

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, March 14, 2016 | 9:30 a.m.  
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Brian Nesbitt, Helen Kelleher-Empey, Dwain Wacko and Gilbert Wall
Absent	Councillor Vonna Arsenault
Also Present	Yvonne McNabb, Christine Nadon, Kayla Byrne, Martha Fleming, Kathleen Waxer, Doug Olthof and Paul Clarke (The Fitzhugh)
Call to Order	Councillor Wacko called the meeting to order at 9:30 a.m.
Additions to Agenda	Information items—8.2 Parking in commercial core Information items—8.3 JYMA financial year-end report Information items—8.4 Budget parking lot item: Communities in Bloom Move 7.3 (Proclamation Policy discussion) to 7.1
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve today's agenda as amended. <span style="float: right;">CARRIED</span>
Approval of Minutes	MOTION by Councillor Wall that the minutes of the February 28, 2017 meeting be approved as presented. <span style="float: right;">CARRIED</span>
Presentations	None
Bus. arising from minutes	Elected Mayor versus appointed: Council would like to know what the timelines would be to add this item as a plebiscite question in conjunction with the October municipal election.
Brief Updates: Proclamation Policy Discussion	While the Municipality of Jasper does not have guidelines for proclamations, Council indicated that defining some parameters would be beneficial. Administration will return to Council with more information at an upcoming meeting, including examples from other communities.
Welcoming and Inclusive Jasper Proclamation	Council discussed the wording of the proclamation extensively, expressing support for the initiative and reservations around inclusivity without limits. This item will return to Council for approval on March 21. Council also suggested adding inclusive and welcoming to the Jasper Town Vision Statement, when the opportunity arises.
Community and Economic Development Fund	Council is satisfied with the Fund Policy as it stands, as long as it is applied rigorously. Council may modify the budget allocation for the Fund through the upcoming budget approval process. Administration will modify the administrative procedures to extend the application deadlines by a month for each intake to better align with the operating budget approval timelines.

Remuneration for elected officials, Mayor full/part-time	Council requested that Administration create a draft policy incorporating all of Mr. Kreiner's recommendations for Council's review. As for a full or part-time Mayor, Council agreed it was difficult to monitor weekly hours; a Mayor is always a Mayor regardless of what duties they are performing.
Correspondence/Info. Items	<p>With no objections, Mayor Ireland will sign a letter of support for the Jasper Park Chamber of Commerce as they pursue an F-18 fly by for Canada Day.</p> <p>Deputy Mayor Damota expressed concerns around the two-hour parking limit not being enforced downtown, mostly along Patricia Street.</p> <p>Councillor Nesbitt noted the Jasper Yellowhead Museum and Archives will host their Annual General Meeting on March 23. Year-end financial reports will be presented to Council at an upcoming meeting.</p> <p>Councillor Wacko inquired about a new budget parking lot item (Communities in Bloom). Councillor Wacko would like more information on the benefits of participating in the program.</p>
Council Rep. on Boards, Meetings	<p>Councillor Kelleher-Empey will attend an Economic Development conference in Banff on March 21-24, representing Community Futures West Yellowhead.</p> <p>Councillor Wall inquired whether another member of Council would be available to attend an Evergreens Foundation meeting on March 17.</p> <p>Following the March 14 JPCC meeting, Mayor Ireland suggested that municipal staff in front line positions attend a training session hosted by HIV West-Yellowhead on how to administer Naloxone, to be used in the event of a fentanyl overdose. Free kits and training are currently available.</p>
Upcoming Events	<p>April 4: Zamboni testing at the arena</p> <p>April 9: Council hosts Community Dinner</p> <p>April 20: Volunteer Banquet, Deputy Mayor to speak</p>
Nomination of Next Chair	Mayor Ireland was nominated as the chairperson for the next Committee-of-the-Whole meeting.
In Camera	MOTION by Councillor Kelleher-Empey that council move in camera at 11:46 a.m. <span style="float: right;">CARRIED</span>
Revert to open meeting	MOTION by Mayor Ireland that Council revert to open meeting at 12:24 p.m. <span style="float: right;">CARRIED</span>
Adjournment	Motion by Councillor Nesbitt that, there being no further business, the meeting be adjourned at 12:25 p.m. <span style="float: right;">CARRIED</span>