



DATE: Tuesday, June 5, 2012
START TIME: 1:30 p.m.
PLACE: Emergency Services Building – Meeting Room
DISCUSSIONS WITH THE PUBLIC: 2:00 p.m.

- 1 CALL TO ORDER**
- 2 ADDITIONS TO AGENDA**
 - 2.1 Regular meeting - June 5, 2012
- 3 APPROVAL OF AGENDA**
 - 3.1 Regular meeting – June 5, 2012 attachment
- 4 APPROVAL OF MINUTES**
 - 4.1 Regular meeting – May 15, 2012 attachment
- 5 BUSINESS ARISING FROM MINUTES**
- 6 DISCUSSIONS WITH THE PUBLIC (2:00 P.M.)**
- 7 DEPARTMENT REPORTS**
 - No reports
- 8 BYLAWS**
 - 8.1 Bylaw Summary (for information) attachment
- 9 NOTICE – REQUESTS FOR DECISION**
 - 9.1 RFD summary attachment
 - 9.2 Encroachment Request – 1227A Cabin Creek Drive attachment
- 10 REQUESTS FOR DECISION**
 - 10.1 Fee Increase – Culture & Recreation attachment
 - 10.2 Patricia Circle Street Project Bid (request to waive notice) attachment
- 11 COUNCILLORS' REPORTS**
- 12 INFORMATION ITEMS**
 - 12.1 Letter from Fairmont Jasper Park Lodge re. recent fire attachment
- 13 UPCOMING EVENTS**
 - June 4 – Seniors’ BBQ, Centennial Park
 - June 7 – Stewardship Day 8:30 am MPH, Activity Centre
 - June 9 – Enviro Fair 11am to 3 pm
 - June 12 – Chamber mtg 6 pm, Tonquin Prime Rib Restaurant
 - June 14 – Friends of JNP Annual Mtg, 7 pm Jackman House
 - June 21 – Annual JPCC Raft/Float & BBQ
 - July 1st – Canada Day Pancake Breakfast

ADJOURNMENT

Minutes of the regular meeting of Council of the Municipality of Jasper held Tuesday, May 15, 2012 in the meeting room of the Emergency Services Building.

Present Mayor Richard Ireland Deputy Mayor Dwain Wacko
 Councillor Mike Day Councillor Rico Damota
 Councillor Gilbert Wall Councillor Brian Skehill
 Councillor Brenda Zinck

Also present Peter Waterworth, CAO Beryl Cahill, Administrative Officer
 Alice Lettner, Dir. Finance & Admin. Doug Rodwell, Acting Dir. Env. Services
 Dave Osborne, Chief Bylaw Enf. Officer Laurie Rodgers, Caribou Creek Housing
 Janet Cooper, Environmental Stewardship Coordinator
 Yvonne McNabb, Director of Culture and Recreation
 Nicole Veerman, Fitzhugh reporter Christine Biggrigg, Compliance Officer
 Paula Arnett, Bylaw Officer Joyce Petura, Administrative Assistant
 Art Erickson, Community Development Coordinator with the Canadian Paraplegic Association (Alberta) Geke (Jayka) Duncan, MS Client Services Coordinator

Absent Martha Bell, Human Resources Administrator

Call to order The meeting was called to order by the Mayor at 1:30 p.m.

Additions to Agenda None

Approval of Agenda #122/12 MOTION by Councillor Zinck – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, May 15, 2012 as presented.
 FOR AGAINST
 7 councillors 0 councillors CARRIED

Approval of Minutes #123/12 MOTION by Councillor Skehill – BE IT RESOLVED THAT Council approve the minutes of May 1, 2012 as presented.
 FOR AGAINST
 7 councillors 0 councillors CARRIED

Presentation Chair Leaders' Event, Jasper Accessibility Committee Council received a presentation from Art Erickson of the Canadian Paraplegic Association on the work of the Jasper Accessibility Committee with the Chairleaders' Event taking place today, sponsored by MS and the Canadian Paraplegic Association (Alberta). The hope is to make Jasper citizens and businesses aware of the challenges of those disabled and encourage needed changes. They are working toward some type of accreditation for businesses that might include a plaque in their window. He thanked the Mayor for spending the day in a wheelchair and Mayor Ireland commented on his challenges and new awareness of shortcomings for the disabled around town. The Mayor did not formalize his part in raising funds but suggested that people could go online to make a donation. Art asked that the Council consider having a Councillor on the Jasper Accessibility Committee that meets on Tuesday, every second month from 12 noon to 1:00 PM. Councillor Damota challenged Councilor Wall to a wheelchair race at the Chair Leaders' Event later in the day.

Business Arising from minutes Councillor Wacko asked for a review of Steve Pavlov's Jasper Heritage Rodeo presentation as he and Councillor Wall were required to leave the previous meeting due to a fire at Jasper Park Lodge. CAO Waterworth gave a brief synopsis.

