

Municipality of Jasper
Committee of the Whole Meeting Minutes

Tuesday, December 8, 2020 | 9:30 am

Conducted virtually through Zoom

Virtual viewing and participation	This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.
Present	Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Helen Kelleher-Empy, Jenna McGrath, Rico Damota, Scott Wilson and Bert Journault
Also present	John Greathead, interim Chief Administrative Officer Greg Van Tighem, Director of Protective Services Natasha Malenchak, Director of Finance and Administration Kayla Byrne, Legislative Services Coordinator Christine Nadon, Legislative Services Manager Joanne McQuarrie, Fitzhugh 15 observers
Call to Order	Deputy Mayor Butler called the meeting to order at 9:31 am.
Approval of Agenda	MOTION by Councillor McGrath to approve the agenda for December 8, 2020 with the following additions: <ul style="list-style-type: none">• 8.7 December 22, 2020 Committee of the Whole meeting• 9.1 JCHC letter of support for housing initiative• 10.2 2021 budget – Jasper Park Chamber of Commerce <p style="text-align: right;">CARRIED</p>
Approval of Minutes	MOTION by Councillor Kelleher-Empy to approve the minutes of the November 24, 2020 meeting as presented. <p style="text-align: right;">CARRIED</p>
Emergency Coordination Centre (ECC) Update	Council received an Emergency Coordination Centre (ECC) Update from Greg Van Tighem, Director of Emergency Management. The ECC was reactivated in October; 12 municipal staff virtually meet with local physicians and RCMP once a week. The ECC is recommending amendments to the Temporary Compulsory Face Covering Bylaw. Regular ECC updates are being published on the municipal website.
Councillor Wilson	Councillor Wilson joined the meeting at 9:48 am.
Public health update and concerns	Council indicated it would call a special meeting to be held following the December 8, 2020 Committee of the Whole meeting. At the special meeting, Council may consider bylaw amendments to the Temporary Compulsory Face Covering Bylaw and a motion to give direction to Administration regarding the Conduct in Public Places Bylaw.
Council Strategic Priorities	Council will meet for a Strategic Priorities meeting before the New Year.
2021 operating budget	Council discussed the proposed 2021 operating budget. Discussions touched on tax relief options for residents and businesses; timelines; services related to the tax requisition;

increases to utility fees; and adopting an interim budget rather than adopting the budget as presented.

Councillors asked further clarifying questions.

This 2021 operating budget is scheduled to return for decision at the December 15, 2020 Regular meeting.

Recess	Deputy Mayor Butler called a recess from 11:17 am until 11:28 am.
2021 - 2025 capital budget	Council discussed and made inquiries on the proposed 2021 to 2025 capital budget. Discussions touched on priority budget items and reserve contributions. Council is scheduled to continue discussion on capital budget items into the New Year.
Sidewalk seating and retail area extension renewal	Administration confirmed that the Jasper Park Chamber of Commerce (JPCC) will be making an application to the Parks Canada Development and Advisory Committee (PDAC) for the sidewalk seating and retail area extension renewal.
Boards and committees	Administration sought direction on the type or model of board or committee for which terms of reference should be drafted. Councillors indicated they would also like to discuss the structure of boards and committees; and directed Administration to return with this item at a future Committee of the Whole meeting.
Recess	Deputy Mayor Butler called a recess from 12:35 am until 1:06 pm.
Parking contribution alternative during COVID-19	With respect to the Olive Bistro's request to either waive or significantly decrease the fee of a parking stall as outlined in the Parking Authority Bylaw, councillors indicated a willingness to defer the fee rather than waive or decrease the fee. Councillors inquired about the process for establishing payment plans and deferrals for businesses; Administration will provide more information on this process at a future meeting.
Off leash area update	Following feedback received by a resident at the December 1, 2020 meeting, Administration confirmed the gate at the off leash area is not broken; and that the garbage cans and mitt mutts are located outside the gated area for ease of access for municipal staff.
Dec. 22, 2020 Committee of the Whole meeting	Council indicated it is in favour of holding its scheduled Committee of the Whole meeting on December 22, 2020.
Other new business: JCHC letter of support	Without objection from Council, Mayor Ireland will sign a letter of support to accompany the JCHC's grant application for the Connaught Drive housing project.
Boards and committees	Council's HR Committee is expected to meet again and make recommendations on the 2021 appointments to boards and committees. Council is scheduled to make a decision on this item at the next Regular meeting.

Correspondence: 2021 budget feedback	Council received feedback on the 2021 operating budget presentations from a resident.
JPCC 2021 budget	Council received a letter from the JPCC requesting a meeting to ask questions and provide further input on the 2021 operating budget. Some councillors and staff will attend a meeting with the JPCC to discuss this further.
Council representation on boards and committees	<p>Councillor McGrath attended a Yellowhead Regional Library Board meeting. Councillor McGrath will attend a Healthy Communities Conversation, a Jasper Municipal Library Board meeting and a Municipal Inclusion Committee meeting.</p> <p>Mayor Ireland had a telephone call with Alberta's Lieutenant Governor, the Honourable Salma Lakhani, who is interested in collecting inspirational stories of community members across Alberta. Stories can be sent directly to the Lieutenant Governor's office or to Mayor Ireland who will submit them to the Lieutenant Governor.</p> <p>Councillor Butler attended an Evergreens Foundation Board meeting and the board's annual organizational meeting, where Councillor Butler was appointed as the board's chair. The Foundation is handling an outbreak of COVID-19 at the Alpine Summit Seniors Lodge.</p> <p>Councillor Kelleher-Empey attended a Community Futures West Yellowhead meeting. The organization is offering relief funding loans for regional businesses.</p>
Adjournment	<p>MOTION by Councillor Kelleher-Empey that, there being no further business, the meeting of December 8, 2020 be adjourned at 2:22 pm.</p> <p style="text-align: right;">CARRIED</p>