

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, November 26, 2019 | 9:30 am
Quorum Room, Jasper Library & Cultural Centre

Present	Mayor Ireland, Deputy Mayor Paul Butler, Councillors Scott Wilson, Helen Kelleher-Empey, Jenna McGrath, Rico Damota and Bert Journault
Also Present	Mark Fercho, Chief Administrative Office r Kayla Byrne, Legislative Services Coordinator John Greathead, Director of Operations Neil Jones, Licensing and Enforcement Manager Joanne Layh, Fitzhugh
Call to Order	Deputy Mayor Butler called the meeting to order at 9:34 am.
Approval of Agenda	MOTION by Councillor McGrath to approve the agenda for November 26, 2019 as presented. CARRIED
Approval of Minutes	MOTION by Councillor Wilson to approve the minutes of the November 12, 2019 meeting as presented. CARRIED
Bylaw Enforcement Service Review	<p>Councillors inquired about the risks, training and psychological examinations for bylaw officers. It was suggested that bylaw officers have more training and longer probation periods. Councillors noted the risks for other municipal employees who interact with the public, like outreach workers, should also be looked at.</p> <p>Administration recommended that Council set a date two years from now for the implementation of Council's decision on Bylaw Services. This would allow Administration to hire Community Peace Officers Level 2s and a summer officer at the Municipal Compliance Officer level until that decision implementation date.</p>
Recess	Deputy Mayor Butler called a recess from 10:50 am until 10:58 am.
Records Management Policy and Bylaw	<p>Councillors suggested some edits to the bylaw, policy and procedures. Edits included the removal of section 5 from the bylaw, the removal of section 6 from the procedures, and minor edits to the policy statement. Councillors also inquired about the necessity of having both a bylaw and a policy, noting possible confusion.</p> <p>This item will return for further discussion at the next committee of the whole meeting.</p>
Boards and Committees Review	Council referred this item to the Legislative Committee. This item is scheduled to return before Council in the New Year.
Jasper Delegation to Hakone in 2020	Councillors expressed their support for the long-standing sister city relationship, but discussed the possibility of transferring the relationship to a more tourism-focused organization, noting Hakone has the Hakone International Exchange Association.

Support for Jasper Skate Park	Council received a letter in support of the Jasper Skate Park. The letter references a total project cost of approximately \$80,000, however, the projected cost according to the Jasper Skate Park Committee is more than \$800,000.	
Upcoming Events	Council received a list of upcoming events.	
In Camera	MOTION by Mayor Ireland that Council move in camera at 11:35 am to discuss agenda item 13.1 Legal Matter – FOIP, S. 27.	CARRIED
Revert to Open Meeting	MOTION by Councillor McGrath that Council revert to open meeting at 12:45pm.	CARRIED
Adjournment	MOTION by Councillor Damota that, there being no further business, the meeting of November 26, 2019 be adjourned at 12:46 pm.	CARRIED