

Municipality of Jasper
Committee of the Whole Meeting Agenda
September 12, 2017 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

1. Call to Order (Mayor Ireland to chair meeting)

2. Additions to Agenda

3. Approval of Agenda

3.1 September 12, 2017 attachment

4. Approval of Minutes

4.1 August 22, 2017 attachment

5. Presentations

6. Business Arising from Minutes

7. Brief Updates

7.1 Reconsider OUT Jasper request attachment

7.2 OUT Jasper application for a non-standard crosswalk expected late item

7.3 ATCO's transmission line proposal – Jasper Environmental Association attachment

7.4 Public Engagement and Naming Policies attachment

7.5 Application to Community Facility Enhancement Grant attachment

8. Correspondence for information, consideration or action

9. Other new business

10. Council representation on various boards, upcoming meetings

11. Information Items and Upcoming Events

September 13: So you think you want to be a councillor public workshop, Council Chambers, 7 p.m.

September 18: Nomination Day, 10 a.m. – 12 p.m.

October 2: All Candidates Forum, Jasper Activity Centre, 6:30 p.m.

October 3: Intergovernmental meeting, lower boardroom of Train Station, 10 a.m.

October 16: Election Day, Jasper Activity Centre

12. Nomination for chairing next Committee of the Whole Meeting

13. Adjournment

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, August 22, 2017 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Deputy Mayor Rico Damota, Councillors Helen Kelleher-Empy, Gilbert Wall, Dwain Wacko and Brian Nesbitt
Absent	Mayor Richard Ireland
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Yvonne McNabb, Director of Culture and Recreation
Call to Order	Councillor Wacko called the meeting to order at 9:32 a.m.
Additions to Agenda	MOTION by Councillor Kelleher-Empy to add the following item to the August 22 committee of the whole agenda: - In Camera – Legal Matter (FOIP) CARRIED
Approval of Agenda	MOTION by Councillor Wall to approve the agenda for August 22, 2017 as amended. CARRIED
Approval of Minutes	MOTION by Councillor Kelleher-Empy that the minutes of the August 8, 2017 meeting be approved as presented. CARRIED
Presentations	None
Bus. arising from minutes	None
Brief Updates: Non-Standard Crosswalk Policy	An edited version of the non-standard crosswalk policy and procedures, which also included an application form and checklist, was presented. Council discussed edits to the application form and checklist, the approval process, and a damage deposit for the repair and/or removal of a non-standard crosswalk. The matter will return to Council for decision at the next regular meeting on September 5.
Naming the Exchange Lands	Council selected Victoria Cross Park, Cenotaph Park, the Exchange Lands and Memorial Park as its top four names for the Exchange Lands. Council will pick one of the four names at the next regular meeting on September 5.
Project Management Policy	A draft project management policy was presented, outlining a methodology appropriate to a project's scope, timeline, visibility, budget and risk. Council discussed edits to the wording of the policy and the importance of the administrative procedures that will accompany the policy. An edited version of the policy and draft administrative procedures will return to Council at a future meeting.

In memory project ideas for Councillor Arsenault	Council discussed memorial project ideas for Councillor Vonna Arsenault. Councillor Arsenault's husband, Leo Arsenault, has also been asked for input. The matter will return at a future meeting.
Council Orientation	For the purpose of Council orientation information, Council discussed various aspects of the boards and committees they sit on. Such aspects included meeting frequency, duties and responsibilities, and the possibility of amalgamating Council's Hospitality Committee and the Twinned Communities Committee. Council also discussed Directors' reports and the frequency and content of those reports, suggesting in the future, reports could be presented at both regular and committee of the whole meetings.
Recess	Councillor Wacko called a recess from 11:12 a.m. until 11:18 a.m.
Council Orientation (continued)	Mr. Fercho inquired about Council's interest in a municipal management system, which would allow directors to file reports and statistics quickly and efficiently. Council indicated that while the management system appears to be a useful tool, the matter is one which should be discussed by the incoming Council.
Corr.	None
Other new bus.	Council discussed quorum for September. Councillors Wall and Wacko are unable to attend the September 5 meeting. Councillors Wall, Nesbitt and Kelleher-Empey are unable to attend the September 12 meeting. Councillor Nesbitt will also be unavailable for the September 19 meeting.
Council Rep. on Boards, Meetings	Councillor Nesbitt will attend a Local Organizing Committee meeting for the Tour of Alberta. Councillor Kelleher-Empey will attend a Trans-Canada Yellowhead Highway Association strategic priorities meeting. Councillor Wall noted that construction will soon begin for the Evergreens Foundation's new facility in Edson.
Events	Council received a list of upcoming events.
Nomination of next Chair	Mayor Ireland was nominated as the chairperson for the next committee of the whole meeting.
In Camera	MOTION by Councillor Kelleher-Empey to move in camera to discuss a legal matter at 11:43 a.m. CARRIED
Revert to open meeting	MOTION by Councillor Wall to revert to open meeting at 11:55 a.m. CARRIED
Adjournment	MOTION by Councillor Nesbitt that, there being no further business, the meeting be adjourned at 11:56 a.m. CARRIED



