

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, January 9, 2018 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Rico Damota, Helen Kelleher-Empey, Paul Butler, Bert Journault and Scott Wilson
Also Present	Mark Fercho, Chief Administrative Officer Kayla Byrne, Legislative Services Coordinator Natasha Malenchak, Director of Finance and Administration Yvonne McNabb, Director of Culture and Recreation Evan Matthews, the Fitzhugh
Call to Order	Deputy Mayor McGrath called the meeting to order at 9:31 a.m.
Additions to Agenda	MOTION by Mayor Ireland to add the following additions to today's agenda: - 11. 1 In camera – personnel matter, FOIP section 17.
Approval of Agenda	MOTION by Councillor Journault to approve the agenda for January 9, 2018 as amended. CARRIED
Approval of Minutes	MOTION by Councillor Wilson that the minutes of the December 12, 2017 meeting be approved as presented. CARRIED
Presentations	None.
Bus. arising from minutes	Councillor Journault inquired about updates to Council policies pertaining to the capital and operational budgets. At a future meeting, administration will propose edits for the appropriate policies. Mr. Fercho also confirmed he will send Council, by email, the list of Additional Named Insured (ANIs) covered under the municipality's insurance.
Brief Updates: Capital budget parking lot	Council discussed what information it requires to make a decision on the following items in the capital budget parking lot: arena flooring; dehumidifier in the curling rink; reception desk replacement; waterslide and stairs replacement; climbing wall mats; Snape's Hill toboggan improvements; baseball diamond netting; fleet replacement hydrovac; generator; WWTP annual capital requirement; and the lift station. Mr. Fercho noted S-Block parking can return to Council after the Transportation Master Plan is complete. Mr. Fercho will also organize a presentation regarding the \$20,000 management software request; and provide further reports about the lift station. A tour of municipal facilities will also be scheduled to provide more clarity on capital budget requests. Administration will also create a schedule for department directors to attend upcoming committee of the whole meetings, with the intent of answering Council's questions relating to respective operational and capital budgets.
Community and Economic Development	Council discussed the eligibility of the Jasper Skatepark Committee's fall 2017 application for the Community and Economic Development Fund, deeming the application to be ineligible.

Municipal assets naming policy & procedures	Regarding a draft Municipal Assets Naming policy and the administrative procedures, discussions included the possibility of naming assets after public figures or outstanding residents; renaming assets; and sponsorships.
Scholarships	Council directed administration to conduct further research on whether the Municipality should be administering scholarships and holding funds in trust on behalf of third party organizations or individuals.
Corres.	None.
Other new bus.	None.
Councillor Damota	Councillor Damota left the meeting at 11:30 a.m.
Council Rep. on Boards, Meetings	Councillor Wilson will attend a Culture and Recreation meeting. Councillor Journault will attend a Jasper-Yellowhead Museum and Archives meeting. Deputy Mayor McGrath attended a Yellowhead Regional Library meeting and will attend a CAT meeting. There will also be Council representation at the JCHC and Pario Plan meetings on January 16-18.
Events	Council received a list of upcoming events.
In camera	MOTION by Mayor Ireland to close the meeting to the public at 11:44 a.m. for agenda item 11.1 personnel matter. CARRIED Under section 17 of FOIP, Council may close the meeting to the public to discuss a personnel matter. CAO Mark Fercho also attended the in camera session.
Revert to open meeting	MOTION by Councillor Kelleher-Empey that Council revert to open meeting at 12:15 p.m. CARRIED
Adjournment	MOTION by Mayor Ireland that, there being no further business, the meeting of January 9, 2018 be adjourned at 12:15 p.m. CARRIED