

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, January 15, 2019 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Helen Kelleher-Empey, Scott Wilson, Rico Damota, Bert Journault and Paul Butler
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Yvonne McNabb, Director of Culture and Recreation Martha Fleming, Human Resources Manager Jeremy Todgham, Fitness and Aquatic Centre Manager Neil Jones, Licensing and Enforcement Manager Lisa Riddell, Community Development Specialist Craig Gilbert, the Fitzhugh One observer
Call to Order	Deputy Mayor McGrath called the meeting to order at 9:31 am.
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for January 15, 2019 as presented. CARRIED
Approval of Minutes	MOTION by Councillor Wilson to approve the minutes of the December 11, 2018 meeting as presented. CARRIED
Business Arising from Minutes	Mayor Ireland inquired about whether the Fitness and Aquatic Centre’s universal and accessible change rooms had been moved to the 2019 approved capital budget. Administration confirmed this project, along with all other Fitness and Aquatic Centre capital requests, was placed in the 2019 capital budget “parking lot”. Councillor Butler noted the minutes referenced an administrative proposal for a full recreation services program review. In future minutes this should be referenced as a culture and recreation services and facilities review.
Brief Updates: Policy E-007	Administration presented a new draft of Policy E-007: Local Authorities Pension Plan and the accompanying administrative procedures. Councillors suggested some edits and inquired if it is possible for employees to enroll in the program after the maximum one year period that is currently outlined in the administrative procedures. Ms. Fleming will investigate the matter.
C&R Services and Facilities Review	Council discussed the proposed methodology, purpose and scope of work for a culture and recreation services and facilities review. This item will return for further discussion at the next committee of the whole meeting.
Policy F-012	Administration presented updates to Policy F-012: Proclamations, Letter of Support and Flag Raising Requests. Councillors discussed timelines and internal requests for letters of support.

Correspondence	Council received an email about plastic bag elimination. On behalf of the Municipality, Janet Cooper, the Environmental Stewardship Coordinator, responded to the sender.
Council Representation	<p>Councillor Butler attended an Evergreens Foundation meeting and will attend the official signing of the CUPE collective agreement.</p> <p>Councillor Damota inquired if council had items they would like addressed at the next Traffic Advisory Committee meeting. Councillor Damota is hoping the committee will meet more frequently.</p> <p>Councillors Wilson and Kelleher-Empey will attend a Community Futures meeting.</p> <p>Deputy Mayor McGrath will attend a Community Action Team meeting, a Yellowhead Regional Library Board meeting, and participate in the upcoming Community Conversations.</p>
Upcoming Events	Council received a list of upcoming events
In Camera	<p>MOTION by Councillor Butler that council move in camera at 11:02 am to discuss agenda items 12.1, 12.2, 12.3, 12.4, and 12.5. CARRIED</p>
Recess	Deputy Mayor McGrath called a recess for lunch. The meeting reconvened at 2:27 pm.
Meeting Extension	<p>Motion by Mayor Ireland to extend today's meeting at 2:50 pm. CARRIED</p>
Revert to Open Meeting	<p>MOTION by Councillor Kelleher-Empey to revert to open meeting at 5:29 pm. CARRIED</p>
Adjournment	<p>MOTION by Councillor Damota that, there being no further business, the meeting of January 15, 2019 be adjourned at 5:29 pm. CARRIED</p>