

Municipality of Jasper  
**Special Council Meeting Minutes**  
 Tuesday, November 10, 2020 | 9:00 am  
 Conducted virtually through Zoom

Virtual viewing and participation      This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.

Present      Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Rico Damota, Jenna McGrath and Bert Journault

Absent      Councillors Helen Kelleher-Empey and Scott Wilson

Also present      John Greathead, Interim Chief Administrative Officer  
 Christine Nadon, Legislative Services Manager  
 Kayla Byrne, Legislative Services Coordinator  
 Natasha Malenchak, Director of Finance and Administration  
 Joanne McQuarrie, Fitzhugh  
 12 observers

Call to order      Mayor Ireland called the meeting to order at 9:03 am.

CAO recruitment Waiver of notice #302/20      MOTION by Councillor Butler – BE IT RESOLVED that Council waive the two-week public notice period otherwise required to appoint, by resolution at today’s meeting, the candidate recommended by the Human Resources Committee of Council in closed session to the position of Chief Administrative Officer for the Municipality of Jasper, effective January 1, 2021.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

CAO recruitment process #303/20      MOTION by Councillor Journault – BE IT RESOLVED that Council accept the recommendation of the Human Resource Committee (HRC), and appoint the recommended individual to the position of Chief Administrative Officer for the Municipality of Jasper commencing January 1, 2021 and subject to the terms and conditions contained in a contract accepted and executed by the said individual, which contract the Mayor is hereby authorized to execute on behalf of the Municipality, and;

That the name of the individual appointed to the position of Chief Administrative Officer and the terms and conditions of the contract of employment shall be subject to public notice in accordance with applicable legislation within 60 days.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

A formal announcement will be made once the name of the person can be revealed.

Adjournment  
#304/20

MOTION by Councillor Journault – BE IT RESOLVED that, there being no further business, the special meeting of November 10, 2020 be adjourned at 9:16 am.

FOR  
5 Councillors

AGAINST  
0 Councillors

CARRIED

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Mayor

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Chief Administrative Officer