

**Policy Title: SERVICE STANDARDS**

**Policy # F-009**

**ADMINISTRATIVE PROCEDURES**

**Effective Date: February 7, 2012**

**Date approved by Municipal Manager: February 7, 2012**

**Scope**

This policy shall apply to all Municipality of Jasper services and operations for which it is practical and meaningful to establish service standards.

Currently, service standards are included for:

- Environmental Services;
- Culture and Recreation;
- Jasper Arena; and
- Fire and Emergency Services.

Additional standards will be added to this document as they are developed.

**Responsibility**

The Director having operational responsibility for service delivery shall have responsibility for developing service standards and for ensuring such standards are met.

The Chief Administrative Officer shall approve all service standards.

**1. ENVIRONMENTAL SERVICES**

**1.1. TRANSPORTATION**

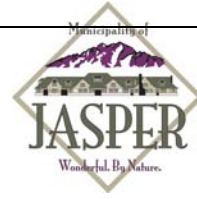
**1.1.1. Snow removal**

Roadway snow clearing shall be carried out within the following priorities:

- 1.1.1.1 "Priority 1" emergency routes  
Standard: Regular working hours plowing will occur with accumulation of 100mm of fallen snow from single storm or multiple events, with after-hours snow plowing to take place as necessary *to maintain uninterrupted access*. Snow will be plowed to boulevards or windrowed when necessary. If snow piles exceed 1.5 m or affect visibility of vehicles or pedestrians snow will be collected and hauled away.
  - a. Connaught Drive
  - b. Bonhomme St. from Connaught Dr. to Pine Ave.
  - c. Pine Ave.
  - d. Geikie St from Pine Avenue to Bonhomme St.
  - e. Compound access to Connaught Dr.
  - f. Miette Ave from Geikie to Turret Ave
  - g. Turret Ave from Miette Ave to Elm Ave
  - h. Elm Ave from Turret Ave to Geikie St.

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1.1.1.2 "Priority 2" emergency routes and Central Business District  
Standard: Regular working hours plowing will occur with accumulation of 100mm of fallen snow from single storm or multiple events, with after-hours snow plowing to take place as necessary *to maintain uninterrupted access*. Snow windrowed only when necessary with later hauling.

- a. Geikie St. from Bonhomme St. to Juniper Ave
- b. Juniper Ave from Geikie St to Connaught Dr.
- c. Hazel Ave.
- d. Miette Ave from Connaught Dr. to Geikie St.
- e. Patricia St. from Hazel Ave to Pyramid Lake Road.
- f. Pyramid Lake Road from Geikie Street to Connaught Drive

1.1.1.3 Priority parking areas  
Standard: Uninterrupted access.

- a. ESB parking and apron;
- b. Environmental Services Parking Lot;
- c. Bylaw Services Parking Lot; and
- d. Activity Centre between Admin Office & High School

1.1.1.4 Major traffic routes  
Standard: Snow on driving lanes windrowed within 14 days of accumulation of 100mm of snow, either from several events or from a single storm event. Snow from driving lanes hauled within 14 days.

- a. Cabin Creek Drive and remainder of Bonhomme Street
- b. Remainder of Miette Ave
- c. Remainder of Pyramid Lake Road
- d. Elm St. from Turret St. to Bonhomme Street.
- e. 100 block of Patricia Street
- f. 200 block of Patricia Street
- g. 300 block of Patricia Street
- h. 700 block of Patricia Street
- i. 800 block of Patricia Street
- j. 900 block of Patricia Street
- k. 1000 - 1200 blocks of Patricia Street
- l. Hauling of windrowed snow from Priority 1 and 2 emergency routes.

1.1.1.5 Public parking areas  
Standard: Cleared within 14 days of accumulation of 150 mm of snow, either from several events or from a single storm event.

- a. Activity Centre Parking Lot across from Pool/Arena;
- b. Connaught Parking Lot across from Astoria Hotel;
- c. Connaught Parking Lot across from Amethyst Hotel;
- d. Connaught Parking Lot across from the Shell station;

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- e. Old Fire Hall Parking Lot and building apron;
- f. Pyramid Lake Road/Connaught Parking Lot
- g. Geikie/Miette Parking Lot;
- h. Jasper the Bear/CIBC Parking Lot;
- i. Anglican/United Church Parking Lots; and
- j. S-Block recycling centre.

