

**MUNICIPALITY OF JASPER  
COMMITTEE-OF-THE-WHOLE MEETING**

DATE: Tuesday, July 14 2015  
PLACE: **ESB meeting room**  
TIME: **9:30 a.m.**

**A G E N D A**

- 1.0 Call to Order
- 2.0 Additions to Agenda
- 3.0 Approval of Agenda
  - 3.1 July 14 2015
- 4.0 Approval of Minutes
  - 4.1 June 23, 2015 .. .. . attachment
- 5.0 Business Arising from Minutes
- 6.0 Brief Updates
  - 6.1 Library update .. .. . to be presented at mtg
  - 6.2 Jasper Legion .. .. . to be presented at mtg
- 7.0 Correspondence/Information items
  - 7.1 Mayor's Night for the Arts .. .. . attachment
- 8.0 Council Representation on Various Boards, upcoming meetings
- 9.0 Upcoming Events
- 10.0 In Camera (deliberative Item – FOIP)
- 11.0 Adjournment

**Committee of the Whole Meeting**  
 Tuesday, June 23, 2015  
 Emergency Services Building Meeting Room

Present	Mayor Richard Ireland, Deputy Mayor Dwain Wacko, Councillors Brian Nesbitt, Vonna Arsenault, Helen Kelleher-Empey
Absent	Councillor Rico Damota, Councillor Gilbert Wall
Also present	Mark Fercho, CAO; Beryl Cahill, Administrative Officer; Christine Nadon, Communications Officer; Nicole Veerman, The Fitzhugh
Call to Order	The Mayor called the meeting to order at 9:30 am
Additions to Agenda	<ol style="list-style-type: none"> <li>1. Exchanged lands – Councillor Kelleher-Empey</li> <li>2. sidewalks – Councillor Kelleher-Empey</li> <li>3. Financial - Councillor Kelleher-Empey</li> <li>4. Patricia Circle traffic – Deputy Mayor Wacko</li> </ol>
Approval of Agenda	Motion by Councillor Nesbitt that the agenda for the committee meeting of June 23, 2015 be approved with the above additions. <span style="float: right;">Carried</span>
Approval of Minutes	Motion by Councillor Arsenault that the minutes of the June 9 <sup>th</sup> , 2015 committee meeting be approved as presented. <span style="float: right;">Carried</span>
Business Arising from Minutes	Mayor Ireland advised that he had written a letter of support to accompany the Museum's application for a Canada 150 grant.
Monarchist League	Councillor Nesbitt asked for an update on the letter from the Monarchist League who would like towns and cities to hold a simple celebration on September 9 <sup>th</sup> in honour of the Queen's longest reign. A programme is available and the CAO will provide Council with further information as it becomes available.
Hakone Delegation, Twinning Conference	The Jasper/Hakone SisterCity delegation will arrive in Jasper on June 25 <sup>th</sup> to begin an 8 day trip to Jasper and take part in the Alberta/Japan Twinned Municipalities Association conference June 26 <sup>th</sup> and 27 <sup>th</sup> . The delegation will also tour Banff and Yoho as part of their visit.
Mayor Ireland	In order to attend to a brief matter outside the meeting room, Mayor Ireland relinquished the Chair to Deputy Mayor Wacko.
Mayor Ireland	The Mayor returned to the meeting after a couple of minutes' absence and resumed the Chair.
New Municipality website	Communications Manager Christine Nadon gave a PowerPoint presentation on the Municipality's new website which goes live today, June 23 <sup>rd</sup> .

Exchanged Lands	CAO Mark Fercho advised Council that work is progressing on architectural design, and permit is currently in the application process with Parks Canada. The CAO will report back to Council once we hear back from Parks Canada.
Sidewalks/ Boulevards	Councillor Kelleher-Empey requested an update on sidewalks where boulevards lie between the sidewalk and the road. Some residents have planted trees or placed rocks in these areas. The Municipality requests that residents maintain these areas even though they are municipal property. The CAO will contact Parks to see what the status is on these areas.
Financial Reports	Further discussion on Council administrative budget when Lavinia Henderson returns. Mayor Ireland would also like to discuss whether Council's administrative budget could be reworked to reflect more of Council's budget and differences in each councillors' duties.
Patricia Circle traffic & Patricia Street near Tags	Councillor Wacko suggested that some signage could be required in Patricia Circle as cars are going in the circle and then looking for a way out on the other side. Also, many vehicles are coming up to Patricia Street on Pyramid Lake Road and turning the wrong way down Patricia Street. CAO indicated that the transportation committee will be asked to look at signage issues.
Correspondence	None
Information items	None
Council reports	<p>Councillor Arsenault – attended: library board meeting; Friends of Jasper Library. Will attend: Housing committee meeting and ESAC meeting coming up this week; will also attend: A/JTMA conference and Hakone delegation activities.</p> <p>Councillor Kelleher-Empey – attended: Edmonton Chamber of Commerce meeting in Jasper with Mayor Ireland. Will attend a WYWMA meeting in Hinton, as well as the A/JTMA conference and Hakone delegation activities.</p> <p>Councillor Nesbitt – attended: Greenspace committee meeting – a letter will be forwarded shortly to Council regarding trail connectivity. Will attend the A/JTMA conference and Hakone delegation events this coming week. Councillor Nesbitt will coordinate the Hakone delegation's visit to see the commemorative post in Robson Park.</p> <p>Deputy Mayor Wacko – will attend a meeting on July 2<sup>nd</sup> with the Director of Community and Family Services only to discuss the changes in the structure of the CFS department. The Deputy Mayor commented on the astounding level of competition in the European tourism industry. This will be raised at the upcoming Jasper Partnerships meeting on July 2<sup>nd</sup>. Cathy Jenkins will make a presentation to the Jasper Partnership committee on how we present ourselves in the service industries.</p>

