

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, December 5, 2017 | 1:30 p.m.
 Council Chambers, Jasper Library & Cultural Centre

Present Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Rico Damota, Jenna McGrath, Paul Butler, Scott Wilson and Bert Journault

Also present Mark Fercho, Chief Administrative Officer
 Christine Nadon, Legislative Services Manager
 Kayla Byrne, Legislative Services Coordinator
 Bruce Thompson, Director of Operations
 Natasha Malenchak, Director of Finance and Administration
 Sgt. Rick Bidaisee, Jasper RCMP
 Cst. Danielle Lohmann, Jasper RCMP
 Paul Schmidt, Jasper Victim Services Coordinator
 Kathleen Waxer, Director of Community and Family Services
 Angie Thom, Director of Library Services
 Darrell Savage, Jasper Skatepark Committee
 Kat Wills, Jasper Skatepark Committee
 Evan Matthews, the Fitzhugh
 One observer

Call to order Mayor Ireland called the meeting to order at 1:30 p.m.

Approval of agenda #208/17
 MOTION by Councillor McGrath – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, December 5, 2017 as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Approval of minutes #209/17
 MOTION by Councillor Damota – BE IT RESOLVED THAT Council approve the minutes of the November 7, 2017 regular Council meeting as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Presentations: RCMP and Victim Services introduction
 Sergeant Rick Bidaisee introduced Constable Danielle Lohmann, one of the Jasper detachment’s newest members. Sergeant Bidaisee also presented recent crime statistics; the detachment’s various public relations; and an update on the new detachment building. More information including the design of the building is expected in April 2018. Council reiterated its interest in having housing units included in the new detachment building.

Victim Services Coordinator Paul Schmidt briefly discussed statistics from October to December, 2017. Mr. Schmidt also noted Jasper Victim Services and the local RCMP often work together.

Business arising from the minutes None.

Information reports: Intergov. meeting discussion	Mr. Fercho inquired about what Council would like on the agenda for the upcoming intergovernmental meeting. Council suggested the sale of the Aspen Gardens townhouses; an update on mountain pine beetle and tree removal; the Jasper Heritage Rodeo; and funding for Victim Services. Mr. Fercho will email Council a proposed agenda list and the minutes from the last meeting.						
Strategic priorities discussion	Council discussed the possibility of revising its mission and vision statements prior to reviewing its strategic priorities. The matter will return for discussion at a future meeting.						
2018 utility rates	Prior to the first reading of the Jasper Levy and Collection of Utility Fees bylaw, Council discussed the proposed increase to the 2018 utility rates; restricted and operating reserves; and a future reserve fund policy. The Jasper Levy and Collection of Utility Fees bylaw is scheduled for second reading at the December 19 regular Council meeting.						
Finance and Administration	Council received the report of the Director of Finance and Administration, which highlighted accomplished activities, upcoming news, and the budget process. As requested by Council, the report also included information regarding the CFEP grant process and the Jasper Skatepark Committee's application. It was determined the committee will need a letter of intent from the Municipality to match \$16,000 to complete its application.						
Waiver of notice – Jasper Skatepark Committee #210/17	<p>MOTION by Deputy Mayor Kelleher-Empy – BE IT RESOLVED THAT Council waive the two-week notice period to consider a motion to provide matching funding so the Jasper Skatepark Committee can move forward with its CFEP application.</p> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
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RFD – Jasper Skatepark Committee #211/17	<p>MOTION by Councillor Butler – BE IT RESOLVED THAT Council agree to provide a letter of commitment for \$16,000 to be allocated in the 2018 capital budget to the Jasper Skatepark Committee.</p> <table border="0" style="margin-left: 100px;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
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Recess	<p>Mayor Ireland called a recess from 3:27 p.m. to 3:35 p.m.</p> <p>Councillor Damota left the meeting at 3:27 p.m.</p>						
Bylaw summary	Council received a summary of bylaws currently in force and those in various stages of readings in the Municipality.						