 Councillor Damota asked for an update on the commercial loading zone. Dave Osborne informed Council that the signs have been ordered, hatch painting has been done and posts have been flagged with reflective tape and to date these efforts have made some impact.

CAO Waterworth informed Council that the yield sign on Willow and Geikie has been changed to a stop sign and did not need to go to an advisory committee to make the change.

Discussions with Public None

Department Reports
Environmental
Stewardship Janet Cooper reported on the successful opening of the Reuse-It Centre. May will be a month of planning for the busy month of June that will include National Environmental Week, the Enviro Fair and Enviro awards. The Fair is being promoted by Outreach workers to the youth and the Green Cup street hockey tournament will run again. The Enviro Fair will include hazardous waste drop off but there will not be a take it or leave it this year as the hope is that items will be taken to the Reuse-It Centre. Bike town is being offered by Freewheel Cycle once again.
Councillor Zinck asked Janet for an update on the meeting of the High School Sustainability Group. The meeting in Seattle was a disappointment as they felt the government was not on board with the idea wholeheartedly. Councillor Wall noted that the presentation made in Oregon would not be flattering to any government.

Human Resources Council received the written report of Human Resources Administrator Martha Bell who was not present at today's meeting. Manager of Business Licensing and Enforcement Dave Osborne introduced new compliance officer, Christine Biggrigg.

Finance and Admin Director of Finance and Administration, Mrs. Alice Lettner noted that from the Open House on April 10th, they ended up with three appeals as of May 12th. Tax notices have been mailed out this week. Mrs. Lettner explained the expenses and noted that the capital budget will be reviewed again after receiving tenders. Provincial auditor suggested a four month reconciliation statement for Council. Mayor Ireland wanted to know how the appeals, if successful, would impact the budget. Mrs. Lettner will calculate for Council. Councillor Zinck wanted clarification on costs regarding the Adult Learning Centre. Mrs. Lettner indicated that the Municipality does their payroll but are then invoiced for that amount. Councillor Wall asked for clarification regarding the ATCO franchise fee. Mrs. Lettner explained that ATCO has lines that run over MOJ property and pay a franchise fee. Mrs. Lettner and CAO Peter Waterworth will be attending a budgeting workshop tomorrow.

Caribou Creek Loan
Councillor Damota Councilor Damota declares a conflict of interest under the provisions of the Municipal Government Act and left the meeting at 2:15 p.m.

Bylaw #160
Loan Guarantee Mayor Ireland left the meeting at 2:15 p.m., Deputy Mayor Wacko assumed the Chair. Mrs. Lettner also left the meeting at 2:15 p.m.

Under the Municipal Government Act, a borrowing bylaw requires that, after first reading, advertising must take place for two consecutive weeks and a further 15 day period must be allowed for in order for a petition to be presented. Once the petition period is over, second reading of the bylaw may take place on June 19th, with third reading scheduled for July 3rd. Laurie Rodger indicated that he was concerned to see a delay of a few months and wants to see all the units completed in one phase.

Councillor Day indicated that the intent of Council is to secure this loan to expedite the build. There is no concern that the units will not be sold.

Bylaw #160
Loan Guarantee
1st reading
#124/12 MOTION by Councillor Wall – BE IT RESOLVED THAT Council read for the first time, Bylaw #160, being a bylaw of the Municipality of Jasper in the Province of Alberta to authorize a loan guarantee for Caribou Creek Non Profit Housing Limited not to exceed 30% of the financing of the Development or three million, six hundred thousand dollars (\$3,600,000), whichever is the lesser sum.

FOR	AGAINST	CARRIED
5 councillors	0 councillors	

Mayor Ireland
Councillor Damota

Laurie Rodger left the meeting at 2:23 p.m. and Mayor Ireland and Councillor Damota returned at 2:23 p.m.

Notice
RDF Fee Increase

Director of Culture and Recreation, Yvonne McNabb explained that the review of bylaws determines that the CAO cannot increase fees but can lower or waive them. Tablecloth cleaning costs have gone up considerably and need to pass this on to users. The increase will go up to \$5.00 per table cloth from the previous \$2.50.

#125/12

MOTION by Councillor Day – BE IT RESOLVED THAT Council give notice that, at the June 5, 2012 regular meeting, Council will be requested to agree to increase fees for table cloth rentals to cover the cost of cleaning and transportation. NOTE: Existing contracts would be honoured at the previously quoted rate.

FOR	AGAINST	
7 councillors	0 councillors	CARRIED

Economic Dev. Fund
Jasper Pro Rodeo
#126/12

MOTION by Councillor Day – BE IT RESOLVED THAT Council approve a request for funding for the Jasper Heritage Rodeo in the amount of \$1,500 to purchase a portable display case for trophies.

FOR	AGAINST	
7 councillors	0 councillors	CARRIED

Councillors reported on various meetings, workshops and conferences attended in the past few weeks including Community Futures Corporation, Chamber of Commerce, Community and Family Services Board meeting and Jasper Community Team.