Mayor Ireland and Councillor Kelleher-Empey met with the Edmonton Chamber of Commerce. Edmonton Chamber members are excited about the Tour of Alberta and feel this will help drive business in Edmonton.

Upcoming Events July 10<sup>th</sup> – Minister Kelly Leitch, Federal Minister of Labour and Status of Women, 11:30 am Pyramid Lake Resort. Limited to first 50 people.

Adjournment Motion by Councillor Kelleher-Empey that, there being no further business, the meeting be adjourned at 11:11 am.

Carried

## Yvonne McNabb

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**From:** M Garrah <arts@iotad.ca>  
**Sent:** Wednesday, June 03, 2015 2:38 PM  
**To:** Yvonne McNabb  
**Subject:** Re: Mayors night for the Arts  
**Attachments:** mayorsnightraven.xlsx

**Categories:** Important

Just a quick overview of what the night entails BASED ON 60 people, the bar taken care of by someone else, and the room having to cost \$.

Every year has been different.

If we do a sit down culinary art event...that was \$60 per person...no room or lighting or sound charges.

If we do an event like at JAG...there was lighting and sound fees. JAG did the bar.

The Legion ... did the bar. Sound and lights were needed.

Museum... did the bar... sound only was needed.

We use Arts Jasper for the sound, we use Hinton BreakALeg Theatre for lights. We use as many arts orgs as we can. And local venues like the Museum or JAG have never charged for the room.

I will be applying again for the Culture Days grant...NOT the big one as we are not sure if we are in the building yet. FRIDAY night is the night for our awards.

SO

If the town could cover the location/sound/lights, cover maybe the advertising...Culture Days always seems to cover the rest.

Or round the Town's contributions to \$1500 in kind and cash...

????

Marianne

Evening agenda typically:

Good Evening...interesting MC yak

First awards

Videos

Gifts

Entertainment

MC Yak

Second awards

Videos

Gifts

Entertainment

- MC Yak
- Awards
- Videos
- Gifts

Entertainment

- FINAL Yak
- FINAL awards
- Videos
- Gifts

Good Night  
Estimated usually 1.5-2 hours

Town could pick the MC??

Mayors Night

[Date]

Mayors Night for Raven' About the Arts

Event Budget: EXPENSES

Site	Estimated	Actual
Room and hall fees	\$500.00	
Site staff honorariums	\$100.00	
Sound equipment if needed	\$500.00	
Tables and chairs		
<b>Total</b>	<b>\$1,100.00</b>	<b>\$0.00</b>

Awards	Estimated	Actual
Flowers	\$120.00	
Awards	\$250.00	
<b>Total</b>	<b>\$370.00</b>	<b>\$0.00</b>

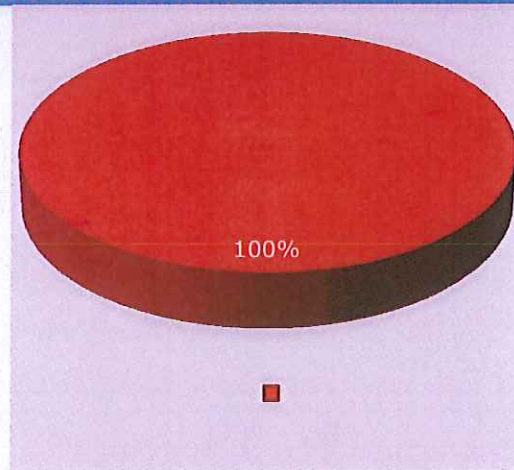
Publicity	Estimated	Actual
Posters	\$40.00	
Fitzhugh ad	\$75.00	
<b>Total</b>	<b>\$115.00</b>	<b>\$0.00</b>

Entertainment	Estimated	Actual
Three artists honorariums	\$450.00	
Videographer	\$1,000.00	
<b>Total</b>	<b>\$1,450.00</b>	<b>\$0.00</b>

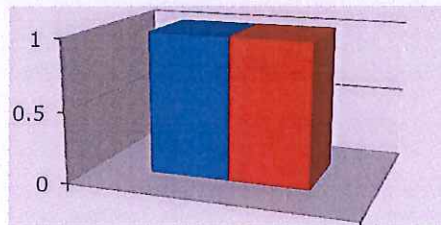
Refreshments	Estimated	Actual
Farmed out		
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>

Total Expenses	Estimated	Actual
	<b>\$3,035.00</b>	

Actual Cost Breakdown



Estimated vs. Actual



■ Estimated ■ Actual

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Agenda Item: 7.1