INFORMATION REPORT

Subject: Reconsider of OUT Jasper Request

Prepared by: Mark Fercho, CAO

Date: September 12, 2017

On July 18, 2017 Council made the following resolution in response to the letter of request from OUT Jasper:

RFD – OUT Jasper Rainbow Crosswalk #127/17:
MOTION by Councillor Nesbitt – BE IT RESOLVED THAT Council support the installation of a rainbow coloured crosswalk in Jasper funded by OUT Jasper.

FOR	AGAINST	
2 Councillors	3 Councillors	DEFEATED

COUNCIL PROCEEDURE BYLAW #190 SCHEDULE 2 (excerpt)

- 11.12 With the exception of a motion to adjourn the meeting made under paragraph 18 of this schedule, if a motion fails, the same motion shall not be renewed unless:
 - 11.12.1 a general municipal election has been held; or
 - 11.12.2 one year has passed since the date that the motion was defeated.

- 11.13 Notwithstanding paragraph 11.12, if a motion is defeated, a councillor may introduce a motion calling on Council to renew the motion if:
 - 11.13.1 a two-thirds majority of Council grants leave to a councillor to introduce a motion calling on council to renew the motion; or
 - 11.13.2 the councillor who wishes to have Council renew a motion provides previous notice by setting out in writing what special or exceptional circumstances warrant further debate.

Director _____

CAO _____

Agenda Item _____



Jasper Environmental Association
Box 2198 Jasper, AB T0E 1E0
Tel: 780-852-4152

August 29, 2017

To the Honourable Mayor and All Municipal Council Members of Jasper

Dear Mayor Ireland and Council Members

Re: ATCO's Transmission Line Proposal

The Jasper Environmental Association (JEA) has some concerns regarding ATCO's proposal to connect Jasper to the Alberta grid and we feel that more discussion needs to take place on potential adverse effects this could have on one of Canada's premiere national parks that is also part of a World Heritage Site.

Background

ATCO Electric Ltd is proposing to construct a transmission line that will connect Jasper National Park with the Alberta Interconnected Electric System (AIES). This will be a 69kV single circuit transmission line spanning approximately 44.7km from the AIES interconnection point just outside the park boundary to the present Palisades generating station where ATCO proposes to build a new substation.

The transmission line will be carried on 483 wooden poles up to 19m in height that will be very visible for a large part of the proposed route along the Athabasca Valley particularly on the open slopes on the west side of Jasper Lake and along the Snaring Road between two wetlands. While the line to some extent will follow existing linear disturbances such as roads and pipelines, 19m power poles will be far more visible from a distance. Visual aesthetics are a very important part of visitor experience.

Power cuts

Jasper will be at the end of a single-circuit line. This will increase the danger of power cuts caused by falling trees, branches, bird strikes or other accidents between Jasper and the start of the single circuit line wherever that may be. (We understand that it used to be at Entwistle). It is also increasingly apparent that we are experiencing a warming trend that may be the harbinger of more forest fires to which wooden power poles would be susceptible.

When the JEA broached the subject of power outages at the ATCO open house on April 6th there was no dissent from ATCO staff present on possible increased number and length of power cuts. While the hotels may have generators, most of the smaller businesses, restaurants and households do not. There have been four power outages in Jasper since May 8th and reports in the Fitzhugh newspaper recently indicated the growing frustration by business owners as to the loss of revenue this causes.