Information Items

Councillor Damota has received feedback regarding line painting that it was done quickly. Mayor Ireland inquired as to whether there was standard regarding handicap parking painting, specifically the curbs. Doug Rodwell will look into that. He is also looking at cost sharing of painting in the future with Hinton. CAO Waterworth indicated that they are looking at a five year plan to use plastic paint that will last longer. Mayor Ireland had an opportunity to chat with Verne Balding and wanted to pass along to Council that Mr. Balding has achieved his designation of Local Government Manager and wanted to thank Council for past support in this endeavor.

Mayor Ireland noted that an addition is to be added to the agenda for next Committee of the Whole to consider a Council member to attend the Jasper Accessibility Committee meetings

Upcoming Events

May 15 – Chairleaders BBQ at Info Centre Lawn
May 16 - Eco book launch at Pine Lake – RSVP today
May 21 – Quebec Student welcome at McCready Centre – Mayor to speak

Adjournment

There being no further business, the meeting was adjourned by Mayor Ireland at 2:44 p.m.

Mayor

Chief Administrative Officer

Municipality of Jasper Bylaw Summary

Updated: 29/05/2012

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading			Certification by Parks	
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
160	Caribou Creek Loan Guarantee Bylaw				15-May-12	19-Jun-12	03-Jul-12		
159	Tax Rates Bylaw 2012		146		4-Apr-12	17-Apr-12	01-May-12	18-Apr-12	19-Apr-12
158	ATCO Electric Franchise Authorization Bylaw				20-Mar-12	Fwd to ATCO for EUB approval			
157	Community Health Council Repeal Bylaw		121		07-Feb-12	21-Feb-12	06-Mar-12	22-Feb-12	23-Feb-12
156	Jasper Parking Authority Bylaw 2012		144		07-Feb-12	21-Feb-12	06-Mar-12	22-Feb-12	23-Feb-12
155	Imposition of Supplementary Tax 2012		143		07-Feb-12	21-Feb-12	06-Mar-12	22-Feb-12	23-Feb-12
154	Jasper Off-Site Levies Bylaw 2012		145		07-Feb-12	21-Feb-12	06-Mar-12	22-Feb-12	23-Feb-12
153	Supplementary Assessment of Improvements 2012		142		07-Feb-12	21-Feb-12	06-Mar-12	22-Feb-12	23-Feb-12
152	Jasper Utility Rates Bylaw 2012		141		07-Feb-12	7-Feb-12	21-Feb-12	08-Feb-12	15-Feb-12
151	Staff Accommodations Contribution Bylaw				17-Jan-12				
150	Jasper Utility Rates Bylaw 2011A		141		06-Sep-11	set aside			
149	Street Naming and Address Numbering Bylaw 2011		135		16-Aug-11	06-Sep-11	20/09/2011	06-Sep-11	19-Sep-11
148	Green Space Committee		n/a		01-Nov-11	15-Nov-11	06-Dec-11	16-Nov-11	21-Nov-11
147	Caribou Creek Loan Guarantee Bylaw				28-Jun-11	19-Jul-11	02-Aug-11	20-Jul-11	21-Jul-11
146	Tax Rates Bylaw 2011		132		19-Apr-11	03-May-11	17-May-11	04-May-11	09-May-11
145	Jasper off-site Levies Bylaw 2011		138	152	01-Feb-11	15-Feb-11	01-Mar-11	16-Feb-11	17-Feb-11
144	Jasper Parking Authority Bylaw 2011		114		01-Feb-11	15-Feb-11	01-Mar-11	16-Feb-11	17-Feb-11
143	Imposition of Supplementary Tax		129		01-Feb-11	15-Feb-11	01-Mar-11	16-Feb-11	17-Feb-11
142	Supplementary Assess. Improv.		128		01-Feb-11	15-Feb-11	01-Mar-11	16-Feb-11	17-Feb-11
141	Jasper Utility Rates Bylaw 2011		130		18-Jan-11	01-Feb-11	15-Feb-11	16-Feb-11	09-Feb-11
140	Jasper Rates and Fees Bylaw 2010		N/A		07-Sep-10	21-Sep-10	19-Oct-10	27/09/2010	18-Oct-10

