

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, December 15, 2020 | 9:30 am  
 Conducted virtually through Zoom

Virtual viewing and participation	This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.		
Present	Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Jenna McGrath, Helen Kelleher-Empy, Bert Journault and Rico Damota		
Absent	Councillor Scott Wilson		
Also present	John Greathead, Interim Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Natasha Malenchak, Director of Finance and Administration Justin Melnyk, Jasper Park Chamber of Commerce (JPCC) Ralph Melnyk, Jasper Hotel Association Joanne McQuarrie, Fitzhugh 18 observers		
Call to order	Mayor Ireland called the meeting to order at 9:31 am.		
Additions to the agenda #330/20	MOTION by Councillor McGrath – BE IT RESOLVED that Council add the following item to the December 15, 2020 agenda: <ul style="list-style-type: none"> <li>• 8.6 Bylaw staffing request</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #331/20	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council approve the December 15, 2029 agenda as amended.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of regular minutes #332/20	MOTION by Councillor Journault – BE IT RESOLVED that Council approve the minutes of the December 1, 2020 regular meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of special minutes #333/20	MOTION by Councillor Journault – BE IT RESOLVED that Council approve the minutes of the December 8, 2020 special meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

2021 budget – JPCC	Justin Melnyk, on behalf of the Jasper Park Chamber of Commerce (JPCC), requested that Council pass an interim operating budget, allowing some time to assess how the COVID-19 pandemic will affect taxpayers in 2021 before implementing any potential fee or tax increases.					
2021 budget – Jasper Hotel Association	Ralph Melnyk, on behalf of the Jasper Hotel Association, expressed concerns regarding proposed increases to the municipal budget and utility fees.					
Bylaw Summary	Council received a list of bylaws currently in force and those in various stages of readings.					
Face Covering Amending Bylaw #2 – 3rd reading	<p>Due to similar mandates announced by the Government of Alberta on December 8, Council delayed passing the Temporary Compulsory Face Covering Amending Bylaw #2 (Bylaw #231), which proposed to expand the existing bylaw to include indoor workplaces.</p> <p>The Government of Alberta’s mandatory restrictions apply provincewide and will be in place at least until January 12, 2021. Council will reassess amendments to the face covering bylaw at a future meeting.</p>					
Recess	Mayor Ireland called a recess from 11:15 am until 11:31 am.					
Utility Fees Levy and Collection Bylaw 2021 – 1 <sup>st</sup> & 2nd reading	Council delayed the first and second reading of the 2021 Utility Fees Levy and Collection Bylaw; and directed staff to return to the January 5 regular Council meeting with a draft bylaw similar to the 2020 Utility Fees Bylaw. Council is scheduled to further discuss 2021 utility fees at the December 22 Committee of the Whole meeting and provide direction on a proposed fee increase at that time.					
2021 Operating Budget #334/20	<p>MOTION by Councillor McGrath – BE IT RESOLVED that Council approve an interim operating budget based on the 2020 operating budget to allow municipal operations to carry on into 2021.</p> <table border="0" data-bbox="446 1365 1427 1438"> <tr> <td data-bbox="446 1365 600 1396">FOR</td> <td data-bbox="730 1365 844 1396">AGAINST</td> <td data-bbox="1315 1396 1427 1438" rowspan="2">CARRIED</td> </tr> <tr> <td data-bbox="446 1396 600 1438">6 Councillors</td> <td data-bbox="730 1396 844 1438">0 Councillors</td> </tr> </table>	FOR	AGAINST	CARRIED	6 Councillors	0 Councillors
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2021 to 2025 Capital Budget	<p>Council gave notice that it may make a decision on the capital budget at a future Regular meeting.</p> <p>Should the budget be approved as presented, councillors asked what municipal debt levels and annual payments are expected to look like at the end of 2021. Councillors also inquired about the maximum borrowing amount for the Municipality of Jasper.</p> <p>Council and Administration noted the operating and capital budgets are subject to change pending a decision on the 2021 utility rates.</p>					

Rent relief for tenants of municipal facilities – waiver of notice #335/20	MOTION by Councillor McGrath – BE IT RESOLVED that Council waive the otherwise required notice in order to make a decision on rent relief for tenants of municipal facilities.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Rent relief for tenants of municipal facilities #336/20	MOTION by Councillor Damota – BE IT RESOLVED that Council waive rent for tenants in all municipal facilities during all times at which the municipal facilities are closed due to COVID-19.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
In town paid parking	Council discussed a recommendation from Administration to implement paid parking in the 2021 budget. Councillors indicated this request would require further discussion and additional public engagement.			
Meeting extension #337/20	MOTION by Councillor Damota – BE IT RESOLVED that Council extend the December 15, 2020 meeting beyond four hours.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
In camera #338/20	MOTION by Councillor Damota – BE IT RESOLVED that Council move in camera at 12:43 pm to discuss agenda items 8.5 and 8.6.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Revert to open meeting #339/20	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council revert to open meeting at 1:17 pm.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 1:17 pm until 1:30 pm.			
Library Board #340/20	MOTION by Councillor Journault – BE IT RESOLVED that Council appoint Diane Tremblay to the Jasper Municipal Library Board for a three year term.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Culture & Recreation Board #341/20 MOTION by Councillor Journault – BE IT RESOLVED that Council appoint Celina Frisson and Nathaniel Philippot to the Culture and Recreation Board for three year terms.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

Bylaw staffing request – waiver of notice #342/20 MOTION by Councillor McGrath – BE IT RESOLVED that Council waive the otherwise required notice in order to make a decision on a bylaw staffing request.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

Bylaw staffing request #343/20 MOTION by Councillor Butler – BE IT RESOLVED that Council authorize the hiring of a bylaw enforcement officer to meet community needs resulting from the COVID-19 crisis.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

Typically, the Municipality operates with three full time officers, however due to 2020 budget constraints in response to the pandemic, the department has been short a member since March.

Councillor reports Councillor McGrath will attend a Jasper Community Team meeting.

Councillor Damota will attend a Culture and Recreation Board meeting.

Mayor Ireland is scheduled to attend a Jasper Economic Recovery Task Force meeting.

Adjournment #344/20 MOTION by Councillor Journault – BE IT RESOLVED that, there being no further business, the regular meeting of December 15, 2020 be adjourned at 2:03 pm.

FOR 6 Councillors                      AGAINST 0 Councillors                      CARRIED

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Mayor

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Chief Administrative Officer