Setting an example

This transmission line could lock Jasper into an outdated form of energy generation for many decades to come. It would seem to be incumbent on a municipality in a national park and world heritage site to be a model community in energy conservation and energy alternatives to the greatest extent possible.

AUC Hearing

The JEA has been granted intervener status at the Alberta Utilities Commission hearing in November where we will voice our concerns regarding adverse environmental effects and will be questioning the need for the project but we feel the municipal council should be concerned about the potential effect this project could have on tourism and visitor experience.

Municipal Climate Change Action Centre

We would like to take this opportunity to draw your attention to information on the Municipal Climate Change Action Centre <http://www.mccac.ca/resources/solar-friendly-municipalities> for help in funding, technical assistance, and education in addressing reduction in the municipality's carbon footprint.

In view of these concerns the JEA requests that we may be permitted to speak to this subject at the Municipal Council meeting on September 5th.

Sincerely

A handwritten signature in black ink that reads "Jill Seaton". The signature is written in a cursive style with a horizontal line extending to the right.

Jill Seaton (Chair JEA)



INFORMATION REPORT

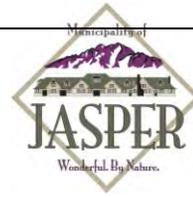
Subject: Public Engagement and Naming Policies
Prepared by: Christine Nadon, Legislative Services Manager
Reviewed by: Mark Fercho, CAO
Date – CotW Discussion: September 12, 2017

Recommendation

That Council discuss public engagement and naming policies.

Attachments

- Municipality of Jasper *Public Engagement Policy (A-004)*
- Town of Banff *Naming of Parks and Recreation Facilities Policy*
- Town of Drayton Valley *Municipal Assets Naming Policy*



Policy Title: PUBLIC ENGAGEMENT
Policy # A-004
Effective Date: August 6, 2013
Date adopted by Council: August 6, 2013

POLICY STATEMENT

The Municipality of Jasper recognizes that public engagement is a vital part of local democracy. To this end, the Municipality is committed to:

- Providing honest, meaningful and accessible engagement opportunities for residents and stakeholders;
- Promoting understanding of local issues, informed decision making and best possible solutions to local issues;
- Integrating public engagement in decision-making at all levels of the organization;
- Providing sufficient timeframes and adequate resources to plan, coordinate and conduct public engagement processes.

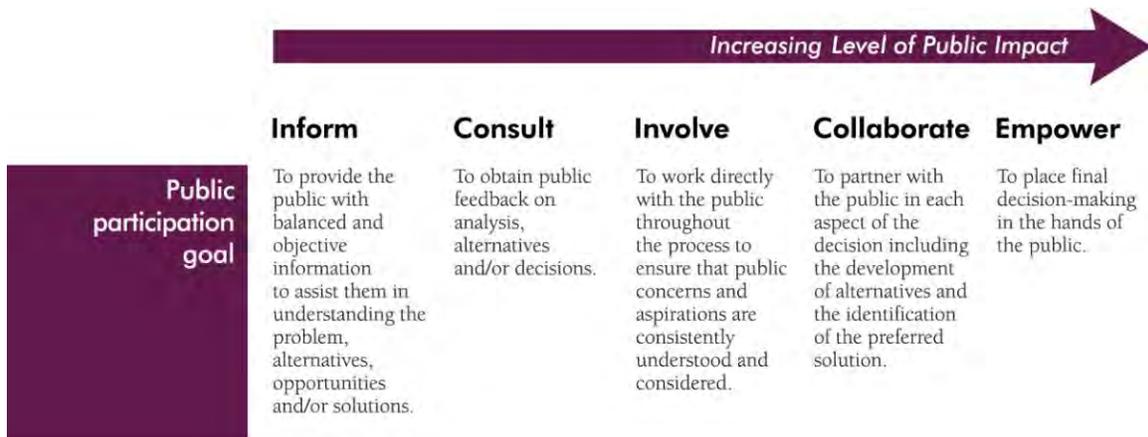
Where appropriate, this policy applies to internal as well as external projects and initiatives.

PURPOSE

The purpose of this policy is to provide decision-makers, municipal staff, residents and stakeholders with a consistent and genuine public engagement process that values input in decision making.

ADMINISTRATIVE PROCESS

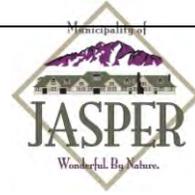
The Municipality of Jasper public engagement process is based on the International Association for Public Participation (IAP2) model:



RESPONSIBILITIES

Council to:

1. Approve by resolution this policy and any amendments;
2. Consider the allocation of resources for successful implementation of this policy in the annual budget process;
3. To deal with those matters referred to it by this policy in any manner it believes are warranted; and



Policy Title: PUBLIC ENGAGEMENT

Policy # A-004

Effective Date: August 6, 2013

Date adopted by Council: August 6, 2013

4. To act as a body of last resort for matters requiring variance or relaxation from this policy.

Chief Administrative Officer to:

1. Implement this policy and approve procedures; and
2. Ensure policy and procedures reviews occur and verify the implementation of policies and procedures.

Manager, Communications to:

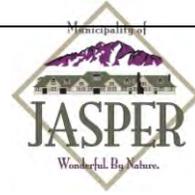
1. Ensure implementation of this policy and procedure;
2. Ensure that this policy and procedure is reviewed at a minimum every five years;
3. Make recommendations to the Chief Administrative Officer of necessary policy or procedure amendments;
4. Coordinate and lead Municipality-wide campaigns;
5. Provide support for departmental community engagement; and
6. Develop a public engagement toolkit and identify necessary training and support opportunities to ensure successful implementation.

Directors to:

1. Understand and adhere to this policy and procedures;
2. Ensure employees are aware of this policy and procedures;
3. Ensure that community engagement is considered at the appropriate stage in any project or process and that the outcome is taken into account in advising Council; and
4. Co-ordinate and seek professional advice on public engagement from communications staff.

All employees to:

1. Understand and adhere to this policy.



Policy Title: PUBLIC ENGAGEMENT

Policy # A-004

ADMINISTRATIVE PROCEDURES

Effective Date: August 6, 2013

CAO Initials: _____

SCOPE

This policy is a guideline for Council, management, employees and the public with respect to public engagement activities.

RESPONSIBILITY

Primary responsibility for the administration of this policy shall rest with the Manager, Communications.

Each Director shall be responsible for ensuring correct application of this policy with respect to public engagement initiatives.

ADMINISTRATIVE PROCESS

Those involved in designing and implementing public engagement processes will demonstrate the following standards of practice:

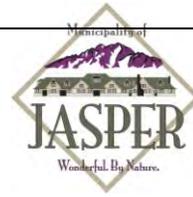
Values-based

- Effective public engagement acknowledges that all parties bring their values to the process. Individuals and groups perceive problems, opportunities and solutions based on their perception of the issue at hand. Municipal engagement processes will strive to identify, research and analyze community values and include them in the decision making process, without advocating for a specific stakeholder position.
- Values of the Municipality in the issue at hand will be clearly identified and communicated to the public to establish an honest basis for discussion.
- Public engagement initiatives will follow the process values identified in the IAP2 Core Values for the Practice of Public Participation and the IAP2 Code of Ethics.

Decision-oriented

A clear statement of the problem to be solved, the opportunity to be explored or the decision to be made is essential to meaningful public engagement. For each engagement initiative, the Municipality will:

- Clearly and accurately define the decision to be made or the potential outcome;
- Determine if and how the public can contribute to the decision; and
- If the public can be involved in the decision making, clearly define its role in the process and the level of participation (IAP2 Spectrum of Public Participation).