<p>Levy and collection of utility fees bylaw – 1st reading #212/17</p>	<p>MOTION by Deputy Mayor Kelleher-Empey – BE IT RESOLVED THAT Council read, for the first time, Bylaw #205, being a bylaw of the specialized Municipality of Jasper in the province of Alberta to provide levying and collection fees for the provision of water, sewer, solid waste, and recycling services in 2018.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillors	CARRIED
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<p>Waiver of notice: MOJ and Library board LOU #213/17</p>	<p>MOTION by Councillor McGrath – BE IT RESOLVED THAT Council agree to waive the two-week notice period to make a decision on the letter of understanding between the Municipality of Jasper and the Jasper Municipal Library Board.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillors	CARRIED
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<p>RFD – MOJ and Library Board LOU #214/17</p>	<p>MOTION by Councillor Butler – BE IT RESOLVED THAT Council approve the letter of understanding between the Municipality of Jasper and the Jasper Municipal Library Board.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">6 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		6 Councillors	0 Councillors	CARRIED
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<p>Notice – Municipal support for the Jasper Adult Learning Centre</p>	<p>Council gave notice that a request for decision regarding the Adult Learning Council policy F-001 will be presented at the December 19 regular Council meeting. Administration will invite a representative from the Jasper Education and Employment Centre to discuss the matter at the December 12 committee of the whole meeting.</p>						
<p>Notice – Appointments to boards and committees</p>	<p>Council gave notice that a request for decision regarding appointments to Council’s boards and committee will be presented at the December 19 regular meeting. Council’s Human Resources Committee has also reviewed all applications.</p>						
<p>Notice – 2018 interim operating budget</p>	<p>Council gave notice that a request for decision regarding the 2018 interim operating budget will be presented at the December 19 regular Council meeting. Council discussed the transfer of Health and Safety related costs from Protective Services to Culture and Recreation. The matter will also return for discussion at the December 12 committee of the whole meeting.</p>						
<p>Return of Councillor</p>	<p>Councillor Damota returned to the meeting at 4:20 p.m.</p>						
<p>9.5 Notice – 2018 to 2022 capital budget</p>	<p>Council gave notice that a request for decision regarding the 2018 to 2022 capital budget will be presented at the December 19 regular Council meeting. Mrs. Malenchak reminded Council it could approve the capital budget as is or place items in the parking lot for a decision at a future meeting. Council discussed reserves. The matter will also return for discussion at the December 12 committee of the whole meeting.</p>						
<p>Correspondence:</p>	<p>None</p>						

Other new bus. None

Councillor reports Councillor Butler attended an Evergreens Foundation meeting and presented to Council, for information purposes, the foundation's 2018 requisition amounts for the region. Councillor Butler also attended a Jasper Partnership meeting.

Deputy Mayor Kelleher-Empey attended the Jasper Municipal Library Board Christmas party, the CUPE Christmas party and a Community Futures IRC meeting.

Councillor McGrath attended a Jasper Municipal Library Board meeting and will attend a Jasper Community Team meeting.

Councillor Damota attended a Traffic Advisory Committee meeting and met with Council's Human Resources Committee to discuss applications to Council's boards and committees.

Upcoming events Council received a list of upcoming events.

In camera #215/17 MOTION by Councillor Wilson – BE IT RESOLVED THAT Council close the meeting to the public for agenda items 14.1 Legal – AUC proceedings and 14.2 Deliberative – Evaluation of Mayor's Awards submissions under sections 27 and 19, FOIP, at 5:06 p.m.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

CAO Mark Fercho attended the in camera session.
Deputy Mayor Kelleher-Empey did not attend the portion of the in camera meeting pertaining to item 14.1 Legal – AUC proceedings.

Revert to open meeting #216/17 MOTION by Councillor Wilson – BE IT RESOLVED THAT Council revert to open meeting at 6:09 p.m.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Adjournment #217/17 MOTION by Councillor Butler – BE IT RESOLVED THAT, there being no further business, the regular meeting of December 5, 2017 be adjourned at 6:09 p.m.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer