

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, January 28, 2020 | 9:30 am
Quorum Room, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Paul Butler, Helen Kelleher-Empey, Scott Wilson and Bert Journault
Absent	Councillor Rico Damota
Also Present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Lisa Riddell, Community Development Manager Yvonne McNabb, Director of Culture and Recreation Natasha Malenchak, Director of Finance and Administration Neil Jones, Licensing and Enforcement Manager Leanne Pelletier, Community Development Specialist Nicolle Hodges, Fitzhugh
Call to Order	Deputy Mayor McGrath called the meeting to order at 9:30 am.
Approval of Agenda	MOTION by Councillor Journault to approve the agenda for January 28, 2020 as presented. CARRIED
Approval of Minutes	MOTION by Mayor Ireland to approve the minutes of the January 14, 2020 meeting with the following amendment: Council indicated its support of electric vehicle charging stations on public lands, but noted chargers must be publically accessible and not brand specific. Council requested Administration advise Tesla and Atco that Council would entertain a presentation. CARRIED
Measuring Inclusion Tool for Municipal Governments	Administration presented the Measuring Inclusion Tool; a tool from AUMA to assist municipal governments in assessing the current state of inclusiveness within its organization. In the first phase of this project, the municipal Community Development team will report the results of the evaluation to elected officials and senior municipal management. Once the results have been evaluated, staff are then able to implement an action plan to help address an issue that has been identified. Councillors asked some clarifying questions regarding timelines and potential outcomes of this project.
CPO2 Transition Training	Administration notified Council that existing CPO2s will have until December 31, 2022 to complete the transition training and must have been in the field for at least six months on completion of training to qualify for an amended appointment. New CPO2 appointments will no longer be issued after December 31, 2020

Councillors inquired about when new staff will be hired within the bylaw department; employee probation periods; how to become a CPO1 designated employer; and about various training courses for CPO1s, CPO2s, and MCOs.

This item will return to Council for further discussion and direction at future meetings.

Protective Service
Operating
Budget(Bylaw)

Regarding an inquiry made by Council at the last regular meeting, Administration explained the calculation used for the bylaw services wages and benefits increase in the 2020 operating budget is based on the fall 2019 staffing levels. The final amounts of the 2020 operating budget have not been presented yet, however, Administration indicated it expects the final amount for bylaw wages and benefits to be slightly lower than what is currently projected using the 2019 staffing levels.

2020 Capital
Budget Parking
Lot Items (Culture
and Recreation)

Administration presented an updated capital budget request for the main entrance canopy of the Jasper Activity Centre. Administration is now requesting \$75,000 for the main entrance canopy demolition and conceptual designs for the new entrance area. If approved, this project will only remove the existing entrance canopy, and begin the planning for a new entrance.

Councillors indicated they would like to see both simple and complex design options for the main entrance.

This item will return for decision at the next regular meeting.

Recess

Deputy Mayor McGrath called a recess from 10:27 am until 10:37 am.

Hakone
Delegation
Update

Council received an update from the Twinned Communities Committee, which is recommending a total of \$12,000 be allocated to the 2020 delegation using funds from the Council projects line item and the Hakone delegation reserve.

The committee also recommended, as per past practice, the mayor's participation in the delegation be paid using the allocated funding, while the remaining budget amount will be divided between the councillors who wish to participate. Councillors will personally have to pay for the remaining expenses.

Councillors inquired if remaining funding from the 2019 Council budget, including the travel and subsistence fund, could be carried forward and used to help fund the delegation.

Councillors Journault, Kelleher-Empey, Wilson and Mayor Ireland indicated they plan to take part in the delegation. It was noted the November 3 Council meeting should be cancelled if there is not quorum.

Correspondence:
Invitation to
Alberta Rural
Education
Symposium

Councillor McGrath would like to attend the Alberta Rural Education Symposium in March. As per policy, as this event is not directly tied to a committee that Councillor McGrath sits on, this request will return, with a waiver of notice, for decision at the next regular meeting.

Councillor Reports Councillors Wilson and Kelleher-Empey will attend a Community Futures meeting.

Councillor Wilson and Mayor Ireland will attend a West Yellowhead Waste Management Authority meeting.

Councillor Kelleher-Empey and Mayor Ireland will be absent from the February 18 meeting.

Upcoming Events Council received a list of upcoming events.

Adjournment MOTION by Councillor Kelleher-Empey that, there being no further business, the meeting of January 28, 2020 be adjourned at 10:56 am. CARRIED