Policy Title: PUBLIC ENGAGEMENT

Policy # A-004

ADMINISTRATIVE PROCEDURES

Effective Date: August 6, 2013

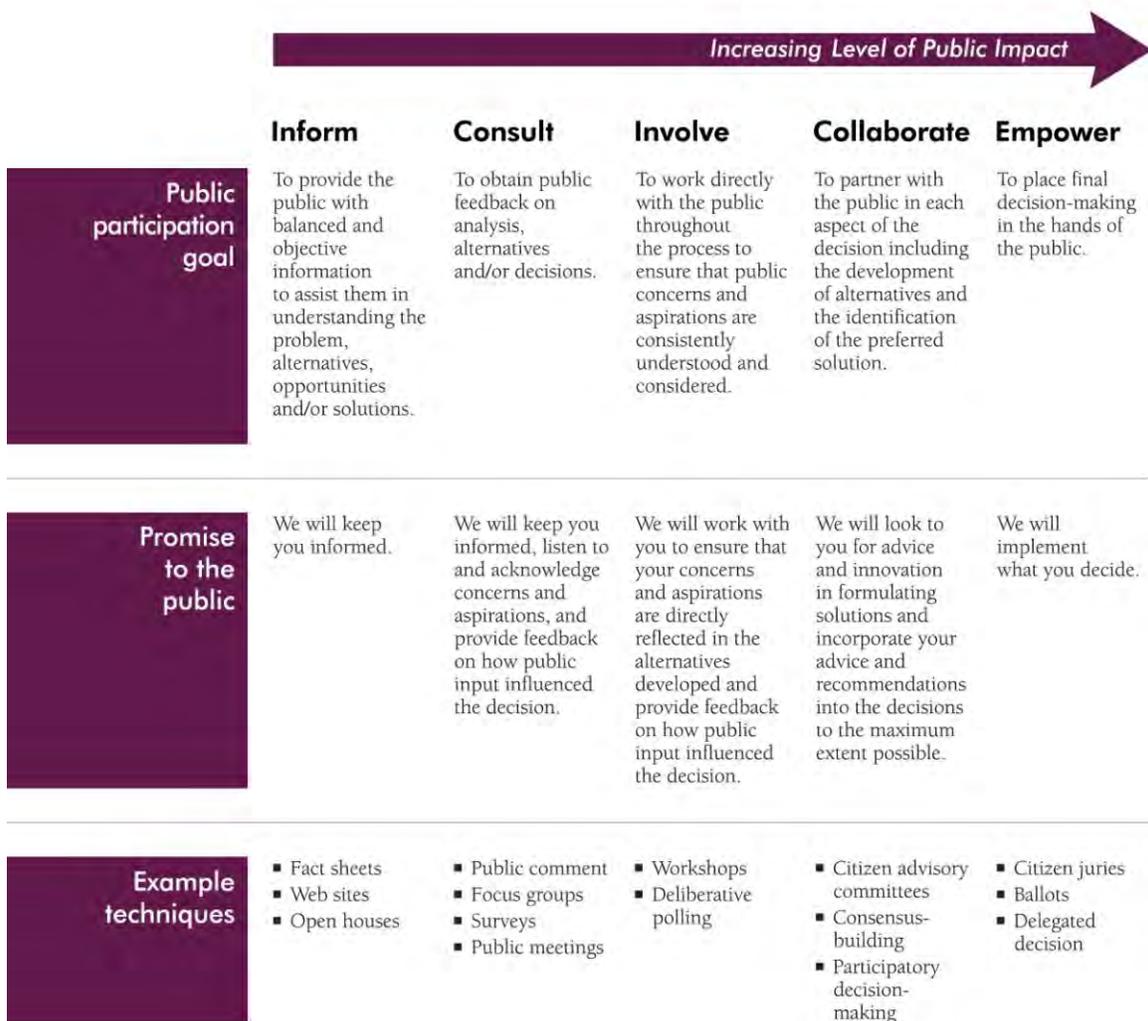
CAO Initials: _____

Goal-driven

For each public engagement initiative, a public engagement goal will be defined in relation to the level of participation selected on the IAP2 Spectrum of Public Participation. The engagement goal will drive the engagement process, and define the Municipality's commitment to the public.

IAP2's PUBLIC PARTICIPATION SPECTRUM

The Municipality of Jasper public engagement process is based on the International Association for Public Participation (IAP2) model:



TOWN OF BANFF POLICY



<u>POLICY #</u>	C013
<u>POLICY TITLE</u>	Naming of Parks and Recreation Facilities
<u>AUTHORITY</u>	COU91-1048
<u>AUTHOR</u>	Brewster/COM

1. **POLICY STATEMENT**

This Policy will provide:

1. Criteria to determine which Parks and Recreation Facilities will be named and which will not.
2. A process for selecting and approving names.
3. Guidelines to assist in choosing names.
4. An official list of names with provisions for regular updating.
5. Standards for signing Parks and Recreation Facilities that have been named.

