

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, February 12, 2019 | 9:30 am
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Helen Kelleher-Empey, Scott Wilson, Bert Journault, Rico Damota and Paul Butler
Also Present	Mark Fercho, Chief Administrative Officer Kayla Byrne, Legislative Services Coordinator Natasha Malenchak, Director of Finance and Administration Greg Van Tighem, Director of Protective Services Lisa Riddell, Community Development Specialist Neil Jones, Licensing and Enforcement Manager
Call to Order	Deputy Mayor McGrath called the meeting to order at 9:32 am.
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for February 12, 2019 as presented. <p style="text-align: right;">CARRIED</p>
Approval of Minutes	MOTION by Councillor Journault to approve the minutes of the January 29, 2019 meeting as presented. <p style="text-align: right;">CARRIED</p>
Brief Updates: C&R Services & Facilities Review	Administration presented edits to the proposed RFP scope of work for the culture and recreation services and facilities review and answered councillors' questions. Councillors suggested further edits and additions to the proposed RFP scope of work. Administration will edit the document and distribute the RFP, through appropriate platforms, for submissions. Mr. Fercho inquired if councillors would like to partake in the review of submissions.
Councillor Damota	Councillor Damota joined the meeting at 9:41 am.
2018 Debenture Expense Funds	Administration recommended that council approve a transfer of 2018 budgeted debenture principal and interest expense funds to the Culture and Recreation Restricted Reserve Fund. This item will return for decision at the next regular council meeting.
Protective Services Operating Budget Discussion	The Director of Protective Services presented highlights of the department's proposed operating budget for 2019 and provided answers to councillors' questions.
Finance and Administration Operating Budget	The Director of Finance and Administration presented highlights of the department's proposed operating budget for 2019 and provided answers to councillors' questions. Mayor Ireland inquired about the possibility of a council development fund, which would fund annual opportunities to attend events such as the AUMA and FCM conferences. Councillors noted the policy associated with these opportunities, Policy B-003 Council Member Development Opportunities, may be outdated and should return to a committee of the whole meeting for discussion. Administration noted council's attendance at the

above-mentioned events are currently coded to council's travel and subsistence budget line item, but could be renamed as the "council development fund".

Recess

Deputy Mayor McGrath called a recess from 10:55 am to 11:05 am.

Correspondence

Councillors discussed an email they received from Ron White, Commissioner of the Western States Hockey League, regarding a facility agreement in order to implement a Junior A Hockey team in Jasper. This email will be included on the next council agenda.

It was reiterated no decisions by council have been made on this item.

Other New Business

Councillors requested that Policy B-003 Council Member Development Opportunities be discussed at a committee of the whole meeting.

Councillor Wilson noted he would like to attend the 2019 FCM Conference. In accordance with Policy B-003, Councillor Wilson's request will need to be approved by council.

Council Representation

Councillor Journault will attend a Culture and Recreation Board meeting.

Mayor Ireland is unable to attend an upcoming Jasper Yellowhead Museum and Archives Board meeting.

Deputy Mayor McGrath will attend a Jasper Municipal Library sub-committee meeting with the ACFA and will attend a Jasper Community Team meeting.

Councillors Kelleher-Empy and Journault will attend a Community Futures Board meeting, where the board's Articles of Association will be discussed and representatives from the MD of Greenview will be appointed to the committee.

Councillor Butler attended an Evergreens Foundation meeting, where the 2019 requisition was discussed. The requisition will be announced next month.

Councillor Butler also attended the CAO Training and Information Session hosted by the Alberta Association of Community Peace Officers.

Councillor Butler has been invited to a meeting to discuss the Jasper Culinary Arts and Hospitality Program. Prior to the meeting, Councillor Butler would like to discuss council's stance on this item.

Councillor Kelleher-Empy will be absent from the February 19 regular council meeting.

Upcoming Events

Council received a list of upcoming events.

In Camera

MOTION by Councillor Damota to move in camera at 11:42 am to discuss agenda item 12.1.

CARRIED

Revert to open meeting

MOTION by Mayor Ireland to revert to open meeting at 1:09 pm.

CARRIED

Adjournment

MOTION by Councillor Journault that, there being no further business, the meeting of February 12, 2019 be adjourned at 1:10 pm.

CARRIED