

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**

Tuesday, November 24, 2020 | 9:30 am

Conducted virtually through Zoom

Virtual viewing and participation	This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.
Present	Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Helen Kelleher-Empey, Rico Damota, Scott Wilson and Bert Journault
Absent	Councillor Jenna McGrath
Also present	John Greathead, interim Chief Administrative Officer Natasha Malenchak, Director of Finance and Administration Kayla Byrne, Legislative Services Coordinator Christine Nadon, Legislative Services Manager Mike Day, AMPPE Darrell Savage, Jasper Skate Park Committee Trevor Morgan, New Line Skateparks Joanne McQuarrie, Fitzhugh Bob Covey, Jasper Local 12 observers
Call to Order	Deputy Mayor Butler called the meeting to order at 9:31 am.
Approval of Agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for November 24, 2020 with the following additions: <ul style="list-style-type: none"><li>• 13.1 Human Resources matter: staffing update</li><li>• 13.2 Legal Matter</li></ul> <p style="text-align: right;">CARRIED</p>
Approval of Minutes	MOTION by Councillor Wilson to approve the minutes of the November 10, 2020 meeting as presented. <p style="text-align: right;">CARRIED</p>
Annual membership with AMPPE	As per a request made by Council earlier this year, Mike Day, a director on the Association of Mountain Parks Protection and Enjoyment (AMPPE) board, highlighted the benefits of the Municipality's annual membership with the organization. Benefits includes advocacy, regional relationship building, conservation and planning for the Rocky Mountain National Parks.  Council indicated its support for renewing the Municipality's annual membership, which costs \$2,300.
Jasper Skate Park Committee update –	Council received an update on the Jasper Skate Park Committee's efforts to secure funding for a new skate park, which includes fundraising and applying for grants. The committee is requesting matching funding from the Municipality of Jasper in order to apply for a large stream CFEP grant next year. Administration confirmed a contribution to this project has been earmarked in the 2022 capital budget. Council also indicated this item could be discussed during 2021 budget deliberations.

Councillors requested copies of the Jasper Skate Park Committee's presentation.

Business arising	Councillors inquired about the flexibility for projects outlined in the ICIP grant agreement. Administration has met with a grant advisor and confirmed the ICIP funding is geared towards inclusivity and accessibility; the grant application likely would have been rejected if the Activity Centre elevator project had not been included.
2021 Utility Fees	<p>Council discussed a report on proposed 2021 utility fee models. Some councillors indicated their preference for a model similar to option 1B as outlined in the report while other councillors indicated a preference to a base rate plus tiered consumption model similar to that of option 2A.</p> <p>Councillors requested an illustration of what a few different model water bills would look like in 2021 and how it differs to 2020 fees.</p> <p>Council is scheduled to provide more direction on this item at its next meeting.</p>
Recess	Deputy Mayor Butler called a recess from 11:06 am until 11:15 am.
Restricted Reserve Information Report	Council reviewed information on 2020 reserve year-to-date and year-end estimates. Councillors inquired to what extent are reserves restricted. Administration noted a review of the Reserve Policy would be beneficial.
COVID Related Staff Increase in Operations	Administration requested that Council support, in principle, the addition of three six-month term positions in the Operations Department to ensure the delivery of essential services throughout the second wave of COVID into 2021. This item will be further discussed at the next regular meeting.
Parking contribution alternative during COVID-19	The Olive Bistro and Lounge is requesting that Council either waive or significantly decrease the fee to utilize a parking stall in accordance with the Parking Authority Bylaw. Councillors discussed the possibility of fee deferrals and equitable opportunities for businesses. This request will be discussed further at a future meeting.
Support for Evergreen's Foundation bus	The Jasper Seniors Society noted its support of the Evergreens Foundation's recent request to the Municipality for bus service funding.
Council representation on boards and committees	<p>Councillor Kelleher-Empey will attend an Alberta Economic Development conference. The Community Futures West Yellowhead strategic planning session has been deferred until January.</p> <p>Councillors Butler, Wilson and McGrath attended a Jasper Community Housing Corporation (JCHC) meeting. The JCHC is proceeding with its efforts to move the Connaught Drive housing project forward. The JCHC has two vacancies on its board. Administration will advertise vacancies.</p>
Upcoming events	Council received a list of upcoming events.

In Camera	MOTION by Councillor Journault that Council move in camera at 12:56 pm to discuss agenda items 13.1 Human Resources matter: staffing update and 13.2 Legal Matter.	CARRIED
Councillor Wilson	Councillor Wilson left the meeting.	
Revert to open meeting	MOTION by Councillor Kelleher-Empey that Council revert to open meeting at 2:40 pm.	CARRIED
Adjournment	MOTION by Mayor Ireland that, there being no further business, the meeting of November 24, 2020 be adjourned at 2:40 pm.	CARRIED