2. **PURPOSE/BACKGROUND**

NAMING CRITERIA:

Parks and Recreation Facilities which meet one or all of the following criteria shall be officially named:

- That have facilities (e.g. ball diamonds) which are regularly booked for public use.
- That have high visibility to the general public and are used by a wide spectrum of the community.
- That are regularly used for organized recreation or culture programs.

Parks which serve only local neighborhoods will not be named unless there are special circumstances that warrant it, such as:

- Special historical significance.
- Longstanding unofficial use of an appropriate name.
- A desire to recognize contributions of persons or groups who have donated land or funds for the Park or Recreation facility.
- A desire of a neighborhood group to name a Park.

School grounds will adopt the name of the school unless:

- More than one school shares the same site.

PROCESS FOR SELECTION AND APPROVAL:

All names shall be approved by Town Council.

Persons, groups or agencies that have made contribution to development shall be consulted prior to the final selection of a name. This shall include:

1. Persons, or organizations that have donated land or major funds to the park.
2. Subdivision developers, during the term of the development agreement and where the agreement makes the developer responsible for park development.
3. School Boards who have a school on the site to be named.
4. Neighborhood residents when a neighborhood park is named.

This policy is subject to any specific provision of the MUNICIPAL GOVERNMENT ACT (Alberta) as amended from time to time, or other relevant legislation or collective agreement.

If no such consultation is required or does not provide an acceptable name, Town Council may select a name using one of the following methods:

1. Select a name of its own choosing.
2. Refer the selection of a name to the Recreation & Culture Board for suggestions or recommendations.
3. Hold a public contest to generate name suggestions

SELECTION GUIDELINES:

Parks and Recreation Facilities may be named after:

1. Pioneers.
2. Citizens who have provided longstanding service to the community.
3. Clubs or organizations that have continued to the development and/or operation of the Park or Recreation Facilities (e.g. Rotary Park)
4. Land donors.
5. Original landowners.
6. Subdivisions in which park is located.
7. Major Anniversary celebrations.
8. Native words of particular appropriateness.

The above are suggestions only. Town Council may choose a name using other criteria, as it deems appropriate.

5. REVISION HISTORY (YMD)

91 11 25 New



TOWN OF DRAYTON VALLEY

Subject:	Municipal Assets Naming Policy	Policy No.:	A-01-16
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	
Associated Policies:	Addressing and Naming Policy		

Municipal Assets Naming Policy

Purpose

The purpose of this Policy is to provide the Town of Drayton Valley (hereinafter referred to as the "Town") with a fair, consistent and efficient process for the naming and renaming of any municipal assets, while respecting the need for public solicitation. The final determination of naming municipal assets, including naming opportunities as a result of donations, gifts and sponsorship, will rest with Town Council, based on the guidance offered herein.

General Policy

1. Naming Categories:

1.1 Name submissions should fall into one of the following categories:

- a. Natural Features – reflecting prominent natural features of, or an animal indigenous to, the general area in which the asset is located;
- b. Geographic Location – reflecting the prominent geographic location in which the asset resides; use of a "constant" physical reference, such as a topographical feature, adjacent street or subdivision name (excluding real estate and development company names) may be considered;
- c. Historic Place Name – reflecting a prominent historic location within the Town;
- d. Outstanding Resident / Group – name of Town resident or community group, past or present, who contributed to the Town and/or the well-being of its residents. Submissions may include original landowners or pioneers, and individuals who have contributed to the quality of life in the community specific to the asset, through heroic actions or community involvement(s);

Subject:	Municipal Assets Naming Policy	Sign off:	
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	

- e. Outstanding Canadian – names honouring those who have served or given their life in public service and have ties with the community; or
- f. Other unique proposals may be considered in special circumstances that do not necessarily follow the categories above (such as naming after a special use or theme the asset was designed for).

