

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, March 3, 2020 | 1:30 p.m.
 Quorum Room, Jasper Library and Cultural Centre

Present Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Scott Wilson, Paul Butler and Bert Journault

Absent Councillors Jenna McGrath and Rico Damota

Also present
 Christine Nadon, Legislative Services Manager
 Kayla Byrne, Legislative Services Coordinator
 Natasha Malenchak, Director of Finance and Administration
 John Greathead, Director of Operations / Acting CAO
 Greg Van Tighem, Director of Protective Services
 Beth LeBlanc, Community Outreach Services Manager
 Kathleen Waxer, Director of Community and Family Services
 Lisa Daniel, Childcare Services Manager
 Marianne Garrah, Habitat for the Arts
 Pattie Pavlov, Jasper Park Chamber of Commerce
 Fuchsia Dragon, Fitzhugh

Call to order Mayor Ireland called the meeting to order at 1:30 pm.

Additions & Deletions to the Agenda #53/20
 MOTION by Councillor Wilson – BE IT RESOLVED that Council delete item 9.3 Property Tax Receivable from today’s agenda and add item 13.1 In Camera: Legal Matter.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Approval of agenda #54/20
 MOTION by Councillor Butler – BE IT RESOLVED that Council approve the agenda for the regular meeting of March 3, 2020 as amended.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Approval of regular minutes #55/20
 MOTION by Councillor Journault – BE IT RESOLVED that Council approve the minutes of the February 18, 2020 regular Council meeting as presented.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Habitat for the Arts Budget Request Follow-up
 Ms. Garrah presented information on Habitat for the Arts’ 2019 programs, finances and future initiatives. The organization is requesting \$35,000 to help pay its outstanding rent debts.

Councillors asked clarifying questions.

Protective Services Report	<p>The Director of Protective Services presented a departmental report, highlighting department responses, fire inspections and recent meetings. Mr. Van Tighem also noted he is working with the CFS department to update the town's emergency, evacuation and pandemic plans.</p> <p>Councillors indicated they would like to see updates from bylaw services included in the Protective Services department reports.</p>						
Operations Report	<p>The Director of Operations presented a departmental report, highlighting department updates and ongoing and completed capital projects.</p> <p>Councillors asked clarifying questions and requested that Administration work on developing a funding model and a plan for utilities reserves, to be discussed at a future meeting.</p>						
Request for Direction: CFS 2020 Operating Budget	<p>Administration noted adjustments to the CFS operating budget and inquired if Council needs any more information prior to making a decision on the overall 2020 operating budget.</p> <p>Councillors asked clarifying questions regarding Emergency Social Services and decreases and increases to CFS funding from external resources.</p>						
Bylaw Summary	<p>Council received a list of bylaws currently in force and those in various stages of readings.</p>						
Recess	<p>Mayor Ireland called a recess from 3:13 pm until 3:21 pm.</p>						
RFD: Operations Services review #56/20	<p>MOTION by Councillor Butler – BE IT RESOLVED that Council approve, in principle, the addition of the Operations Services Review to the 2020 capital budget for a total maximum budgeted expenditure of \$120,000, subject to Administration returning with an RFP for discussion and no expenditure of funds without further Council approval.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: left;">FOR</td> <td style="text-align: left;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: left;">5 Councillors</td> <td style="text-align: left;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		5 Councillors	0 Councillors	CARRIED
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5 Councillors	0 Councillors	CARRIED					
RFD: Aerway aerator #57/20	<p>MOTION by Councillor Butler – BE IT RESOLVED that Council approve the addition of an aerway aerator to the 2020 capital budget for a total budgeted expenditure of \$13,000.</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: left;">FOR</td> <td style="text-align: left;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: left;">5 Councillors</td> <td style="text-align: left;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		5 Councillors	0 Councillors	CARRIED
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RFD: Over seeder #58/20	<p>MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the addition of an over seeder to the 2020 capital budget for a total budgeted expenditure of \$8,200.</p>						

	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
RFD: Pick-up truck #59/20	MOTION by Councillor Journault – BE IT RESOLVED that Council approve the addition of a pick-up truck to the 2020 capital budget for a total budgeted expenditure of \$60,000.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
RFD: Disposal of Asset (Gravel) #60/20	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council direct Administration to write off an asset value of \$40,133.31 pertaining to the gravel stock pile at the Marmot Pit.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence: 2020 Provincial Budget	Council received highlights regarding the 2020 provincial budget.		
Requests for Consideration	The Jasper Park Chamber of Commerce (JPCC) requested updates on various municipal matters. Mrs. Pavlov noted many updates were provided at today's meeting, but requested more information on taxi service operations and requested Council representation at an upcoming JPCC event.		
New Business	Councillor Kelleher-Empy requested that the Human Resources Committee meet in the near future.		
	Councillor Wilson requested that Administration invite representatives from Parks Canada to discuss updated interpretations of private home accommodation regulations. This will return for further discussion at a committee of the whole meeting.		
Councillor Reports	Mayor Ireland and Councillor Wilson attended a West Yellowhead Waste Management Authority meeting.		
	Mayor Ireland gave opening remarks at the 2020 Alberta and Northwest Territories Lifeguard Emergency Response Championships.		
Upcoming Events	Council received a list of upcoming events.		
In Camera #61/20	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council move in camera at 4:58 pm.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Councillor Wilson Councillor Wilson left the meeting at 4:58 pm.

Revert to public meeting #63/20 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council move out of camera at 5:25 pm.

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED

Adjournment #64/20 MOTION by Councillor Butler – BE IT RESOLVED that, there being no further business, the regular meeting of March 3, 2020 be adjourned at 5:26 pm.

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer