

Municipality of Jasper  
**Inaugural and Organizational Meeting Minutes**  
 Tuesday, October 30, 2017 | 1:30 p.m.  
 Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Helen Kelleher-Empey, Jenna McGrath, Paul Butler and Scott Wilson						
Absent	Councillor Bert Journault						
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Martha Fleming, Human Resources Manager Evan Matthews, the Fitzhugh						
Call to Order	Mayor Ireland called the meeting to order at 1:33 p.m.						
Approval of Agenda #190/17	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council approve the agenda for the inaugural and organizational meeting of October 30, 2017 as presented.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: center;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillors	CARRIED
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Code of Conduct for members of Council and Council committees	Mayor Ireland, Deputy Mayor Damota, Councillors Kelleher-Empey, McGrath, Butler and Wilson signed the Municipality of Jasper’s Code of Conduct for members of Council and Council Committees, with CAO Mark Fercho as their witness.						
Set date, time, place of regular council meetings #191/17	<p>MOTION by Councillor Butler – BE IT RESOLVED THAT Council set the following dates, times and locations for the regular Council meetings for the year 2017-2018:</p> <p>The first and third Tuesday of each month at 1:30 p.m. in Council Chambers at the Jasper Library and Cultural Centre.</p>						
Set date, time, place of cotw meetings #192/17	<p>MOTION by Councillor McGrath – BE IT RESOLVED THAT Council set the following dates, times and locations for Council committee of the whole meetings for the year 2017-2018:</p> <p>The second and fourth Tuesday of each month at 9:30 a.m. in Council Chambers at the Jasper Library and Cultural Centre, except as otherwise proposed on the attached Council calendar.</p>						
Deputy and Acting Mayor positions & length of office #193/17	MOTION by Councillor Wilson – BE IT RESOLVED THAT Council appoint a Deputy Mayor and an Alternate Deputy Mayor (known as the Acting Mayor) for two-month terms with the rotation selected annually by Council, as Council may determine randomly or by agreement, with the Deputy Mayor to serve as chair of						

committee of the whole meetings, and the Mayor and Deputy Mayor to sign cheques except where urgency requires another Councillor to sign.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

The schedule for Deputy Mayor and Alternate Deputy Mayor is as follows:  
Nov. & Dec. 2017: Councillor Kelleher-Empey as Deputy Mayor and Councillor Damota as Alternate.

Jan. & Feb. 2018: Councillor McGrath as Deputy Mayor and Councillor Kelleher-Empey as Alternate.

March & April 2018: Councillor Butler as Deputy Mayor and Councillor McGrath as Alternate.

May & June 2018: Councillor Wilson as Deputy Mayor and Councillor Butler as Alternate.

July & Aug. 2018: Councillor Journault as Deputy Mayor and Councillor Wilson as Alternate.

Sept. & Oct. 2018: Councillor Damota as Deputy Mayor and Councillor Journault as Alternate.

List of committees & boards #194/17

MOTION by Councillor Kelleher-Empey BE IT RESOLVED THAT Council approve the list of committees and boards for the year 2017-2018 as attached.

Appointment to committees & boards

Council referred making a decision until the November 7 regular Council meeting, allowing Councillors time to review the proposed committee and board appointments.

Goals and Objectives

A discussion will be held at the December 5 regular Council meeting to determine Council's goals and objectives.

Information items

Council received a list of upcoming events.

Adjournment #195/17

MOTION by Deputy Mayor Damota – BE IT RESOLVED THAT, there being no further business, the inaugural and organizational meeting of October 30, 2017 be adjourned at 2:31 p.m.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

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Mayor

\_\_\_\_\_  
Chief Administrative Officer