2. Naming Principles

- 2.1 Town assets shall be named to normally include their functional use, such as “Conference Centre” or “Off-Leash Park”, in the name where appropriate and applicable;
- 2.2 The following principles shall guide Council when considering naming of municipal assets and portions thereof:
 - a. names shall be unique; name duplication and similar sounding names shall be avoided;
 - b. names shall not be discriminatory, derogatory or political in nature;
 - c. names shall be mindful of emergency response considerations;
 - d. names that recognize an organization for a financial contribution will be considered when the activities and values of the organization are aligned with the values of the Town;
 - e. where the name of an individual or organization is selected, approval shall be obtained from the individual (or his/her family when appropriate) or the organization for such naming; and
 - f. if a personal name, of either a living or deceased person – is in common local use by the general public, the name may be considered for official adoption.
- 2.3 Town Council may consider other ways to recognize donations or significant contributions made to the Town assets. Such other means may include plaques, cairns, written certificates or asset features.
- 2.4 Nothing in this Policy shall prevent the placement of memorial plaques on items donated to the Town, such as trees and benches, in accordance with another Town Policy.

Subject:	Municipal Assets Naming Policy	Sign off:	
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	

2.5 Names may be assigned to streets, avenues, cul-de-sacs, or crescents, in addition to their assigned sequential number. Should a name be approved by Council, both the approved name and the number shall be posted.

2.6 Council shall retain the right not to name certain facilities of broad community importance.

3. Donated Lands

3.1 The naming and acceptance of land is subject to recommendation by Administration and approval by Town Council. Naming rights are not guaranteed if the donation of parkland is a dedication as required by the subdivision of land.

3.2 Assets which are donated to the Town may be named by deed restriction by the donor.

3.3 A donation for the purpose of receiving civic naming acknowledgement is not a guarantee of name perpetuity.

4. Neighbourhood Naming

4.1 Newly developed neighbourhoods or subdivisions shall have names established through the Area Structure Plan adoption process. Existing unnamed subdivisions may be subject to naming at the request of area residents or as may be initiated by the Town. The CAO or designate shall be responsible for the preparation of applicable Bylaws for consideration of Council regarding the naming of existing unnamed neighbourhoods.

4.2 Where possible, naming of a district by a defined theme or phases within a neighbourhood (i.e. commercial or industrial districts and phases) shall be considered in consultation with the developer or property owners in undertaking new development.

5. Renaming

5.1 Critical examination will be conducted to ensure that renaming the asset will not diminish the original justification for the name or the prior contributions. Renaming will follow the same procedures as naming the asset.

5.2 Primarily, only assets named for a geographic location, natural feature or a subdivision should be considered for renaming. Assets that have been named by deed restriction shall not be considered for renaming.

Subject:	Municipal Assets Naming Policy	Sign off:	
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	

- 5.3 Existing assets that already have been named are not to be renamed without consideration of any or any combination of the following:
- a. demonstrated support of the change;
 - b. if the existing name of an asset is after an individual, the individual for whom the asset has been named supports the change, if living, or the next of kin if the individual is deceased; and
 - c. information that the individual to be honoured has contributed in a significantly tangible way to the community.
- 5.4 Notwithstanding the forgoing, at the discretion of Council, asset name repealing and renaming may occur where the name may be associated or recognized with significant dishonor to the community, province, or nation, or if the continued use of their name would not be in the best interest of the community.
- 5.5 In the event of a proposed renaming, Administration will review the request for statutory compliance and compliance with this Policy. If compliant, a report will be submitted to Council. Council will then hear the request and determine approval.

6. Exclusions

- 6.1 This Policy does not apply to:
- a. any asset to which naming rights have been sold; or
 - b. Town assets that are leased to third parties where the lease allows the lessee to name the facility for the term of the lease.

7. Practices to be Avoided:

- 7.1 Use of existing or similar names of assets within the Town or Brazeau County, are to be avoided to eliminate duplication and confusion.
- 7.2 Naming of an asset after a nearby, but not immediately adjacent, school or institution that may lead to confusion regarding their respective locations is to be discouraged.
- 7.3 Naming an asset after the developer or real estate company shall not be considered.

