

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, December 11, 2018 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Helen Kelleher-Empy, Scott Wilson, Rico Damota, Bert Journault and Jenna McGrath
Also present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Kathleen Waxer, Director of Community and Family Services Yvonne McNabb, Director of Culture and Recreation Natasha Malenchak, Director of Finance and Administration Gord Hutton, Acting Director of Operations Jeremy Todgham, Fitness and Aquatic Centre Manager Greg Van Tighem, Director of Protective Services Fuchsia Dragon, the Fitzhugh Grant Potter, Jasper Curling Club Manager
Call to order	Deputy Mayor Butler called the meeting to order at 9:30 am.
Approval of agenda	MOTION by Councillor McGrath to approve the agenda for December 11, 2018 as presented. <p style="text-align: right;">CARRIED</p>
Approval of minutes	MOTION by Councillor Kelleher-Empy to approve the minutes of the November 27, 2018 meeting as presented. <p style="text-align: right;">CARRIED</p>
Director Reports: Community and Family Services	Council received a report from the Director of Community and Family Services, which highlighted Mrs. Waxer's attendance at the recent Alberta Emergency Management Agency Summit, where emergency social services was discussed; the successful sales of <i>Cinnamon Bear Comes to Town</i> ; and updates on the department's settlement services program.
Brief updates: Updated Proposed Budget 2019 Summary & Interim Operating Budget 2019	Mr. Fercho reiterated that passing an interim budget does not bind council to any increases or expenditures. Requested increases and external requests will be discussed in the New Year. Administration highlighted changes to the proposed budget summary, which includes external requests and an adjustment to the arena, aquatic and activity centre debenture request. The updated summary also highlighted a change to the 2019 rate funded utility services.
Recess	Deputy Mayor Butler called a recess from 10:41 am to 10:50 am.
Utility Rates Bylaw 2019	Council discussed removing expenses associated with the Environmental Stewardship Program from the 2019 rate funded utility services. Administration suggested reviewing

the roles and duties of the Environmental Stewardship Coordinator during 2019 and perhaps revisiting the request to have the program and position funded through utility fees in 2020, allowing time to understand what the position will entail now that 50 per cent of the program is no longer funded by Parks Canada.

2019-2023 Capital Budget Following a request from council to prioritize capital requests, the Culture and Recreation Department proposed only addressing its most critical items. These items were identified in the new proposed 2019 capital list attached to the report. Administration also proposed a full recreation services program review with public and council consultations in 2019, which would aid with council decisions related to what recreational services should be provided within the Municipality and what capital projects are required to provide those services.

Council inquired about the necessity of the brine lines and curling rink slab in the updated capital list. It was explained this item remains on the list because it is partially grant funded. Council asked Mr. Potter, the Jasper Curling Club Manager, if the club has any of the original agreements between the club and the school district (prior to the establishment of the Municipality). Mr. Potter will continue to search for any related documents.

Recess Deputy Mayor Butler called a recess for lunch at 12:28 pm. The meeting was called back to order at 1:43 pm. Councillor Damota did not return to the meeting following the recess.

Council inquired about the necessity of the multi-purpose hall floor replacement and the fire spray of the lower level of the Activity Centre.

Council indicated it would like to see the Aquatic Centre's universal and accessible rooms moved from the 2020 capital request list to the 2019 list, with the intent that work on the change rooms could be conducted during the pool shutdown for the installation of the new waterslide in 2019.

Meeting Extension MOTION by Councillor McGrath to extend today's meeting at 3:07 pm. **CARRIED**

Council also inquired about the ability to reuse kick plates in the future if new ones are installed before the arena slab and board replacement.

Recess Deputy Mayor Butler called a recess from 3:22 pm to 3:28 pm.

Council Representation Deputy Mayor Butler attended an Evergreen's Foundation meeting.

Councillor Journault noted the Trans-Canada Yellowhead Highway Association is a good committee to be a part of. Recently the committee had lost some members, but Councillor Journault noted new members are joining.

Mayor Ireland reminded councillors this agenda item is a good opportunity to seek advice from council before taking a position on behalf of the Municipality at various board and committee meetings.

Councillor McGrath inquired about an invitation she received to attend the Alberta Rural Education Symposium in March. As the symposium is not directly related to any of Councillor McGrath's committee commitments, this request will require approval from council.

Upcoming Events	Council received a list of upcoming events	
In Camera	MOTION by Councillor Kelleher-Empey that council move in camera at 3:33 pm to discuss agenda items 13.1 and 13.2.	CARRIED
Revert to Open Meeting	MOTION by Councillor Journault to revert to open meeting at 4:10 pm.	CARRIED
Adjournment	MOTION by Councillor Wilson that, there being no further business, the meeting of December 11, 2018 be adjourned at 4:11 pm.	CARRIED