

Municipality of Jasper
Special Committee of the Whole Meeting Agenda
November 5, 2019 | 9:30 am
Quorum Room, Jasper Library & Cultural Centre

1. Call to Order (Deputy Mayor Butler to chair meeting)

2. Additions to Agenda

3. Approval of Agenda

3.1 November 5, 2019 Special Committee of the Whole Agenda attachment

4. Approval of Minutes

4.1 October 22, 2019 Committee of the Whole Minutes attachment

5. Presentations

6. Business Arising from Minutes

7. Brief Updates

7.1 Bylaw Services attachment

8. Correspondence for information, consideration or action

9. Other new business

10. Council representation on various boards, upcoming meetings

11. Upcoming Events

Nov. 7: JPCC's Business and Ambassador Awards Gala, Sawridge Inn, 6 pm

Nov.11: Remembrance Day Ceremony, Jasper Activity Centre, 10:30 am

Nov. 26 and 27: Budget presentations, Quorum Room, 6 pm

Dec. 6: JPCC Christmas Party, Jasper Park Lodge, 6 pm

Dec. 20: Community Christmas Party, Jasper Activity Centre, 6 pm

12. Adjournment

Please note: All regular and committee meetings of Council are audio-recorded.

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, October 22, 2019 | 9:30 am
Quorum Room, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Helen Kelleher-Empey, Paul Butler, Jenna McGrath, Bert Journault and Scott Wilson
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator John Greathead, Director of Operations Neil Jones, Licensing and Enforcement Manager Fuchsia Dragon, Fitzhugh
Call to Order	Deputy Mayor Damota called the meeting to order at 9:32 am.
Additions to the Agenda	Council agreed to add the following items to today's agenda: -9.1 Studded Tire Rebate Program -12.2 In Camera: Legal Matter
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for October 22, 2019 as amended. CARRIED
Approval of Minutes	MOTION by Councillor McGrath to approve the minutes of the October 8, 2019 meeting as presented. CARRIED
Business Arising	Councillors discussed bylaw services. Council will further discuss this item at a future meeting focused solely on bylaw services in Jasper.
Correspondence : Peace Officers	Council received a letter from former Jasper Peace Officer, Matt Hogan, who expressed his support for Jasper Peace Officers to be trained as CPO Level 1s.
Cannabis Store Separation Distance	SpiritLeaf owner, Darren Bondar, wrote to object the future location of another cannabis shop. Councillors noted no regulations were put in place to prescribe a minimum distance between shops, and this information has been available to the public since last fall.
Studded Bike Tire Rebate Program	The Bench Bike Shop owner, Randal Riddell, inquired if the Municipality would run the Studded Bike Tire Rebate Program again this year. The program was launched last winter as an Environmental Stewardship program.
History Check App	Council received information about a province-wide app called History Check. Councillors directed Administration to send the information to local organizations involved with the tourism industry.
Other new businesses	Councillors indicated they are in favour of running the Studded Bike Tire Rebate Program for a second year. This item will return at the next regular meeting.
Upcoming Events	Council received a list of upcoming events.

Recess	Deputy Mayor Damota called a recess at 10:00 am. Following the organizational meeting, the committee of the whole meeting resumed at 11:02 am.	
In Camera	MOTION by Councillor McGrath that Council move in camera at 11:03 am to discuss agenda items 12.1 Deliberative Matter and 12.2 Legal Matter.	CARRIED
Revert to Open Meeting	MOTION by Councillor Journault that Council revert to open meeting at 1:31 pm.	CARRIED
Adjournment	MOTION by Mayor Ireland that, there being no further business, the meeting of October 22, 2019 be adjourned at 1:32 pm.	CARRIED

Service/Bylaw	Example tasks & infractions
Traffic Bylaw	<ul style="list-style-type: none"> ● Parking in downtown Core – e.g. timed parking; bus only zones; Handicap Parking Zones; idling ● Residential – e.g blocking driveways; abandoned vehicles; unattached trailers; Buses parking in residential areas overnight ● Sidewalks – e.g. Biking on sidewalks in CBD; Children not wearing helmets; Blocking sidewalks; Not clearing snow/ice ● Pedestrians –e.g. Jay Walking ● Use of Public Spaces without permit ● Parking vehicle for the purpose of overnight accommodation.
Business Licensing Bylaw:	<ul style="list-style-type: none"> ● Operating without a business Licence
Camping Bylaw	<ul style="list-style-type: none"> ● Dealing with illegal campers on public land
Cannabis Consumption Bylaw	<ul style="list-style-type: none"> ● Smoking Cannabis in public
Conduct in Public Places Bylaw	<ul style="list-style-type: none"> ● Swearing in Public ● Fighting in Public ● Damage Public Property ● Endanger or detract from the comfort, repose, health, peace or safety of Persons
Domestic Animal Bylaw	<ul style="list-style-type: none"> ● Off leash dogs ● Un-licenced Dogs/Cats ● Dog-on-Dog Attacks ● Dog-on-Human Attack ● Excessive Barking
Noise Bylaws	<ul style="list-style-type: none"> ● Construction work on Sundays & holidays ● Noisy Parties
Nuisance Bylaw	<ul style="list-style-type: none"> ● Untidy Premises/Land
Sewage and Drainage Bylaws	<ul style="list-style-type: none"> ● Emptying chemicals in Sewer System or Stormwater System
Smoking Bylaw	<ul style="list-style-type: none"> ● Smoking in a doorway, patio etc.
Solid Waste Bylaw:	<ul style="list-style-type: none"> ● Responding to and investigating illegal dumping ● Construction waste improperly dumped in bins.

