

Committee of the Whole Meeting

Tuesday, September 27, 2016

Present	Mayor Richard Ireland, Councillors Gilbert Wall, Dwain Wacko, Rico Damota, CAO Mark Fercho, Admin. Officer Beryl Cahill, Yvonne McNabb, Christine Nadon, Natasha Malenchak, Bruce Thompson, Martha Fleming, Paul Clarke, The Fitzhugh,
Absent	Councillor Brian Nesbitt; Councillor Helen Kelleher-Empey
Presenters	Atco officials Kirsten Pederson and Larry Gibson EDG Experience Design Group official Barry Marshall re. Wayfinding & Signage
Call to Order	The meeting was called to order by Councillor Wacko at 9:30 a.m.
Additions to Agenda	5.3 Wayfinding & brief discussion on skateboard park 7.3 Cabin Lake Dam and in camera – Personnel (FOIP) including a request from Councillor Arsenault
Approval of Agenda	Motion by Councillor Damota that the agenda for today’s meeting be approved with the addition of the above items. Carried
Approval of Minutes	Motion by Councillor Wall that the minutes for the September 13, 2016 committee meeting be approved as presented. Carried
Presentation Atco Electric	Council received a presentation from ATCO Electric officials Kirsten Pederson and Larry Gibson. Ms. Pederson provided information on franchise revenue, 2015 distribution, revenue, system reliability – outages, available rates, streetlight report, ownership of light standards, and answered questions from councilors regarding rates on previous years town emergencies, Dark Sky Preserve, etc. Councillors agreed that more time will be required to review ATCO’s package. Councillor Wacko thanked the presenters for attending today’s meeting. Ms. Pederson and Mr. Gibson left the meeting at 10:22 a.m.
Presentation Wayfinding	Council received a presentation from EDG Experience Design Group official Larry Marshall and Director Bruce Thompson on wayfinding and signage. The final report includes strategy and & Signage principles, graphics standards, sign-type design outline specifications, signage plans, fabrication, installations, an implementation plan and phases, plus a phase 1 pilot programme. Councillors posted a number of questions to Mr. Marshall regarding reversible signs, a sign indicating “Police”, and a “You are here” map, recyclable materials, branding, primary gateway illumination, maximized exposure on both sides of signs, banners, etc. This item will come to Council October 4 th by way of Notice, and then for decision on October 18 th at the regular meeting.
Tour of new	Councillors will take part in a tour of the new Cabin Lake Dam by letting Mr. Thompson

Cabin Lake Dam	know, by e-mail, what dates are available in the next few weeks. The Parks Superintendent will join the group as well as engineering representatives.
Recess	Council took a five minutes recess at 11:25 a.m.
Meeting Reconvened	Councillor Wacko reconvened the meeting at 11:35 am.
Bus. arising	No business arose from the September 13 th committee meeting.
Brief Updates D-005 Laptop Computers	A brief discussion took place on the policy governing laptop computers with a view to expanding the policy to include all electronic devices used by the Municipality. Administration to bring a draft policy forward at a future committee meeting.
Arena Advertising	Director of Culture and Recreation Yvonne McNabb requested direction from Council on door advertising in the Arena. CAO and the Director will come back to Council with some options.
Skateboard Park	<p>Councillor Wacko indicated that he had attended a school-age CAT meeting where some graffiti has been reported in the skateboard park, but has since been removed. This is not the young people who are doing this. A friendly atmosphere needs to be established in the park for funding groups to succeed.</p> <p>Director Yvonne McNabb indicated that the skateboard park has definitely had its challenges with the summer months being the worst. Partying in the park on Sunday nights leaves the park in a shambles with broken bottles and cans. Staff check it on a weekly basis. Graffiti is very challenging to remove. The new skateboard park will have signage there – use at your own risk, from dawn to dusk. Any graffiti in the new park will probably be the Municipality’s responsible to remove it.</p> <p>Mrs. McNabb will attend the next CAT meeting.</p>
Corresp.	None
Councillors’ Reports	None
Upcoming Events	A list of upcoming events on the agenda package, plus the Travel Alberta conference Oct 23-25 in Banff
Nomination Of Councillor To chair next Cmtee mtg	Councillor Rico Damota will chair the October 11, 2016 committee meeting.
Adjournment	Motion by Councillor Wacko that, there being no further business, the meeting be adjourned at 12:16 pm.