

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, February 4, 2020 | 1:30 p.m.
Quorum Room, Jasper Library and Cultural Centre

Present Mayor Richard Ireland, Councillors Helen Kelleher-Empy, Scott Wilson, Paul Butler and Bert Journault

Absent Deputy Mayor Jenna McGrath and Councillor Rico Damota

Also present Mark Fercho, Chief Administrative Officer
Christine Nadon, Legislative Services Manager
Kayla Byrne, Legislative Services Coordinator
Yvonne McNabb, Director of Culture and Recreation
Natasha Malenchak, Director of Finance and Administration
John Greathead, Director of Operations
Kathleen Waxer, Director of Community and Family Services
Nicolle Hodges, Fitzhugh
Alistair McLean, Hostelling International
Robb Cryder, Hostelling International
Five observers

Call to order Mayor Ireland called the meeting to order at 1:30 pm.

Approval of agenda #28/20 MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council approve the agenda for the regular meeting of February 4, 2020 as presented.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Approval of regular minutes #29/20 MOTION by Councillor Journault – BE IT RESOLVED that Council approve the minutes of the January 21, 2020 regular Council meeting as presented.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

HI Jasper Property Tax Exemption Proposal Presentation Alistair McLean and Robb Cryder from Hostelling International presented a revised property tax exemption proposal for the organization's new property on Sleepy Hollow Road. The organization is proposing several contributions to the community in lieu of paying taxes. Some of those contributions include eight dorm beds for temporary housing, an annual donation to Jasper Victim Services and free meeting space for local not-for-profit groups.

Councillors inquired about some of the contributions, including the use of dorm beds for temporary staff housing. Some councillors indicated there are numerous local businesses that pay property taxes, but are also generous community partners.

This item will return for further consideration and discussion at a future meeting.

CFS department report	<p>The Director of Community and Family Services presented recent highlights and updates from the department, including information on the municipal Emergency Services Plan, which is receiving positive feedback from other communities; ongoing work on the municipal pandemic plan; and the completion and submission of the Family Resources Network funding application.</p> <p>The Municipality should hear news about the funding application later this month or in March.</p> <p>Some councillors reiterated concerns about mission creep within the CFS Department.</p>
Requests for direction: Operations Operating Budget	<p>Administration inquired if Council requires additional information on any of the proposed items for the Operations Department, prior to the complete 2020 operating budget being brought forward for approval.</p> <p>The Director of Operations reiterated the need for the two new proposed positions in the 2020 operating budget, noting these new positions would allow the department to function more smoothly and allow staff to stay focused on the day-to-day operations of the department.</p> <p>Councillors asked clarifying questions about the proposed positions. Administration explained a portion of the Health and Safety expense line in the Culture and Recreation budget could be used to help fund the compliance officer position.</p>
Recess	<p>Mayor Ireland called a recess from 3:24 pm until 3:31 pm.</p>
Finance and Administration Operating Budget	<p>Administration presented adjustments to the Finance and Administration operating budget, including a decrease of \$25,000 in the Legislative expense line which could be used to help fund the proposed executive assistant position, and inquired if additional information is required on any of the proposed items for the Finance and Administration Department, prior to the complete 2020 operating budget being brought forward for approval.</p> <p>The Director of Finance and Administration also presented charts highlighting the residential to non-residential assessment split and growth as well as the municipal tax per assessed values. Administration noted that while the Municipality of Jasper is small, growth is occurring as new properties are developed each year. Administration also reiterated the difference between a tax increase and a budget increase, noting the actual cost to the taxpayer has not significantly changed in the past several years.</p> <p>Councillors asked clarifying questions and requested a breakdown of the 2019 assessment, showcasing a total rural assessment and total urban assessment. Council also requested a list of all tax exempt properties.</p>