Request for Decision	Date of Notice of Motion	Proj Date of Dec.	Status
Off Leash	Jan 3 2012	Feb 7 2012	Tabled
Appts. to Greenspace Cmtee	Jan 3 2012	Jan 17 2012	completed
Policy E-005 Criminal Rec. Searches	Jan 3 2012	Jan 17 2012	completed
Wayfinding Signage	Jan 3 2012	Feb 21 2012	completed
Bylaw 151-Jasper Staff Accom Contr.	Jan 17 2012	?	in progress
Env. St./Ship Transfer from Reserves	Jan 17 2012	Feb 7 2012	completed
Evergreens Foundation Requisition	Jan 17 2012	Feb 7 2012	completed
Policy F-009 Service Standards	Jan 17 2012	Feb 7 2012	completed
Policy E-007	Feb 7 2012	Feb 21 2012	completed
Policy E-009	Feb 7 2012	Feb 21 2012	completed
Policy E-012	Feb 7 2012	Feb 21 2012	completed
GYPSD Land Release Agreement	Feb 7 2012	Feb 21 2012	completed
CUPE Memo of Agreement	Feb 7 2012	Feb 21 2012	completed
Policy B-010 Sust. Purchasing	Feb 21 2012	Mar 6 2012	completed
Appt. to Boards/Cmtees	Request to Waive Notice	Mar 6 2012	completed
Yellowhead Reg. Library	Mar 6 2012	Mar 20 2012	completed
Patricia Circle Streetworks	Mar 6 2012	Mar 20 2012	completed
Off Leash Area	Mar 20 2012	Apr 4 2012	completed
Tourism Delegation to China	Request to Waive	Mar 20 2012	completed
Added Insured Names	Mar 20 2012	Apr 4 2012	completed
Policies B-016, E-006	Apr 4 2012	Apr 17 2012	completed
Policies E-010, E-011	Apr 4 2012	Apr 17 2012	completed
Reserve Transfers	Apr 4 2012	Apr 17 2012	completed
Acceptance of 2011 Audit	Apr 4 2012	Apr 17 2012	completed
Commercial Passenger Zone	Apr 17 2012	May 1 2012	completed
Ec. Dev. Rodeo Application	May 1 2012	May 15 2012	completed
Fee Increases	May 15 2012	June 5 2012	in progress
Patricia Circle Str. Project	Request to Waive Notice	June 5 2012	in progress
Encroachment 1227A CCD	June 5 2012	June 19 2012	in progress



REQUEST FOR DECISION

Subject: Request for encroachment 1227A Cabin Creek Drive

Prepared by: Peter Waterworth

Reviewed by: Doug Rodwell

Date – Notice: 5 June, 2012

Date – Decision: 19 June, 2012

Recommendation: That Council:

- (i) decline the application for an encroachment;
- (ii) grant an easement of 236.7 square feet in respect of the retaining wall and the supporting structure as marked in yellow on the attached Alberta land Surveyor's Real Property Report; and
- (iii) require the applicant to take any necessary measures to ensure that building code safety standards are met and to align the remainder of the site with the property line

Options: Grant an easement of a different area.
Reject the application.

Background: Please see the attached Request for Decision dated 20 September, 2011.

Having reviewed the application Council was not minded to authorize the CAO to enter into an encroachment agreement, but recognized that the retaining wall was approved and associated with the development of the house.

Environmental Services reported that in its "opinion the area below the existing upper deck provides a foundation and appears to be integrally linked to the retaining wall. It provides a natural underpinning and as such is not removable. The presence of the deck

Director _____

Municipal Manager _____

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over this area not only makes the area aesthetically pleasing but may have the unintended benefit of preventing erosion from occurring and thus further supporting the retaining wall." The wall itself occupies a substantial part of the proposed easement.

It was also noted that Mr. Gibson should be required to take any necessary measures to ensure that the area met building code safety standards and to align the remainder of the site with the property line.

Relevant Policy

In the absence of a bylaw or policy regulating easements Council may proceed by resolution.

Strategic Relevance:

Jasper Community Sustainability Plan Section 3.5, p 68:

Parks Canada and the Municipality will work together to, "Take active steps to remove encroachments on municipal and federal lands."

Attachments:

1. Request for Decision of 20 September, 2011.
2. Alberta Land Surveyor's Real Property Report of 5 April 2012.



REQUEST FOR DECISION

Subject: Request for encroachment 1227A Cabin Creek Drive
Prepared by: George Krefting
Reviewed by: Verne Balding
Date – Notice: September 20, 2011
Date – Decision: October 18, 2011

Recommendation: That Council refer this matter to Committee for review, next committee meeting scheduled for October 11, 2011.

Options: To provide the requested encroachment of 226 square feet.
To not provide the encroachment
To provide an encroachment of a different size
To swap lands (may or may not be feasible due to surveying – transfer fees costs or regulations.
To provide an encroachment, but for a fee.

Background: Mr. Dave Gibson is requesting an encroachment of 226 square feet to accommodate an existing deck built on to the side of the house located at 1227A – Cabin Creek Drive

There are numerous encroachments that existed in the Municipality of Jasper at the time of incorporation. In 2004 Municipal Council approved bylaw #044 – the purpose of the bylaw was to address encroachments on municipal lands. The Bylaw states that it is not in the public interest for any person to make use of public lands for any purpose other than a public purpose determined by the Municipality of Jasper.

Following the approval of bylaw #044, the process of addressing encroachments on Municipal lands

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commenced. It was recognized that encroachments could not be entirely eliminated, and the process of dealing with them would be done over a period of time. Parks Canada has and continues to address encroachments onto Parks Lands as well.

