

Minutes	of the regular meeting held Tuesday, August 19, 2014 in the Emergency Services Building meeting room.		
Present	Mayor Richard Ireland Councillor Helen Kelleher-Empey Councillor Rico Damota	Councillor Vonna Arsenault Councillor Dwain Wacko Councillor Brian Nesbitt	
Absent	Deputy Mayor Gilbert Wall		
Also present	Peter Waterworth, CAO Christine Nadon, Communications Mgr Kathleen Waxer, Dir., CFS Greg Van Tighem, Dir., Protective Services Yvonne McNabb, Dir., Culture & Recreation Minako Siino and Ayoumi Nayak, Jasper/Hakone Exchange Students		
	Alice Lettner, Dir. Finance & Administration Martha Fleming, Human Resources Mgr. Nicole Veerman, The Fitzhugh		
Call to Order	The Mayor called the meeting to order at 1:41 p.m.		
Approval of Agenda #121/14	MOTION by Councillor Wacko – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, August 19, 2014 as presented.		
	FOR 6 councillors	AGAINST 0 councillors	CARRIED
Approval of Minutes #122/14	MOTION by Councillor Damota – BE IT RESOLVED THAT Council approve the minutes of the regular meeting of Tuesday, August 5, 2014 as presented.		
	FOR 6 councillors	AGAINST 0 councillors	CARRIED
Introductions	Mayor Ireland introduced Ayoumi Nayak and Minako Siino. Ayoumi visited Hakone Japan in 2014 as an ambassador for Jasper. In return, Minako Siino has been in Jasper and Hinton for the past three weeks, representing the Town of Hakone as their ambassador. Mayor Ireland commended Ayoumi for being a great host, and advised that Jasper will receive a business delegation from Hakone in June of 2015, to coincide with Jasper hosting the Alberta/Japan Twinned Municipalities Association conference and the July 1 <sup>st</sup> Canada Day festivities.		
Business Arising	None		
Dept. Reports Culture & Rec	Council received the written report of the Director of Culture and Recreation. In her report, Yvonne McNabb updated Council on the summer camps, the final LEED submission for the recreation facility project, efforts to get a new rooftop unit for the temporary library location with a quote of \$80,000 for a 1,400 sq. foot area. Also require space to store library furniture prior to new library being finished. Also discussed was what the role of the municipality will be in experiential travel which is currently in the planning stages for an event, and could possibly be looking for speakers.		
Community & Family Services	Council received the written report of the Director of Community and Family Services. In her report, Kathleen Waxer highlighted the Diversity Photo Project which dovetails with the AUMA's inclusive communities project. Also highlighted were Community Outreach Services, CFS Promotion, daycare yard, Parent Link programme, statistics, Wildflowers Children's Centre report for June, and Children's Services report.		
Protective Services	Council received the written report of the Director of Protective Services. In his report, Greg Van Tighem highlighted the emergency responses undertaken, as well as full department responses, command responses, fire prevention inspections, meetings, trainings, and finances.		
	All department reports can be viewed in the agenda package on the Municipality's website – <a href="http://www.jasper-alberta.com">www.jasper-alberta.com</a> .		
CAO	CAO Peter Waterworth indicated that he had to leave the meeting at this point, but wanted to mention that there is potential for a meeting for CAOs with the deputy		

minister on Mr. Waterworth's last day of work. Jasper's new CAO Mark Fercho will attend this meeting in Edmonton on August 29<sup>th</sup>.

