

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 9, 2017 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

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| Present | Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Brian Nesbitt, Dwain Wacko, Helen Kelleher-Empey and Gilbert Wall | |
| Also Present | Mark Fercho, CAO Christine Nadon, Leg. Services Mgr Kayla Byrne, Leg. Services Coord. Bruce Thompson, Dir. of Operations | Colleen Green, Grounds Lead Hand Tenille Thompson, WSP Doug Laboucane, WSP Nancy Robbins, Community Futures Paul Clarke, the Fitzhugh |
| Call to Order | Councillor Nesbitt called the meeting to order at 9:30 a.m. | |
| Additions to Agenda | 13.2 Personnel Matter (FOIP) | |
| Approval of Agenda | MOTION by Councillor Wacko to approve the agenda for May 9, 2017 as amended. CARRIED | |
| Approval of Minutes | MOTION by Mayor Ireland that the minutes of the April 25, 2017 meeting be approved as presented. CARRIED | |
| Presentations: Jasper Business Visitation 2- year follow-up | Nancy Robbins from Community Futures West Yellowhead presented the 2016/2017 Jasper Business Visitation Study, which followed 138 local businesses over a period of two years, documenting challenges and opportunities. The report presents recommendations for a healthy business community. Council inquired about signage and local training opportunities. The full study can be found on the Municipality's website: https://ab-jasper.civicplus.com/ArchiveCenter/ViewFile/Item/564 . | |
| Jasper Cemetery Expansion | Director of Operations Bruce Thompson, along with Tenille Thompson and Doug Laboucane of WSP, presented a draft cemetery expansion project proposal. The conceptual layout plans included three phases, which would increase cemetery capacity by an estimated 200 years with a projected total cost of \$1,038,805. Council inquired about the cultural needs of cemeteries and land status of the proposed expansion area. Mr. Thompson recommended the creation of a reserve fund as part of the 2018 budget discussions to address future project development costs. | |
| Bus. arising from minutes | Council's Human Resources Committee has reviewed Greg Van Tighem's application to join the Culture and Recreation Board. The matter will return for notice at the next regular Council meeting on May 16. | |
| Brief Updates: Proclamations | Ms. Nadon presented information on proclamations policies so Council could provide general direction to Administration on the content of a new | |

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| Policy | municipal policy on proclamations. Some discussion took place on letters of support, policy wording, and the administration of proclamations. Council indicated it would like a moratorium on proclamations until a policy is in place. The matter will return before Council at the next regular meeting on May 16. |
| Recess | Councillor Nesbitt called a recess from 10:57 a.m. to 11:06 a.m. |
| Council Schedule | Due to conflicting schedules Council proposed changes to the Council Meeting Calendar, which would include May 30 as a regular meeting; cancelling the June 6 and 20 meetings on account of no quorum; and switching June 13 from a Committee of the Whole meeting to a regular meeting. The matter will return before Council for decision at the May 16 regular meeting. |
| Council Orientation, Ideas, etc. | Council discussed the new Council Orientation following the October 2017 municipal election. Council indicated that budget training, Robert's Rules of Order, and the Procedure Bylaw could be beneficial for the incoming Council. |
| Corr. | None |
| Other new business | Council inquired about an Inter-Governmental meeting scheduled for May 23; Councillor Wacko inquired about the upcoming Strategic Priorities Review; Councillor Kelleher-Empey noted that Community Futures will be celebrating its 30 th anniversary on May 30 at Habitat for the Arts. |
| Council Rep. on Boards, Meetings | Councillor Wacko attended a Culture and Recreation Board meeting on April 4, and will attend several Community Action Team meetings during the next few weeks. |
| Upcoming Events | Council received, for information, a list of upcoming events. |
| Nomination of next Chair | Deputy Mayor Damota was nominated as the chairperson for the next Committee of the Whole meeting. |
| In Camera | MOTION by Deputy Mayor Damota that Council move in camera to discuss land and personnel matters at 12:14 p.m. CARRIED |
| Revert to open meeting | MOTION by Councillor Wall that Council revert to open meeting at 12:19 p.m. CARRIED |
| Adjournment | MOTION by Mayor Ireland that, there being no further business, the meeting be adjourned at 12:20 p.m. CARRIED |