Lease renewals, development applications and property transfers generally trigger the need to deal and address existing encroachments. It is recognized that encroachments of an incidental nature, that do not hinder or restrict the public enjoyment of the municipal or parks lands are acceptable, provided they are supported by a formal agreement.

Council authorized the Municipal Manager to enter into encroachment agreements to allow encroachments when the encroachment does not exceed 4.65 M2 (50 Sq. Ft.) Encroachment agreements over 50 sq ft must be authorized by Council.

Approximately 20 encroachment agreements of less than 50 square feet have been entered into following approval of bylaw #044.

Council has approved the following encroachment agreements that exceed 50 sq ft.

2005	Block 60 Lot 44	70 sq ft
2005	Block 44 Lot 76	77 sq ft
2005	Block 45 Lot 65	100 sq ft
2009	Pcl FW	116 sq ft
2009	Pcl FY	61 sq ft

CAO Comments:

Reasons to support the request

- The encroachment is on lands that, due to the slope are not used by the public.
- The deck is a structure that became an extension of the retaining wall, which I understand was a requirement of the development of this property.
- The deck is an attractive and useful addition to the house.

Director _____

Municipal Manager _____

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Reasons for concern - caution

- The encroachment of 226 square feet would be the largest “incidental” encroachment approved to date – thereby establishing a new benchmark of “incidental”
- The retaining wall was approved and was associated as part of the development of the house -- the deck was an add on to the retaining wall and was constructed without approval.
- Approval of an encroachment could be considered inconsistent with the statement on page 68 of the JCSP.

Reasons to be Cautious is the rationale for having this referred to committee for further discussion.

Relevant Policy:

Bylaw #044 prohibits encroachments of development on Municipal Property unless the encroachment is authorized by agreement.
Policy H-BC - “The Municipal Manager may enter into encroachment agreements to allow encroachments when the encroaching party proposes such agreement prior to the placement of the encroachment and when the encroachment is of an incidental nature does not exceed 4.65 M2 (50 Sq. Ft.)”

Strategic Relevance:

Jasper Community Sustainability Plan
Section 3.5, p 68:

Parks Canada and the Municipality will work together to: ...“Take active steps to remove encroachments on municipal and federal lands.”

Attachments:

Written presentation 1227A Cabin Creek Drive
Deck Overview
prepared by Dave Gibson,
September 07, 2011.

Director _____

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Alberta Land Surveyor's Real Property Report

LEGAL DESCRIPTION:

LOT : 29 CIVIC ADDRESS: 1227A CABIN CREEK DRIVE
 BLOCK : 39 MUNICIPALITY: MUNICIPALITY OF JASPER
 PLAN : 812 2705 (LTO), 67803 CLSR

NOTES:

- PROPERTY BOUNDARY SHOWN THUS
- STATUTORY IRON POSTS FOUND SHOWN THUS
- CLS CAPPED POSTS FOUND SHOWN THUS
- POWER POLES ARE SHOWN THUS
- POWER POLE ANCHORS ARE SHOWN THUS
- DISTANCES ARE SHOWN IN METRES AND DECIMALS THEREOF
- BUILDING LOCATION DIMENSIONS ARE FROM THE PROPERTY LINES TO THE FOUNDATION WALLS AT THE TIME OF SURVEY UNLESS SHOWN OTHERWISE
- BUILDING OUTLINE SHOWN THUS
- EAVES ARE DIMENSIONED TO THE LINE OF THE FASCIA AND ARE SHOWN THUS
- FENCES ARE SHOWN THUS
- FENCES ARE WITHIN 0.20 M OF THE PROPERTY LINE UNLESS SHOWN OTHERWISE
- BEARINGS ARE NAD83(CSRS) UTM GRID BEARINGS DERIVED FROM GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) OBSERVATIONS AND REFERRED TO CENTRAL MERIDIAN 117° WEST LONGITUDE.
- ELEVATIONS ARE GEODETIC, BASED ON THE GSD95 GEOID, AND DERIVED FROM CCM 736119.

CERTIFICATION:

