

MUNICIPALITY OF JASPER
INAUGURAL AND ORGANIZATIONAL MEETING AGENDA
Date: October 23, 2018
Place: Jasper Library and Cultural Centre, Council Chambers



- 1 CALL TO ORDER**
- 2 ADDITIONS TO AGENDA**
- 3 APPROVAL OF AGENDA**
3.1 Organizational Meeting Agenda, October 23, 2018 attachment
- 4 MEETING SCHEDULE**
4.1 Summer break discussion
4.2 Set date, time and place for regular meetings attachment
4.3 Set date, time and place for committee of the whole meetings attachment
- 5 DEPUTY & ALTERNATE DEPUTY MAYOR POSITIONS & LENGTH OF OFFICE**
5.1 Deputy and Alternate Deputy Mayor schedule attachment
- 6 COMMITTEE STRUCTURE**
6.1 List of committees and boards attachment
6.2 Appointment to committees and boards attachment
- 7 GOALS & OBJECTIVES:** A Strategic Priorities retreat was held on October 9, 2018.
- 8 ADJOURNMENT**



Municipality of Jasper 2018 Council Meeting Calendar

Regular Meetings are scheduled for 1:30 p.m. and

Committee-of-the-Whole Meetings are scheduled for 9:30 a.m.

at the Jasper Library & Cultural Centre, downstairs, 500 Robson Street, Jasper, AB.

Regular Meeting
Statutory Holiday
Committee of the Whole
Special Meeting Dates

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						FCM	FCM
8	9	10	11	12	13	14	6	7	8	9	10	11	12	FCM	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	FCM			24	25	26	27	28	29	30
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
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29	30	31					26	27	28	29	30	31		23	24	AUMA			29	
														30						
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

- 23 October 23: CotW meeting at 9:30 a.m., immediately followed by the Organizational Meeting
- 27 November 27: CotW meeting at 9:30 a.m., followed by Budget Presentations at 6 p.m.
- 28 November 28: Budget Presentations at 6 p.m.

FCM Federation of Canadian Municipalities Conference: May 31-June 3, 2018 (Halifax)
AUMA Alberta Urban Municipalities Association Convention: September 26-28, 2018 (Red Deer)



Municipality of Jasper 2019 Council Meeting Calendar

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6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
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20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23
27	28		30	31			24	25	26	27	28			24	25	26	27	28	29	30
														31						
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							FCM
7	8	9	10	11	12	13	5	6	7	8	9	10	11	FCM	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	FCM	FCM		23	24	25	26	27	28	29
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JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	AUMA			28	
28	29	30	31				25	26	27	28	29	30	31	29	30					
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

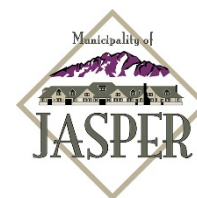
2019

- 22 October 22: CotW meeting at 9:30 a.m., immediately followed by the Organizational Meeting
- 26 November 26: CotW meeting at 9:30 a.m., followed by Budget Presentations at 6 p.m.
- 27 November 27: Budget Presentations at 6 p.m.
- FCM Federation of Canadian Municipalities Conference: May 30-June 2, 2019 (Quebec City)
- AUMA Alberta Urban Municipalities Association Convention: September 25-27, 2019 (Edmonton)

Municipality of Jasper

Deputy and Alternate Deputy Mayor

November 2018 – October 2019



October 30, 2017: #193/17 MOTION by Councillor Wilson – BE IT RESOLVED THAT Council appoint a Deputy Mayor and an Alternate Deputy Mayor (known as the Acting Mayor) for two-month terms with the rotation selected annually by Council, as Council may determine randomly or by agreement, with the Deputy Mayor to serve as chair of committee of the whole meetings, and the Mayor and Deputy Mayor to sign cheques except where urgency requires another Councillor to sign.

FOR: 6 Councillors AGAINST: 0 Councillors CARRIED

Dates	Deputy Mayor	Alternate Deputy Mayor
Nov. 1, 2018 – Dec. 31, 2018		
Jan 1, 2019 – Feb. 28, 2019		
March 1, 2019 – April 30, 2019		
May. 1, 2019 – June 30, 2019		
July 1, 2019 – Aug. 31, 2019		
Sept. 1, 2019 – Oct. 31, 2019		

Municipality of Jasper

Council Boards & Committees

from Organizational Meeting, October 2018



Boards & Committees	Number required
Communities in Bloom	One Councillor
Culture & Recreation Board	One Councillor
Environmental Stewardship Advisory Committee	One Councillor
Evergreens Foundation Board	One Councillor + One Alternate
Hospitality and Twinned Communities Committee	Two Councillors
Human Resources Committee	Three Councillors
Jasper Community Housing Corporation	Two Councillors + One Alternate
Jasper Community Team	One Councillor + One Alternate
Jasper Partnership Initiative	One Councillor + One Alternate
Jasper Yellowhead Museum & Archives Board	One Councillor
Traffic Advisory Committee	One Councillor
Trans-Canada Yellowhead Highway Association	One Councillor + One Alternate
West Yellowhead Community Futures Board	Two Councillors + One Alternate
West Yellowhead Waste Management Authority	Two Councillors
Yellowhead Regional Library Board & Jasper Library Board	One Councillor

Municipality of Jasper

Council Boards & Committees

from Organizational Meeting, October 2018



Boards & Committees	Butler	Damota	Ireland	Journault	Kelleher-Empey	McGrath	Wilson
Communities in Bloom							
Culture & Recreation Board							
Environmental Stewardship Advisory Committee							
Evergreens Foundation Board							
Hospitality and Twinned Communities Committee							
Human Resources Committee							
Jasper Community Housing Corporation							
Jasper Community Team							
Jasper Partnership Initiative							
Jasper Yellowhead Museum & Archives Board							
Traffic Advisory Committee							
Trans-Canada Yellowhead Highway Association							
West Yellowhead Community Futures Board							
West Yellowhead Waste Management Authority							
Yellowhead Regional Library Board & Jasper Library Board							

Municipality of Jasper

Recommendations List
Organizational Meeting, October 23, 2018



1. Additions to Agenda

BE IT RESOLVED THAT Council agree to add/delete the following items to today's organizational meeting agenda.

2. Approval of Agenda

BE IT RESOLVED THAT Council approve the agenda for the organizational meeting of Tuesday, October 23, 2018 as presented.

3. Meeting Schedule: Date, Time, and Location for regular meetings

BE IT RESOLVED THAT Council set the following dates, times, and locations for regular Council meetings for the year 2018-2019:

4. Meeting Schedule: Date, Time, and Location for COTW meetings

BE IT RESOLVED THAT Council set the following dates, times, and locations for council committee of the whole meetings for the year 2018-2019:

5. Appointment of Deputy and Alternate Deputy Mayor for the 2018-2019 term

BE IT RESOLVED THAT Council appoint a Deputy Mayor and an Alternate Deputy Mayor for two-month terms with the rotation selected annually by Council, as Council may determine randomly or by agreement, with the Deputy Mayor to serve as chair of committee of the whole meetings, and the Mayor and Deputy Mayor to sign cheques except where urgency requires another Councillor to sign.

6. Committee Structure 2018-2019

BE IT RESOLVED THAT Council approve the list of committees and boards for the year 2018-2019 as attached.

7. Appointment to Committees and Boards

BE IT RESOLVED THAT Council appoint the following Councillors to the following committees and boards:

8. Adjournment

BE IT RESOLVED THAT, there being no further business, the organizational meeting of October 23, 2018 be adjourned at _____ p.m.