Bylaw Summary	Council received a list of bylaws currently in force and those in various stages of readings.		
Supplementary Assessment of Improvements 2020 #30/20	MOTION by Councillor Butler – BE IT RESOLVED that Council read for the third and final time bylaw #224, the Supplementary Assessment of Improvements 2020 Bylaw, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to authorize the supplementary assessment of improvements for the taxation year 2020.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Supplementary Tax Bylaw 2020 #31/20	MOTION by Councillor Butler – BE IT RESOLVED that Council read for the third and final time bylaw #225, Supplementary Tax Bylaw 2020 Bylaw, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to authorize the imposition of a supplementary tax for the taxation year 2020.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
2020 Capital Budget Parking Lot Items (Operations)	<p>Council gave notice that several capital projects for the Operations Department will return for decision at the next regular meeting.</p> <p>Councillors asked clarifying questions regarding the operations services review, the Jasper Stage enhancements, the electrical servicing of Commemoration Park and about the bulk water portion of the S-Block sani/water station.</p> <p>Councillors indicated they would like to see what becomes of the Community Futures West Yellowhead downtown revitalization project before moving forward with a streetscape study.</p> <p>Councillors requested more information on the bulk water portion of the S-Block sani/water station and a breakdown of costs that have already been spent on the Jasper Stage. Council also requested the Jasper Stage enhancements and the electrical servicing of Commemoration Park return as two separate requests.</p>		
C&R 2020 Capital Budget Parking Lot Items (Main Entrance Demolition) #32/20	MOTION by Councillor Butler – BE IT RESOLVED that Council approve the addition of Jasper Activity Centre main entrance upgrades – demolition and conceptual plans for a new canopy over entrance (including contingency) to the 2020 capital budget for a total budgeted expenditure of \$75,000.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Waiver of notice: Exemption from Intermunicipal	MOTION by Councillor Butler – BE IT RESOLVED that Council waive notice in order to deal with a motion in respect of S.631 of the Municipal Government Act.		

Development Plan #33/20	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Exemption from Intermunicipal Development Plan #34/20	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council apply the exemption from section s. 631 of the Municipal Government Act (RSA 2000, cM-26) to develop an Intermunicipal Development Plan, as the Municipality of Jasper and Improvement District 12 have a common boundary composed entirely of federal crown land, as per Ministerial Order MSL:047/18.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Councillor attendance at FCM 2020 #35/20	MOTION by Councillor Butler – BE IT RESOLVED that Council approve Councillor Kelleher-Empy and Councillor Journault’s request, as per Policy B-003, to attend the 2020 FCM Conference in Toronto.		
	FOR 4 Councillors	AGAINST 1 Councillor (Councillor Butler)	CARRIED
Waiver of notice: Councillor attendance at Education Symposium #36/20	A waiver of notice was requested to accommodate registration deadlines.		
	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council waive the two-week notice necessary to make a decision on Councillor McGrath’s attendance at the Alberta Rural Education Symposium.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Councillor attendance at Education Symposium #37/20	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council approve Councillor McGrath’s request, as per Policy B-003, to attend the Alberta Rural Education Symposium in Edmonton.		
	FOR 4 Councillors	AGAINST 1 Councillor (Councillor Butler)	CARRIED
Correspondence: Municipal Leaders’ Caucus	Council received an invitation to attend the AUMA’s Municipal Leader Caucus in Edmonton in March. Council gave notice that a request for Councillor Butler’s attendance at this event will return for decision at the next regular meeting.		
Loan Repayment Notice	Council received notice that a loan from 2004 for the Public Works Building has been paid in full.		
Councillor Reports	Councillors Kelleher-Empy and Wilson attended a Community Futures meeting. Councillor Kelleher-Empy will attend an IRC meeting for Community Futures.		

Councillor Wilson and Mayor Ireland attended a West Yellowhead Waste Management Authority meeting, where an ad hoc committee was established to address an outstanding issue of charging for mattresses brought to the regional landfill. This presents a problem for Jasper as the Jasper Transfer Station is operated by Parks Canada, meaning federal legislation would have to be changed in order to charge for mattress dropped off at the Jasper Transfer Station.

Mayor Ireland delivered remarks at the Jasper in January street party.

Councillor Journault will take part in a teleconference for the TransCanada Yellowhead Highway Association.

Meeting extension #38/20	MOTION by Councillor Butler – BE IT RESOLVED that Council extend the regular meeting of February 4, 2020 past 5:30 pm.
	FOR 5 Councillors
	AGAINST 0 Councillors
	CARRIED
In Camera #39/20	MOTION by Councillor Journault – BE IT RESOLVED that Council move in camera at 5:30 pm to discuss agenda item 14.1 Deliberative Matter: Intergovernmental Agenda – FOIP, S. 21.
	FOR 5 Councillors
	AGAINST 0 Councillors
	CARRIED
Revert to open meeting #40/20	MOTION by Councillor Butler – BE IT RESOLVED that Council revert to regular meeting at 6:20 pm.
	FOR 5 Councillors
	AGAINST 0 Councillors
	CARRIED
Adjournment #41/20	MOTION by Councillor Wilson – BE IT RESOLVED that, there being no further business, the regular meeting of February 4, 2020 be adjourned at 6:21 pm.
	FOR 5 Councillors
	AGAINST 0 Councillors
	CARRIED

Mayor

Chief Administrative Officer