- I HEREBY CERTIFY THAT THIS REPORT, AND RELATED SURVEY, WAS PREPARED AND PERFORMED UNDER MY PERSONAL SUPERVISION AND IN ACCORDANCE WITH THE ALBERTA LAND SURVEYORS' ASSOCIATION'S MANUAL OF STANDARD PRACTICE AND SUPPLEMENTS THERETO. ACCORDINGLY, WITHIN THOSE STANDARDS AND AS OF THE DATE OF THIS REPORT, I AM OF THE OPINION THAT:
1. THE PLAN ILLUSTRATES THE BOUNDARIES OF THE PROPERTY, THE IMPROVEMENTS AS DEFINED IN PART D, SECTION 8.5 OF THE ALBERTA LAND SURVEYORS' ASSOCIATION'S MANUAL OF STANDARD PRACTICE, AND REGISTERED EASEMENTS AND RIGHTS-OF-WAY AFFECTING THE EXTENT OF THE TITLE TO THE PROPERTY;
 2. THE PERMANENT IMPROVEMENTS ARE ENTIRELY WITHIN THE BOUNDARIES OF THE PROPERTY UNLESS SHOWN OTHERWISE;
 3. NO VISIBLE ENCROACHMENTS EXIST ON THE PROPERTY FROM ANY IMPROVEMENTS SITUATED ON AN ADJOINING PROPERTY UNLESS SHOWN OTHERWISE;
 4. NO VISIBLE ENCROACHMENTS EXIST ON REGISTERED EASEMENTS OR RIGHTS-OF-WAY AFFECTING THE EXTENT OF PROPERTY UNLESS SHOWN OTHERWISE.

THIS REPORT AND ATTACHED PLAN HAVE BEEN PREPARED FOR THE BENEFIT OF THE PROPERTY OWNER, SUBSEQUENT OWNERS AND ANY OF THEIR AGENTS FOR THE PURPOSE OF AN ENCROACHMENT RESOLUTION. COPYING IS PERMITTED ONLY FOR THE BENEFIT OF THOSE PARTIES, WHERE APPLICABLE, REGISTERED EASEMENTS, UTILITY RIGHTS-OF-WAY AND OTHER LEGAL INTERESTS AFFECTING THE EXTENT OF THE PROPERTY HAVE BEEN SHOWN, UNLESS SHOWN OTHERWISE. PROPERTY CORNER MARKERS HAVE NOT BEEN PLACED DURING THE SURVEY FOR THIS REPORT. THIS REPORT SHOULD NOT BE USED TO ESTABLISH BOUNDARIES DUE TO THE RISK OF MISINTERPRETATION OR MEASUREMENT ERROR BY THE USER. THE INFORMATION SHOWN ON THIS REAL PROPERTY REPORT REFLECTS THE STATUS OF THIS PROPERTY AS OF THE DATE OF SURVEY ONLY. USERS ARE ENCOURAGED TO HAVE THE REAL PROPERTY REPORT UPDATED FOR FUTURE REQUIREMENTS.

DATED AT HINTON, ALBERTA

APRIL 5th, 2012

BENJAMIN R. GIESBRECHT, A.L.S., C.L.S.

THIS DOCUMENT IS NOT VALID UNLESS IT BEARS AN ORIGINAL SIGNATURE IN BLUE INK AND A PERMIT STAMP IN RED INK.

CLIENT: DAVE GIBSON

CLIENT FILE # :

DATE OF SURVEY : MARCH 23rd, 2012

SCALE = 1 : 200

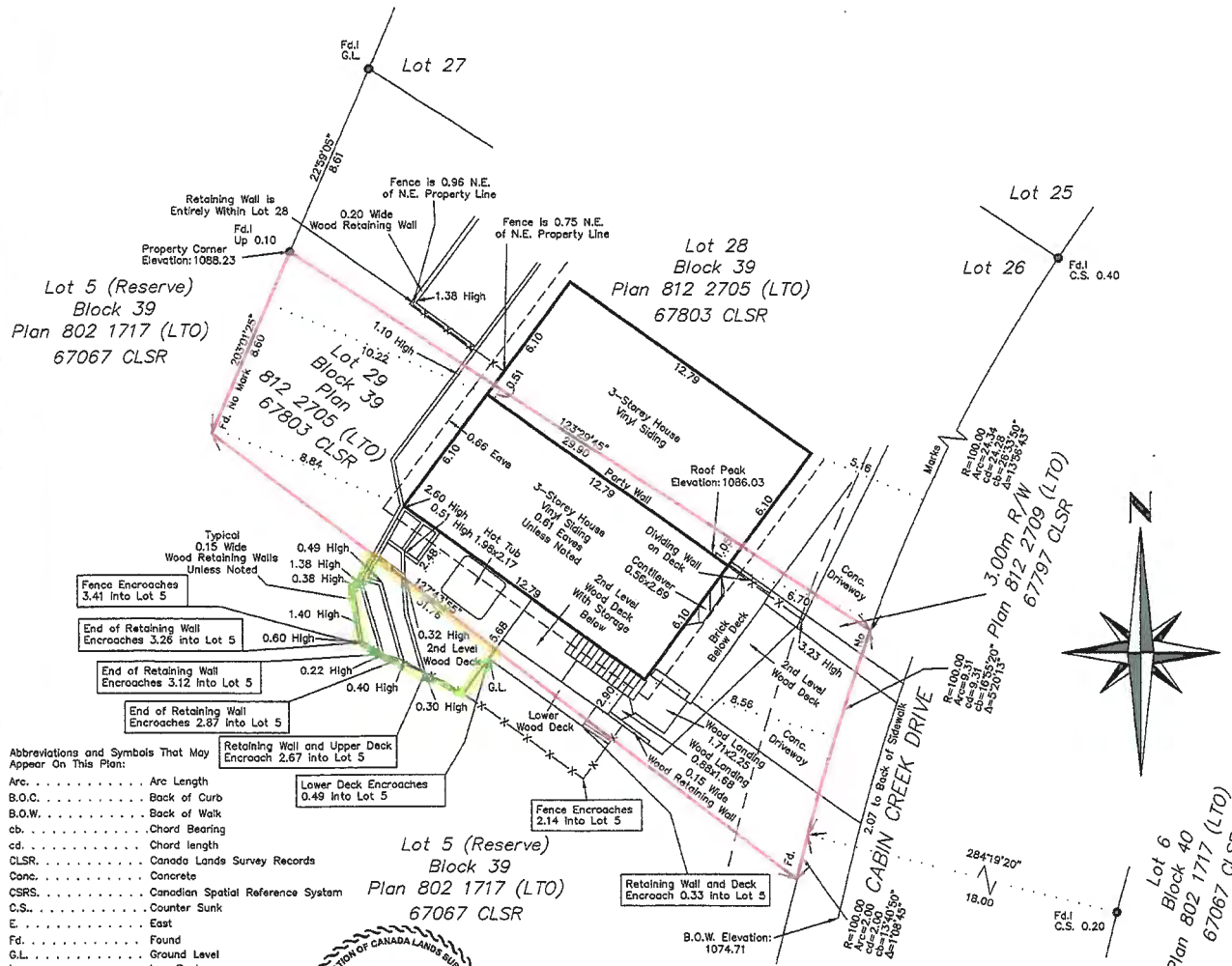
DRAWN BY: EDSI(PG)

