

Minutes	of the regular meeting of the Municipal Council November 15, 2016 in the Jasper Library and Cultural Centre.		
Present	Mayor Richard Ireland Councillor Dwain Wacko Councillor Brian Nesbitt	Councillor Helen Kelleher-Empey Councillor Gilbert Wall	
Absent	Councillor Vonna Arsenault	Deputy Mayor Rico Damota	
Also Present	Mark Fercho, CAO Yvonne McNabb, Dir., Culture & Rec Natasha Malenchak, Dir., Finance Paul Clark, The Fitzhugh	Beryl Cahill, Admin. Officer Janet Cooper, Coord., Env. St/ship Marianne Garrah, IOTAD	
Call to Order	The Mayor called the meeting to order at 1:30 p.m.		
Additions to Agenda	None		
Approval of Agenda #160/16	MOTION by Councillor Wall – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, November 15, 2016 as presented.		
	FOR 5 councillors	AGAINST 0 councillors	Carried
Approval of Minutes #161/16	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council approve the minutes of the regular meeting of Tuesday, November 1, 2016 as presented.		
	FOR 5 councillors	AGAINST 0 councillors	Carried
Presentation Arts Policy	Council received a presentation from Marianne Garrah on an arts policy for the Municipality. Council members were interested in the idea of an arts policy, but would like to have more information, especially samples of other communities' arts policies. This will be brought to a Council committee meeting for further consideration once more information is available.		
	Ms. Garrah left the meeting at 1:46 p.m.		
Business Arising	No business arose from the minutes of the November 1 st , 2016 meeting.		
Department Reports Env. St/ship Report	Council received the written report from the Environmental Stewardship Coordinator. In her report, Janet Cooper highlighted Waste Reduction Week, the Jasper Residential Energy Efficiency Rebate programme, Campground Recycling Renewal Plan, Right to a Healthy Environment, Communities in Bloom, CN EcoConnexions Community Tree Planning Programme, and Bon Accord-Dark Sky Community.		
Human Resources Report	Council received the written report from the Human Resources Manager. In her report, Martha Fleming highlighted recruitment and hiring activities in Protective Services, Fitness & Aquatic Centre, Culture and Recreation, Community & Family Services, Finance and Administration, leaves, and other H/R activities.		
Finance & Admin. Report	Council received the written report from the Finance and Administration Director. In her report, Natasha Malenchak highlighted recent activities accomplished including the Interim Audit, and the completion of office renovations. Also included in her report was the schedule for the upcoming budget discussions, ID 12 Funding received, and various training sessions recently attended. Also included in the report was the Balance Sheet Detail, Trial Balance Summary, Council Expenditure Overview, Departmental Revenue Overview and Departmental Expenditure Overview.		
	The full reports can be viewed on the Municipality's website – www.jasper-alberta.com		
Bylaw Summary	Council received, for information purposes, a summary of bylaws currently in force in the Municipality, and those in their various stages of readings.		
Notice – Policy D-010 Cmty Use of Mun. Facilities	Policy D-010 presently lists individual rooms for community use and does not have the proper bylaw reference, nor the location of rates and fees documentation. Administration has adjusted the policy to reflect all Municipal facilities, and have provided the bylaw reference for fees and charges, and the website where fees and charges are listed.		
	Changes to this policy are presented by way of Notice, and will return to Council at the December 6, 2017 regular meeting for adoption, amendment or rejection.		

Notice - Transfer of Funds from Op To Capital for Library/ Cultural Centre Signage	Council received notice that, at the December 6, 2017 regular meeting, Council will be requested to agree to transfer unspent operational funds from the Library Utility budget to capital projects for the purpose of signage at the Library/Cultural Centre.	Presently, there is no allocated budget for the purpose of Library/Cultural Centre signage. The facility does not have a main entrance sign, inside directional signage, proper washroom signage or proper room signage. This year's Library/Cultural Centre budget was an estimate of the total year's expenses and has proven that utilities was over-estimated for 2016.						
Natural Gas Purchase	Administration asked Council to waive the requirement for two weeks' notice to purchase natural gas in view of implementation of a Carbon Gas Tax as of January 1 st , 2017. If the Municipality can secure a fixed price contract in or around the \$2.80/Gj, we can essentially keep its budget costs flat for 2017, despite the Carbon Tax introduction.							
Waiver of Notice #162/16	MOTION by Councillor Wacko – BE IT RESOLVED THAT Council agree to waive the two week notice period for the contract for the purchase of natural gas.	<table border="0"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">5 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Purchase of Natural Gas #163/16	MOTION by Councillor Wacko – BE IT RESOLVED THAT Council authorize Administration to enter into a one or two year contract for the purchase of natural gas.	<table border="0"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">5 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Notice – ATCO 10 year Franchise Agreement	Council were advised that the Municipality's 10 year agreement with ATCO Gas, that includes franchise fees, expires in 2016. There is a one-year continuation after expiry to allow for renewal negotiations with no change under the existing agreement. This item is presented by way of Notice at today's meeting, and will return again at the December 6, 2017 Council meeting for adoption, amendment or rejection.							
Waiver of Notice Mountain Bike Skills Park Funding Request #164/16	A waiver of notice is being requested for the Mountain Bike Skills Park in order for their funding request to be included in the upcoming Budget discussions.	<p>MOTION by Councillor Nesbitt – BE IT RESOLVED THAT Council agree to waive the two week notice period for the Mountain Bike Skills Park Funding Request.</p> <table border="0"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">5 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Mountain Bike Skills Park Funding Request #165/16	<p>MOTION by Councillor Nesbitt – BE IT RESOLVED THAT Council agree as follows:</p> <ol style="list-style-type: none"> 1. That Council approves the inclusion of a 2017 capital budget submission for the provision of seasonal water (non-domestic use for park maintenance only) to the Mountain Bike Skills Park for \$35,000; 2. That Council approve the inclusion of a capital budget submission of \$10,000 for the provision of signs, entrance fencing and garbage receptacles; 3. That Council approve the inclusion of a \$5,000 annual contribution to the Jasper Cycling Association (for the provision of maintenance, unspent funds would be for improvements) of the Park in the 2017 operating budget submission. 							
Waiver of Notice Strategic Priorities Plan Mid-term Revision #166/16	A waiver of notice is being requested for the Strategic Priorities Plan Mid-term revision in order for the Plan to be included in the upcoming Budget discussions.	<p>MOTION by Councillor Kelleher-Empy – BE IT RESOLVED THAT Council agree to waive the two week notice in order to include the mid-term revised Strategic Priorities Progress Report in the upcoming Budget discussions.</p> <table border="0"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">5 councillors</td> <td style="text-align: center;">0 councillors</td> <td style="text-align: right;">Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Mid-term Strategic Priorities Plan #167/16	MOTION by Councillor Wall – BE IT RESOLVED THAT Council approve the mid-term revised Strategic Priorities 2013-2017 dated November 2016.							
Correspondence For Considera- tion or action	Mayor Ireland indicated that he had received 8 or 9 letters related to the provision of midwife services in the Yellowhead County. CAO to contact the group and get clarification.							

Other new Business	None						
Councillors Reports	<p>Councillor Wall advised that Glen McGrath is leaving his position at the Alpine Summit Seniors Lodge and the process to replace him is ongoing, and should be completed soon.</p> <p>Mayor Ireland indicated that, with some other councillors, he attended the Chamber lunch meeting recently, and was happy to hear the emphasis by incoming President Rusty Noble on the advocacy role for the Chamber. The Mayor also advised that he had attended an event at the Fairmont Jasper Park Lodge to welcome delegates of the Canada West Foundation (international tourist suppliers).</p> <p>Councillor Nesbitt represented the Mayor at the November 7th No Stone Left Alone event at the Jasper Cemetery. Councillor Wacko also attended. Councillor Nesbitt also indicated that he will not be able to attend the FCSS conference in Edmonton from November 23-25.</p>						
Upcoming Events	As listed on the agenda package.						
In Camera Personnel (FOIP) #168/16	<p>MOTION by Councillor Nesbitt – BE IT RESOLVED THAT Council move in camera at 3:27 p.m.</p> <table> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>5 councillors</td> <td>0 councillors</td> <td>Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Council Reverts to Open mtg #169/15	<p>MOTION by Councillor Wacko – BE IT RESOLVED THAT Council revert to open meeting at 3:52 p.m.</p> <table> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>5 councillors</td> <td>0 councillors</td> <td>Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Adjournment #170/16	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT the regular meeting of Tuesday, November 15, 2016 be adjourned at 3:53 p.m.</p> <table> <tr> <td>FOR</td> <td>AGAINST</td> <td></td> </tr> <tr> <td>5 councillors</td> <td>0 councillors</td> <td>Carried</td> </tr> </table>	FOR	AGAINST		5 councillors	0 councillors	Carried
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Mayor

Chief Administrative Officer