

Municipality of Jasper
Special Committee of the Whole Meeting Minutes

Tuesday, November 5, 2019 | 9:30 am

Quorum Room, Jasper Library & Cultural Centre

Present	Deputy Mayor Paul Butler, Councillors Helen Kelleher-Empey, Jenna McGrath, Rico Damota and Bert Journault
Absent	Mayor Ireland and Councillor Wilson
Also Present	Mark Fercho, Chief Administrative Officer Kayla Byrne, Legislative Services Coordinator Fuchsia Dragon, Fitzhugh
Call to Order	Deputy Mayor Butler called the meeting to order at 9:34 am.
Additions to the Agenda	Council agreed to add the following items to today's agenda: -11.1 In Camera: Human Resources -11.2 In Camera: Legal
Approval of Agenda	MOTION by Councillor McGrath to approve the special agenda for November 5, 2019 as amended. CARRIED
Approval of Minutes	MOTION by Councillor Journault to approve the minutes of the October 22, 2019 meeting as presented. CARRIED
Bylaw Services	<p>Council reviewed all bylaw services and the risks that come with the enforcement and education of Jasper's bylaws. This review is intended to help councillors make a decision on whether the Municipality's bylaw enforcement officers should become Community Peace Officer (CPO) Level 1 – which is a higher level of certification than the CPO Level 2 designation bylaw services staff currently hold, or to become Municipal Compliance Officer (MCO).</p> <p>Conduct in Public Places Bylaw: Councillors indicated a discomfort with municipal response to infractions of this bylaw. It was indicated the RCMP should be called for matters of conduct in public places.</p> <p>Domestic Animal Bylaw: Councillors requested more information on provincial and federal support for domestic animal matters. Mr. Fercho noted in most communities bylaw services is the primary contact for domestic animal matters. Councillors inquired if bylaw officers have the authority to break a car window in order to aid an animal in distress.</p> <p>Noise Bylaw: Councillors indicated bylaw officers should not be responding to noisy party complaints; these complaints should be forwarded to the RCMP.</p> <p>Nuisance Bylaw: Councillors requested further discussion on enforcement, compliance and education of untidy premises and land.</p>

Sewage and Drainage: Councillors would like this bylaw updated and for those updates to include regulations on grease traps. Mr. Fercho noted grease can be hard to manage and infractions to sewage and drainage would likely involve the Federal Government.

Smoking Bylaw: Councillors requested this bylaw return for discussion.

Permits: Mr. Fercho noted the event permit process should be updated.

Resident Trailer Storage Lot: This service will return for review.

Snow Clearing and Street Sweeping: Councillors indicated door-to-door service for vehicle removal increases safety risks for bylaw officers and suggested this practice not continue.

Business Licences: Mr. Fercho noted there is a lot of communication between the Municipality and Parks Canada regarding business licence compliance. Councillors suggested bylaw officers assist with business licences on a request-only basis.

Miscellaneous: Councillors inquired about how icy sidewalks are monitored and enforced.

Recess Deputy Mayor Butler called a recess from 11:14 am – 11:24 am.

Councillor Damota Councillor Damota joined the meeting at 11:24 am.

Provincial Statutes: Councillors indicated most of the provincial statutes being enforced by bylaw officers appear to be high-risk and out of the municipal services purview. Councillors requested more information on the enforcement and compliance of the Traffic Safety Act. Councillors inquired if any municipal ticket could be escalated to a provincial ticket without the authority of a CPO 1.

A report on what these services would look like from both the CPO 1 and MCO lens will return at a future meeting.

Councillor Reports Councillors McGrath, Kelleher-Empey, Journault and Butler will attend the JPCC awards gala.

Councillors McGrath and Butler will attend a JCHC meeting.

Councillor Journault will attend a Community Futures meeting.

Councillor Butler will attend the Remembrance Day ceremony at the Jasper Activity Centre.

Upcoming Events Council received a list of upcoming events.

In Camera MOTION by Councillor Kelleher-Empey that Council move in camera at 11:53 am to discuss agenda items 11.1 Human Resources and 11.2 Legal Matter. CARRIED

Revert to Open Meeting

MOTION by Councillor McGrath that Council revert to open meeting at 12:47 pm.

CARRIED

Adjournment

MOTION by Councillor Damota that, there being no further business, the meeting of November 5, 2019 be adjourned at 12:48 pm.

CARRIED