Job # 6414.12

CHECKED BY: BG

FootHills Surveys (2009) Ltd.
 #1, 754 Carmichael Lane
 Hinton, Alberta
 T7Y 1T1 (780) 865-7200

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- Abbreviations and Symbols That May Appear On This Plan:
- Arc Arc Length
 - B.O.C. Back of Curb
 - B.O.W. Back of Walk
 - cb. Chord Bearing
 - cd. Chord length
 - CLSR. Canada Lands Survey Records
 - Conc. Concrete
 - CSRS. Canadian Spatial Reference System
 - C.S. Counter Sunk
 - E. East
 - Found Found
 - G.L. Ground Level
 - I. Iron Post
 - I.B. Iron Bar
 - LTO. Land Titles Office
 - M.R. Municipal Reserve
 - N. North
 - P. Capped Post
 - PUL. Public Utility Lot
 - R. Radius
 - R/W. Right of Way
 - S. South
 - W. West
 - Δ. Delta



TITLE INFORMATION (UNDIVIDED 1/2 INTERESTS TO LOTS 28 & 29 INCLUSIVE):

TITLE NUMBER: 112 128 794 SEARCHED ON THE DATE OF: MARCH 15th, 2012
 PROPERTY IS SUBJECT TO :
 UTILITY R/W Reg No. 822 012 945 (Plan 812 2709 (LTO), 67797 CLSR).
 PARTY WALL AGREEMENT Reg No. 932 045 344.
 CAVEAT Reg No. 932 139 354 and 932 158 726. RE: Right of First Refusal.
 TITLE NUMBER: 052 135 896 +1 SEARCHED ON THE DATE OF: MARCH 15th, 2012
 PROPERTY IS SUBJECT TO :
 UTILITY R/W Reg No. 822 012 945 (Plan 812 2709 (LTO), 67797 CLSR).
 PARTY WALL AGREEMENT Reg No. 932 045 344.
 CAVEAT Reg No. 932 139 354 and 932 158 726. RE: Right of First Refusal.



REQUEST FOR DECISION

Subject: *Fee Increase*

Prepared by: *Yvonne McNabb*

Reviewed by: *Peter Waterworth*

Date – Notice: *May 15, 2012*

Date – Decision: *June 5, 2012*

Recommendation: 1. To increase fees for table cloth rentals to cover the cost of cleaning and transportation, and to allow for subsequent increases as required. Existing contracts would be honored at the previously quoted rate.

Options: 1. To not provide the service to the community.
2. If we are able to negotiate a contract with another company with reduced rates, we would change companies and lower the cost of the table cloth rental to provide the service but not lose money.

CAO Comments: *We will need to explore how to avoid Council being involved in housekeeping issues.*

Background: We received a letter dated April 15th 2012 that fees for table cloth cleaning would go up by 100% effective May 15th 2012. I have since been trying to find alternative options for cleaning.

Relevant Policy: Bylaw #140 4.1.2 indicates that Council authorizes the Municipal Manager to vary the rates, fees and charges established pursuant to Section herein: when such variance results in a rate, fee or charge being reduced or waived, but not increased.

Strategic Relevance: Action #64 Monitor use of recreational spaces to confirm residents and visitors needs are met; adjust if necessary.