Services & Structural Review	<p>Mr. Waterworth advised that the next step in the Services and Structural Review process is to use it as key input to giving Council oversight of what staff is actually doing. He indicated that it was necessary to integrate a review of the balance of services so the budget discussions are set in the context in the framework of the services provided, and around budget expectations.</p> <p>In the Structural Review element, only one area, with very few people, got a lot of attention – this was the proposed amalgamation of two departments – Culture and Recreation and Community and Family Services. Kathleen Waxer and Yvonne McNabb worked very closely on some jobs where there could be more close integration. One of the pre-conditions was the partial movement of staff, which would require work to be done in the administration area. Another part of the review that did get launched was the evaluating done on the condition of underground infrastructure where basic services need to be provided. Some discussion on Operations taking over maintenance of buildings which could take a couple of years. Communications and IT were separated, with IT coming under Operations. Also, the automation of utility billing would be considered if all staff were working in the same area. There would be potential for a better realignment of staff, but this could not be implemented at this time.</p>						
Bylaw Summary	Council received, for information purposes, a summary of bylaws current in force and those in their various stages of readings.						
RFD Summary	Council received, for information purposes, a summary of requests for decision completed and those currently in progress.						
A/JTMA Conference & Annual Mtg #123/14	<p>MOTION by Councillor Nesbitt – BE IT RESOLVED THAT:</p> <ol style="list-style-type: none"> <li>1. Council confirm the Municipality's offer to host the Alberta/Japan Twinned Municipalities conference and annual meeting in Jasper June 26<sup>th</sup> and 27<sup>th</sup>, 2015, and</li> <li>2. Council approve a preliminary budget of \$10,100 for the conference.</li> </ol> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	CARRIED
FOR	AGAINST						
6 councillors	0 councillors	CARRIED					
Appt of Conference Chair #124/14	<p>MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Councillor Nesbitt be appointed as Chair of the Alberta/Japan Twinned Municipalities conference 2015.</p> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 councillors	0 councillors	CARRIED
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Non-Union Staff Salary Schedules	Council received a request for decision from the CAO, Peter Waterworth, on salary schedules for non-union staff. The proposed schedules are attached hereto and form part of these minutes. Council discussed the proposal at some length with some councillors suggesting that by postponing the decision until a later date would allow more time to gather additional information.						
Non-Union Staff Salary Schedules #125/14	<p>MOTION by Councillor Nesbitt – BE IT RESOLVED THAT the request for decision on Non-Union Staff Salary Schedules be postponed until September 16, 2014.</p> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">2 councillors</td> <td style="text-align: center;">4 councillors</td> <td style="text-align: right;">DEFEATED</td> </tr> </table>	FOR	AGAINST		2 councillors	4 councillors	DEFEATED
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2 councillors	4 councillors	DEFEATED					
Non-Union Staff Salary Schedules #126/14	<p>MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Council approve the attached salary ranges for non-union staff for 2014, 2015 and 2016 with effect from July 1, 2014 (Annex 1), years 2015 and 2016 will attract cost of living increases. If market value dollars continue to increase, Jasper's tax base will not be able to sustain continuous market increases. Council to review the current policy.</p> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">4 councillors</td> <td style="text-align: center;">2 councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		4 councillors	2 councillors	CARRIED
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4 councillors	2 councillors	CARRIED					
CAO left Meeting	CAO Peter Waterworth left the meeting at 3:17 p.m.						

Notice Use of MSI Op. Funding Council received notice that an RFD for the use of MSI operating funds for five projects will be presented at the September 2<sup>nd</sup>, 2014 regular meeting for adoption, amendment or rejection. The projects proposed are above and beyond what would be possible to fund through reserve funds. The RFD is available for viewing on the Municipality of Jasper’s website – [www.jasper-alberta.com](http://www.jasper-alberta.com).

New Business None

Councillors’ Reports Councillor Wacko reported on recent activities and meetings including a museum meeting, temporary library heating, plus some mini-outings he had taken part in.

Councillor Kelleher-Empey reported on her activities, indicating that a business visitation study by the CFC is ongoing.

Mayor Ireland reported on his attendance at a meeting with CAO Peter Waterworth in Canmore, where they met with mayors and other CAOs from Banff and Canmore regarding joint efforts to obtain tourism community status and access revenue tools. Mr. Ireland indicated that the AUMA has presented its submission regarding the MGA review; this is a position all three communities can absolutely endorse. It is not specific to our communities, but it broadly supports our goal.

Mayor Ireland reported that he and a number of councillors had attended the breakfast meeting with Jim Prentice, one of the three candidates running for leader of the Alberta PC party after the resigning of Alison Redford from the position.

Upcoming Events Council were reminded of the following upcoming events:  
August 21<sup>st</sup> – Farewell dinner for the Waterworths.  
August 28 – Staff BBQ

Adjournment #127/14 MOTION by Councillor Wacko – BE IT RESOLVED THAT, there being no further business, the meeting be adjourned at 3:39 p.m.

FOR	AGAINST	
6 councillors	0 councillors	CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO