb-14	04-Mar-14	19-Feb-14	20-Feb-14
174	Parking Authority 2014		170		04-Feb-14	withdrawn	*****	*****	*****
173	Jasper Community Vision Amending Bylaw		001		24-Sep-13	24-Sep-13	01-Oct-13	25-Sep-13	26-Sep-13
172	Tax Rate Bylaw 2013		159		16-Apr-13	16-Apr-13	07-May-13	17-Apr-13	22-Apr-13
171	Offsite Levies 2013		154		06-Aug-13	20-Aug-13	10-Sep-13	20-Aug-13	21-Aug-13



Request for Decision

Subject: WCB Surplus Distribution
Prepared by: Yvonne McNabb
Reviewed by: Mark Fercho, Natasha Malenchack
Notice: July 7, 2015
Date- Decision: July 21 , 2015

Motion: 1. To set up an restricted funds account for WCB (Workman's Compensation Board) rebate cheques, and deposit the amount of \$23,202.95 into this fund .


Recommendation: 1. To support H&S within the Municipality by depositing any rebate cheques into a restricted fund account. The funds could then be used for H&S training, specialty H&S equipment, or wellness programs for Municipal staff.

Background: In previous years this cheque has been deposited into an administration account called "other revenue" . Please see attached letter from WCB with additional information.

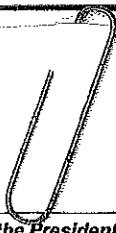
Budget: This is not a guaranteed source of income to the Municipality. The WCB rebate is based on investments combined with positive operating results in the previous year. The amount varies from year to year, and may not be applicable in some years. This item is not a budgeted line item and is not recognized in the 2015 budget.

Attachments: Letter from WCB president.

Director _____

Municipal Manager 

Agenda Item 8.1



Guy R. Kerr
President and
Chief Executive Officer

PO Box 2415
Edmonton, Alberta T5J 2S5

Tel: 780-498-3999
Fax: 780-498-7999

May 2015

Dear Employer:

Re: 2014 Surplus Distribution

Better-than-expected return on investments combined with positive operating results in 2014 means you, along with other eligible Alberta employers, are receiving a surplus distribution rebate cheque. Be assured that WCB is fully funded in order to safeguard worker benefits into the future.

Sharpen your safety focus in 2015

Working together, we have created one of the most stable and cost-effective compensation systems in the country. We encourage you to continue making your workplace, and Alberta, even safer.

The surplus distribution rebate provides you with an excellent opportunity to invest even more into your safety and return-to-work programs. We encourage you to continue working with your safety association, earn or maintain a Certificate of Recognition (COR) and participate in the Partnerships in Injury Reduction (PIR) program. More details on these programs can be found in the *WCB for Employers* section of WCB's website at www.wcb.ab.ca.

Additional information about the surplus distribution is located on our website at www.wcb.ab.ca/pdfs/employers/EFS_Surplus_distribution.pdf. If you have questions after reviewing this information, please contact us at 780-498-3999 or 1-866-922-9221.

Sincerely,

*HE'S committee
training needs greatest*

Guy R. Kerr
President & CEO

Enclosure

Jasper Legion

From: Mark Fercho
Sent: June-29-15 4:50 PM
To: Beryl Cahill
Cc: Richard Ireland; Ken Kuzminski
Subject: FW: Jasper Legion

Beryl,

Please add this to the correspondence for action section of the July 7 Council agenda, for Council to receive and direct staff on next steps. Ken is copied so he is aware this will go to Council.

Thank you,

Mark Fercho
Chief Administrative Officer
Municipality of Jasper
Box 520, Jasper, AB, T0E 1E0
Tel: 780 852 6501
Fax: 780 852 5176



www.jasper-alberta.com

From: ken kuzminski [<mailto:kuzminskica@yahoo.ca>]
Sent: June-25-15 11:34 AM
To: Mark Fercho; Richard Ireland
Subject: Jasper Legion

Hello Mark and Richard, It has been a year from my first request for tax relief from the municipality and was hoping that we could come to some sort of resolution of this as soon as possible. As well it is my understanding that there is a current bylaw that non profits like the Chamber of Commerce (as well as the legion) should be paying a non profit rate for garbage water and sewer. The Legion is a non profit but we are still being charged commercial rates. The Legion would like this corrected.

Ken Kuzminski
President
Jasper Legion

Agenda Item: 21