Action #118 Continue to manage municipal finances in accordance with financial best practices and Alberta government legislation.

Goal statement# 43 Provide Municipal services that are cost-effective and minimize environmental impact.

Implications: This would be a large increase, especially for not for profit groups, and may affect usage by these groups.

Fiscal: With the increase to \$5.00 per table cloth (presently at \$2.50 for not for profit groups) this will cover the cost of the cleaning service and transportation by Municipal staff to the service provider.

Follow up actions: This would be implemented immediately upon approval.

Communications: Notification of Fees will be updated on the web site



REQUEST FOR DECISION

Subject: Patricia Circle Street Project Bid

Prepared by: Doug Rodwell, A/Director Environmental Services

Reviewed by: Peter Waterworth, CAO
Alice Lettner, CFO

Date – Notice: June 5, 2012

Date – Decision: June 5, 2012

Background: On March 20th, 2012 Council decided that, as part of the Patricia Circle Street works, they would complete the circle.

Administration advised Council that once the project had been tendered, they would bring the total cost of the project to Council for approval.

Two bids were received with the lowest bid being presented by Jasper Concrete at a price of \$948,000.00. This bid was checked, verified and met all bidding criteria.

The total cost to complete Patricia Circle will be \$1,182,000.00 with the funds being allocated from this year's capital budget.

Administration also requests that Council waives the notice period and provides approval. This would prevent any delays in completion of the project. The project has been open to public consultation and has received approval in principle from Council.

Recommendation: That Council:

- (i) Approves project funding of \$1,182,000.00 in respect of the Patricia Circle redevelopment.
- (ii) Agrees to award Jasper Concrete the contract for the street works in Patricia Circle at a price of \$948,000.00.
- (iii) Waives notice and approves the bid and overall budget on June 5, 2012

Options:

1. Accept Administration's project recommendation.
2. Instruct Administration to re-tender the bid.
3. Decide not to proceed with the project.

Director _____

Municipal Manager _____

Agenda Item 10.2

CAO Comments: Supported.

Relevant Policy: B-009: Fiscal and Financial Control Policy, B-018: Budgets Policy/Budget Administration Procedures, H-BA: Provision of Sidewalks, H-BH: Street Lighting

Strategic Relevance: The decision to redevelop Patricia Circle supports council goals as per Section 2.3.1 of the Jasper Community Sustainability Plan. The redevelopment would be managed in a way that "moderately increases overall average densities and protects quality of life." The potential for redevelopment is also highlighted in Table 4 of Section 3.1.3 in the Jasper Community Sustainability Plan.

The proposed work does not change housing density of the area but impact on the long term redevelopment of the area.

Implications of the Decision

General: Residents of the Circle will benefit from long-awaited street improvements and the appearance of the area will be improved.

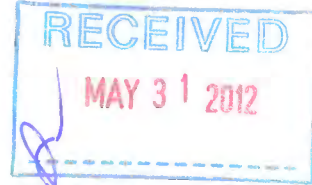
Fiscal: \$764,000.00 has been allocated to the project, requiring Council to approve additional expenditure of \$418,000.00 to meet the total of \$1,182,000.00.

Communications: Once the decision to proceed has been made, residents of Patricia Circle can be provided with a schedule of work.

Attachments: Nil

May 25, 2012

Mr. Greg VanTighem
Fire Chief
Jasper Volunteer Fire Brigade
Box 488
Jasper, AB T0E 1E0



Dear Greg,

Please extend my gratitude to your team for their support during the fire on the roof of The Fairmont Jasper Park Lodge main building on Tuesday May 1, 2012. You and your team worked with precision and professionalism to support the ongoing efforts of the Jasper Park Lodge Volunteer Fire Brigade and eventually take over the scene. The location, weather and access created a difficult scenario. The competence resulted in a quick and creative response, which ultimately resulted in containing and extinguishing the fire. The use of the swimming pool as your reservoir was impressive. We again applaud the Jasper Volunteer Fire Brigade.

As I looked upon the scene, I took comfort knowing that you were in control of the situation. While the extent of the fire and damage was unknown I knew that the safety of our team and your people was the priority.

When the fire was extinguished, I was also impressed that your team pitched in to assist in removing the water from the Great Hall. This level of personal commitment was very moving and clearly beyond their call of duty. You should be very proud of your brigade. They are ambassadors' for their profession and our community.

As you know I am new to Jasper, the conduct of our team on that day far exceeded the strong reputation of your organization. We are very privileged to have you and your brigade to keep community safe. Please share my personal appreciation with your team.

Sincerely,

Markus Treppenhauer
General Manager

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✓
C: Richard Ireland, Mayor, Municipality of Jasper
Peter Waterworth, Chief Administrative Officer, Municipality of Jasper
Henri Gendre, Chairman, Jasper Volunteer Fire Brigade
Francisco Gomez, Regional Vice President & General Manager, Fairmont Banff Springs Hotel

MT/sec