Subject:	Municipal Assets Naming Policy	Sign off:	
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	

Definitions

8. Within this Policy the following definitions shall apply:
- 8.1 *asset(s)* means all real property including unimproved lands, buildings and structures owned by the Town, including, but not limited to, parkland, open space, recreational facilities, bridges, streets, road, operations and administrative buildings; and
 - 8.2 *neighbourhood* means a defined area within the Town, comprised of a number of blocks, which can be distinguished as being of a group of developments of a similar character.

Responsibilities

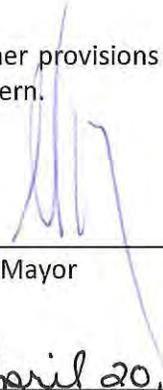
9. All information considered by Council regarding the naming of an asset, which may include the option of naming or renaming after an individual or organization, shall be treated confidentially and be discussed in-camera. Once a decision has been made the public announcement will be made at the discretion of Council. Council shall treat these matters consistent with Section 17 ("Disclosure harmful to personal privacy") or Section 23 ("Local public body confidences") of *Freedom of Information and Protection of Privacy Act*.

Procedure

10. Citizen involvement in the naming process is encouraged and may be accomplished in a variety of ways throughout the naming process:
- 10.1 individuals, groups and/or organizations interested in proposing a name for any existing un-named asset may do so in writing using a Submission Form in a format acceptable to the Town which outlines the naming criteria. These will be presented to Administration for consideration; or
 - 10.2 a variety of means to encourage public participation to submit a name (citizen contests, recommendations from previous owners, historical review of the site, and the like). This process shall be initiated by Council for specific assets. The Submission Form will be available through the Town website, copies available at the Civic Centre and the Omniplex, and through other means. The Administration may conduct a public meeting on the proposed names.
11. Administration shall meet to review all suggestions received, and guided by this Policy, prepare a short-list of recommended names. Recommended asset names will be submitted to Council for consideration, selection and endorsement. Council has the final authority to name assets.

Subject:	Municipal Assets Naming Policy	Sign off:	
Department:	Administration		
Approval Date:	April 20, 2016	Review Date:	

12. Upon Council's approval of an asset name Administration shall:
- 12.1 advise all internal departments accordingly;
 - 12.2 update mapping, as required;
 - 12.3 arrange for production and installation of appropriate signage indicating the new asset name.
13. In case of any conflict between this Policy and any other provisions of the Town's Addressing and Naming Policy, the provisions of this Policy shall govern.



 Mayor

April 20, 2016

 Approval Date

REQUEST FOR DECISION



Subject: Application to Community Facility Enhancement Grant

Prepared by: Yvonne McNabb

Reviewed by: Mark Fercho CAO
Friends of Jasper Culture and Recreation

Date- Committee of the Whole September 12, 2017

Date – Notice: September 19, 2017

Date – Decision: September 19, 2017

Recommendation:

1. THAT Council waive notice, and;
2. THAT Council supports the application to CFEP by the Friend of Jasper Culture and Recreation for the Slide/slide stair replacement, and THAT Council agree to provide matching funds for the slide replacement should the funding from CFEP be obtained. The project start date would be 2018 pending funding and approval.

Options: To not apply at this time.

CAO Comments:

The CFEP grant has changed their application process to one time per year and the dead line for applications is October 1. If our application is successful it would significantly reduce cost of project on local taxpayer. This is a 2018 capital project request and the item is in our approved 5 year capital budget.

Background:

The Water slide was installed in 1988 and has been repaired on numerous occasions. In 1998 the entrance to the slide was replaced with new section and the year following the water entrance was refurbished with a hard rubber finish. As it stands today the slide stairs are rusting, and the slide parts are no longer available for replacement of sections. If we want to continue with the slide as a feature in the Aquatic Centre it will need to be replaced very soon. Approval for a Canada 150 grant applications for this project was provided at the June 16, 2015 Council meeting.

Relevant Policy: B009

Director _____

CAO _____

Agenda Item _____

Strategic Relevance:

This grant application and project supports Council's strategic priorities for Community Health, Organizational Health, and Fiscal Health.

Fiscal: If we receive funding for the project it will reduce cost pressure on our restricted fund. This project is already planned for in the 2018 capital budget year and is in our 5 year capital budget.

Attachments: slide quote.