

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, February 18, 2020 | 1:30 p.m.
 Quorum Room, Jasper Library and Cultural Centre

Present Deputy Mayor Jenna McGrath, Councillors Rico Damota, Scott Wilson, Paul Butler and Bert Journault

Absent Mayor Richard Ireland and Councillor Helen Kelleher-Empey

Also present Mark Fercho, Chief Administrative Officer
 Kayla Byrne, Legislative Services Coordinator
 Natasha Malenchak, Director of Finance and Administration
 John Greathead, Director of Operations
 Nicolle Hodges, Fitzhugh

Call to order Deputy Mayor McGrath called the meeting to order at 1:30 pm.

Additions & Deletions to the Agenda #42/20 MOTION by Councillor Wilson – BE IT RESOLVED that Council delete the following item from today’s agenda:
 - 8.7 Notice: Councillor McGrath’s attendance at Municipal Leaders’ Caucus

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Approval of agenda #43/20 MOTION by Councillor Butler – BE IT RESOLVED that Council approve the agenda for the regular meeting of February 18, 2020 as amended.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Approval of regular minutes #44/20 MOTION by Councillor Journault – BE IT RESOLVED that Council approve the minutes of the February 4, 2020 regular Council meeting as presented.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Finance and Administration Report The Director of Finance and Administration presented a departmental report, highlighting the upcoming audit, the ongoing budget process, funding news and upcoming assessments.

Councillors asked some clarifying questions on funding applications and the upcoming assessment process.

Bylaw Summary Council received a list of bylaws currently in force and those in various stages of readings.

Notice: Property Tax Receivable Council gave notice of a request for decision regarding the write-off of a property tax receivable for the provincial building downtown.

Write Off Request
 This write-off is the result of a notice Council received from the provincial government that it will only pay 75 percent of its grants in place of taxes for provincial buildings.

It was noted the Municipality pays rent to use the provincial building for CFS offices and meeting space. Council inquired about the cost of rent payments. This item will return for further discussion at the next committee of the whole meeting.

Notice: Disposal of Asset (Gravel)
 Council gave notice of a request for decision regarding the write off of an asset: the gravel stockpile at the Marmot Pit.

Administration explained the Municipality was made aware several years ago that this gravel pile was unsecured, and was advised to move it off-site onto MOJ property. Unfortunately, there was not sufficient space to store the gravel. Over time Administration determined this asset has been lost.

In the future Administration is planning to add a gravel storage area to the Operations yard.

This item will return for decision at the next regular meeting.

Waiver of notice: Capital Budget Carry Forward to 2020/Amending Capital Budget #45/20
 Administration requested a waiver of notice to continue securing contracts for the 2020 year as soon as possible.

MOTION by Councillor Journault – BE IT RESOLVED that Council waive the two-week notice period necessary to make a decision on a capital budget carry forward to 2020.

FOR	AGAINST	
4 Councillors	1 Councillor (Councillor Wilson)	CARRIED

RFD: Capital Budget Carry Forward to 2020/Amending Capital Budget #46/20
 MOTION by Councillor Wilson – BE IT RESOLVED that Council approve a capital budget carry-forward of incomplete 2019 capital items to 2020, as presented, except for the \$7,490 for the Emergency Services Building upkeep.

FOR	AGAINST	
3 Councillors	2 Councillors (Councillors Journault and Damota)	CARRIED

Waiver of notice: Transfer of Funds to Complete Reservoir Cleaning Project #47/20
 A waiver of notice was requested to commence the project as soon as possible.

MOTION by Councillor Butler – BE IT RESOLVED that Council waive the two-week notice period necessary to make a decision on funding for the reservoir cleaning project.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

RFD: Transfer of Funds to Complete Reservoir Cleaning Project #48/20	MOTION by Councillor Butler – BE IT RESOLVED that Council direct Administration to allot another \$3,500 (from two projects to no longer be carried forward), to complete the Reservoir Cleaning Project.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Recess Deputy Mayor McGrath called a recess from 2:20 pm until 2:30 pm.

Operations Department Capital Budget Parking Lot Items: Councillors discussed cost recovery for the stage project and the electrification system for Commemoration Park; the benefits of adding power to the stage or waiting until a later date; and other funding sources.

Jasper Stage & Commemoration Park #49/20	In order to make a motion, Deputy Mayor McGrath requested that Councillor Butler act as the meeting’s chair at 3:05 pm.		
	MOTION by Councillor McGrath – BE IT RESOLVED that Council direct Administration to seek funding by way of donations to enhance and add to the CN Stage project.		
	FOR 3 Councillors	AGAINST 2 Councillors (Councillors Butler and Wilson)	CARRIED

Deputy Mayor McGrath resumed chairing duties at 3:09 pm.

The Jasper Stage and electrification system for Commemoration Park project requests will return for further discussion at the next committee of the whole meeting.

Bulk Water Fill Station #50/20	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the addition of the bulk water fill station to the 2020 capital budget for a total budgeted expenditure of \$125,000.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

RFD: Councillor Butler’s attendance at Municipal Leaders’ Caucus #51/20	MOTION by Councillor Butler – BE IT RESOLVED that Council approve Councillor Butler’s request, as per Policy B-003, to attend the AUMA Leaders’ Caucus in Edmonton.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Response to
Hostelling
International Council directed Administration to craft a letter notifying Hostelling International that Council has decided not to revisit Bylaw #218 – Taxation of Hostelling International Property Bylaw. The Hostelling International property on Sleepy Hollow Road will become taxable as of August 2020.

Correspondence:
2020 AMPPE
Membership
Renewal Council directed Administration to invite directors of the Association for Mountain Parks Protection and Enjoyments (AMPPE) to a future meeting to discuss the benefits of renewing the Municipality’s annual membership.

Upcoming Events Council received a list of upcoming events.

Adjournment
#52/20 MOTION by Councillor Journault – BE IT RESOLVED that, there being no further business, the regular meeting of February 18, 2020 be adjourned at 3:40 pm.

FOR
5 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer