

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**

Tuesday, January 12, 2021 | 9:30 am

Conducted virtually through Zoom

Virtual viewing and participation	This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Helen Kelleher-Empey, Jenna McGrath, Rico Damota, Paul Butler and Bert Journault
Also present	Bill Given, Chief Administrative Officer Greg Van Tighem, Director of Protective Services Christine Nadon, Legislative Services Manager Natasha Malenchak, Director of Finance and Administration Kayla Byrne, Legislative Services Coordinator Joanne McQuarrie, Fitzhugh newspaper Bob Covey, Jasper Local newspaper 9 observers
Call to Order	Deputy Mayor Wilson called the meeting to order at 9:31 am.
Additions to the agenda	MOTION by Councillor Damota to add the following items to the January 12, 2021 Committee of the Whole agenda: 9.1 Boards and committees 9.2 Skatepark <span style="float: right;">CARRIED</span>
Approval of agenda	MOTION by Councillor Kelleher-Empey to approve the agenda for the January 12, 2021 Committee of the Whole meeting as amended. <span style="float: right;">CARRIED</span>
Approval of minutes	MOTION by Councillor McGrath to approve the minutes of the December 22, 2020 Committee of the Whole meeting as presented. <span style="float: right;">CARRIED</span>
Emergency Coordination Centre (ECC) update	Mr. Van Tighem provided an Emergency Coordination Centre (ECC update). The ECC continues to meet once a week to discuss and further its objectives. COVID-19 case numbers are down in the community and there is no longer an outbreak at the Seton-Jasper Healthcare Centre. RCMP continue to patrol the community and educate residents and visitors on COVID-19 restrictions.  Councillors applauded the community for its efforts in reducing COVID-19 cases.
In town paid parking	Council discussed a recommendation to implement a paid parking pilot project in the 2021 budget. Council also discussed a possible project plan and a public engagement plan. It was noted the pilot project must be earmarked in the budget in order to move forward with any plans this year. Council may make a decision on this item at its next regular meeting.  Councillors suggested reviewing the current Public Engagement Policy.

Municipal elections 2021 – Returning Officer	Council may make a decision, at its next regular meeting, on the appointment of the returning officer and substitute returning officer for the 2021 municipal election.
Other new business: boards and committees	Councillors inquired about terms of reference for the Environmental Responsibility Committee; and discussed reviewing the structure of other boards and committees of Council. Administration will bring a recommendation forward at a future Committee of the Whole meeting.
Skatepark	Council discussed potential funding for the skatepark project. Administration indicated a report on this item will return at the next regular meeting.
Council representation on various boards, upcoming meetings	Councillor McGrath attended a Jasper Community Team meeting and will attend a Jasper Library Board meeting and a Municipal Inclusion Committee meeting.
	Councillor Kelleher-Empey noted that Community Futures West Yellowhead (CFWY) is creating a survey regarding Jasper’s downtown revitalization project. Once finalized, the survey will be distributed to the public.
	Council requested that a staff member observe the upcoming PDAC meeting, where the sidewalk seating and retail area extension renewal will be discussed. An update will be provided to Council.
	Council requested that the list of Council appointments to boards and committees be included as an appendix to future agenda packages.
In camera	MOTION by Councillor Kelleher-Empey to move in camera at 11:14 am to discuss agenda items 13.1 Deliberative matter: intergovernmental agenda – FOIP, S. 21 and 13.2 Personnel matter: CAO performance feedback – FOIP, S. 17(4)(f). <span style="float: right;">CARRIED</span>
	Ms. Nadon and Ms. Byrne were present for in camera item 13.1. Mr. Given was present for both in camera items.
Revert to open meeting	MOTION by Councillor Journault to revert to open meeting at 1:23 pm. <span style="float: right;">CARRIED</span>
Adjournment	MOTION by Councillor Journault that, there being no further business, the meeting of January 12, 2021 be adjourned at 1:25 pm. <span style="float: right;">CARRIED</span>