

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, September 26, 2017 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Gilbert Wall, Dwain Wacko and Helen Kelleher-Empey
Absent	Councillor Brian Nesbitt
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Gord Hutton, Buildings and Asset Manager Bruce Thompson, Director of Operations Gord Molnar, Pillar Systems Natasha Malenchak, Director of Finance and Administration Yvonne McNabb, Director of Culture and Recreation Marc Chalifoux, Utilities Manager Jill Seaton, Jasper Environmental Association Evan Matthews, the Fitzhugh
Call to Order	Mayor Ireland called the meeting to order at 9:33 a.m.
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for September 26, 2017 as presented. CARRIED
Approval of Minutes	MOTION by Councillor Wacko that the minutes of the September 12, 2017 meeting be approved as presented. CARRIED
Presentations: Jasper Asset Management	Gordon Molnar of Pillar Systems presented an update on the Municipality's Asset Management Plan. Following a tactical level analysis in 2016 and 2017, Mr. Molnar presented findings on field level condition assessments; performance prediction; treatment options and lifecycle optimization analysis of roads, sidewalks and pipes; risk and prioritization analysis of infrastructure and lands; and fleet management. Council discussed the current fleet management program, previous assessments, staffing for program management and the importance of records management within an asset management plan.
Recess	Mayor Ireland called a recess from 10:51 a.m. until 10:59 a.m.
Bus. arising from minutes	None
Brief Updates: Project Management Policy	Council discussed an amended Project Management Policy and draft procedures, suggesting several edits to the procedures, which included clarification of records management and the clarification of certain roles and responsibilities. The matter will return at the next regular Council meeting.

Admin Roof Capital Project	Council discussed the allocation of an additional \$144,872 from the Culture and Recreation restricted reserves to fund the replacement of the administration office roof covering; the scope of work for the project; and a start date. The matter will return for notice and decision at the next regular Council meeting.
Municipal Assets Naming Policy and Procedures	Council discussed a draft Municipal Assets naming policy and procedures, indicating that visionary or inspirational themes should be added to the naming categories cited in the procedures. The matter will return at the next regular Council meeting.
ATCO's transmission line proposal	Prior to discussion Councillor Kelleher-Empey divulged, for public record, that her husband works for ATCO Electric. Council agreed more research is necessary should Council wish to apply for intervenor status or observer status. Mr. Fercho will provide Council with more details in time for the next regular Council meeting. Jill Seaton, of the Jasper Environmental Association, also shared information from the project's Detailed Impact Assessment.
Inter Governmental meeting topics	Council agreed the topics of the next intergovernmental meeting was a matter best discussed at an in camera meeting. Mr. Fercho also inquired about how to best introduce intergovernmental meetings to the incoming Council.
Corr.	None
Other new bus.	Following constituent concerns expressed to Deputy Mayor Damota regarding the condition of the basketball nets at Firemen's Park, after the recent re-opening of the park, Mr. Fercho clarified the brief closure was issued to address required health and safety concerns as opposed to major renovations to the park.
Council Rep. on Boards, Meetings	Due to poor weather conditions, a September Community Futures meeting was cancelled. Councillors Kelleher-Empey and Wall will attend the rescheduled meeting in Grande Cache on October 2, where they will be given a tour of the local jail and discuss some of the facility's issues. Councillor Wall will also attend a strategic planning session with the Evergreens Foundation Board.
Events	Council received a list of upcoming events.
Nomination of next Chair	Councillor Nesbitt was nominated as the chairperson for the next committee of the whole meeting.
Adjournment	MOTION by Deputy Mayor Damota that, there being no further business, the meeting be adjourned at 12:06 p.m. CARRIED