

EXHIBIT

Employee Award Nomination Form

Recognizing Excellent Customer Service or Work Performance

If you have experienced a Municipal Employee giving excellent customer service or work performance and choose to give special recognition, please complete the following:

Please indicate if you are a: resident Director Municipal Employee other

If other; please indicate _____

Nature of Commendation: Excellence in Customer Service Excellence in Work Performance

Name of Employee being nominated: _____

Position/Title: _____

Department: _____

Describe your experience(s) with the employee that prompted this commendation:

THE FOLLOWING INFORMATION IS REQUIRED TO SUBMIT A COMMENDATION:

Your Name: _____ Address: _____

If you are a Municipal Employee; Department: _____

Phone Number: _____ Date: _____

Please return this form to Human Resources, Municipality of Jasper, Administration Office, PO Box 520, 303 Pyramid Ave, Jasper, AB T0E 1E0 - Attention: Employee Awards Committee/Human Resources.

Department Director's Approval: _____
(Signature)

For office use only:	<input type="checkbox"/> Director Approval	<input type="checkbox"/> Certificate Signed	<input type="checkbox"/> Certificate/Award Received	<input type="checkbox"/> Photo
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APPROVED: October 8, 2002
REVISED: March 2, 2004
REVISED: November 17, 2004