Waste Reduction Regulation Bylaw	<ul style="list-style-type: none"> • Selling or Providing a Plastic Bag
Permits – General	<ul style="list-style-type: none"> • First point of contact for Businesses/Residents • First point of contact for JNP
Permits – Bylaw exemptions	<ul style="list-style-type: none"> • Issuing Permits to businesses & residents e.g Parking Lane Use; road Closures • Issuing Permits for construction work on holidays
Permits - Events	<ul style="list-style-type: none"> • Issuing permits to organisations wishing to use public property for their events e.g. Jasper Half Marathon: <ul style="list-style-type: none"> ○ Route Checks ○ Safety planning ○ Traffic Control implementation/support ○ Accreditation Check ○ Inter-Agency liaison
Permits – Commercial Use of Public Space	<ul style="list-style-type: none"> • Issuing Permits for Sidewalk Seating • issuing Permits for Filming etc.
Domestic Animal	<ul style="list-style-type: none"> • Lost/Found Pet database • Found Pet repatriation • Pet Licence Administration • Kennels • JNP/RCMP support e.g. housing found animals by JNP/RCMP Officers • Stray pet capture/collection • Roadkill (Domestic Animal) collection and disposal • Dealing with domestic animals left in vehicles
Resident Trailer Storage Lot	<ul style="list-style-type: none"> • Lot Maintenance • Renter Database Administration • Payment Collection/administration
Event Support	<ul style="list-style-type: none"> • Traffic Control • Traffic/Route Safety Signage equipment – Setup • Point of Contact for Public/agencies
Snow Clearing/Street Sweeping	<ul style="list-style-type: none"> • Route Clearance

	<ul style="list-style-type: none"> • Traffic Control
Business Licences	<ul style="list-style-type: none"> • Business Licence Database administration • Collecting fees • Documents Collection/checks • Inspections • JNP liaison
Inter departmental assistance	<ul style="list-style-type: none"> • COS – Issuing information regarding COS/Provincial services to the public • Operations – moving vehicles from work sites. Traffic control • Enforcement of bylaws at MOJ premises e.g. Smoking infractions; • Fire Dept –Scene Traffic Control • RCMP – Eyes and ears – e.g assisting with searching for BOLA vehicles/people; Domestic Animal kennelling • JNP – Found Domestic Animal housing
Encroachments	<ul style="list-style-type: none"> • Administration, Assessment, Compliance & Enforcement
Health & Safety	<ul style="list-style-type: none"> • Auditing
Lost & Found Bikes	<ul style="list-style-type: none"> • Record, Store, Notification, Repatriation & Disposal
Miscellaneous	<ul style="list-style-type: none"> • Elementary School – Early morning Crossing Patrol • Cemetery Escorts • Public Information services • Local Election - Polling Station Security

Provincial Statues

- Animal Protection Act
- Dangerous Dogs Act
- Environmental Protection and Enhancement Act
- Tobacco and Smoking Reduction Act
- Trespass
- Traffic Safety Act

Provincial Statutes are used to bolster the Municipal Bylaws e.g.

Animal Protection Act :

The Domestic Animal Bylaw does not give the ability to rescue an animal in distress from a hot vehicle, but the Animal Protection Act does.

Tobacco and Smoking Reduction Act:

The Municipal Bylaw does not prohibit smoking near doors, windows or air intakes – the Provincial Act does.

Traffic Safety Act:

Equipment Standards – gives the officer the ability to deal with vehicles on road with flat tyres, no plates etc.

Traffic Control/Incident Management –

Municipal Bylaws give the officer the ability to stop vehicles and ask a driver to produce documents relating to that vehicle. But it does not give the officer abilities to deal with drivers that do not follow traffic control instructions. The provincial act does e.g. Driver failing to remain when instructed to by officer; Driver operate vehicle contrary to direction of an officer;