- 1.1.1.6 Clean up and remaining roads and streets  
Standard: Cleared within 21 days of accumulation of 150 mm of snow, either from several events or from a single storm event.
  - a. 'Major Traffic Route' parking lanes
  - b. Remaining roads and streets; driving lanes and parking lanes.
- 1.1.1.7 Business alleys  
Standard: Accessible to conventional vehicles.
- 1.1.1.8 Residential alleys  
No standard.

*During unusual or severe weather conditions, it may be impossible to maintain established levels of service during limited periods of time.*

**1.1.2 Application of Abrasives**

Application of abrasives will be carried out seven days per week, between the hours of 6AM and 12 Midnight, as needed in response to road and weather conditions to provide for the safe circulation of vehicles and pedestrians on public streets and roadways.

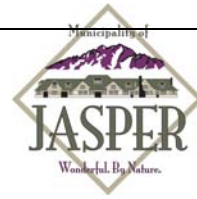
"Abrasives" means crushed gravel mixed with fines (material sized to 12 mm minus based on screen size) mixed with a chemical de-icing agent at a ratio 20 parts abrasives to 1 part chemical.

Application of abrasives shall be carried out within the following priorities:

- 1.1.2.1 Central Business District and Geikie St, Elm St and Pyramid Lake Road adjacent to school properties; up traffic of and within all marked crosswalks and intersections.  
Standard: Uninterrupted access; safe winter conditions for circulation of vehicles and pedestrians.
- 1.1.2.2 Priority parking areas  
Standard: Uninterrupted access.
  - a. ESB parking and apron;
  - b. Environmental Services Parking Lot;

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- c. Bylaw Services Parking Lot; and
- d. Activity Centre between Admin Office & High School.

1.1.2.3 Remainder of town site roads and streets: up traffic of and within all marked crosswalks; intersections.  
Standard: Uninterrupted access; safe winter conditions for circulation of vehicles and pedestrians.

1.1.2.4 Public parking areas  
No Standard: Abrasives to be applied at the discretion of the Municipality.

- a. Activity Centre Parking Lot across from Pool/Arena;
- b. Connaught Parking Lot across from Astoria Hotel;
- c. Connaught Parking Lot across from Amethyst Hotel;
- d. Connaught Parking Lot across from the Shell station;
- e. Old Fire Hall Parking Lot and building apron;
- f. Pyramid Lake Road/Connaught Drive Parking Lot.
- g. Geikie/Miette Parking Lot;
- h. Jasper the Bear/CIBC Parking Lot;
- i. Anglican/United Church Parking Lots; and
- j. S-Block recycling centre.

1.1.2.5 Business alleys  
No Standard: Abrasives to be applied at the discretion of the Municipality.

1.1.2.6 Residential alleys  
No standard. Abrasives will be applied at the discretion of the Municipality and only in response to severe or unusual conditions.

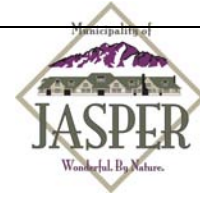
*During unusual or severe weather conditions, it may be impossible to maintain established levels of service during limited periods of time.*

**1.1.3 Street cleaning**

Street cleaning will take place during regular working hours, Monday through Friday, except by specific arrangement during community special events which may take place outside of regular hours and workdays.

Standard: Street cleaning shall be sufficient to:

- 1.1.3.1 control dust;
- 1.1.3.2 maintain a clean and orderly appearance on municipal roads, streets and parking lots;
- 1.1.3.3 remove winter abrasives and fines;
- 1.1.3.4 expose bare asphalt on streets;



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- 1.1.3.5 maintain streets free of leaves and debris;
- 1.1.3.6 clear gutters;
- 1.1.3.7 conduct one full cleaning of the town site each Spring during a period to be determined by the Municipality; and
- 1.1.3.8 maintain the above standards from spring to fall through periodic cleaning activities.

Street cleaning shall be carried out within the following priorities:

- 1.1.3.9 Priority 1: Connaught Drive;
- 1.1.3.10 Priority 2: Streets and roads within the Central Business District; and
- 1.1.3.11 Priority 3. Remaining town site streets and roads.

**1.1.4 Boulevard cleaning**

Boulevard cleaning will take place during regular working hours, Monday through Friday, once each Spring during a period to be determined by the Municipality.

Standard: Boulevard cleaning shall be sufficient to:

- 1.1.4.1 control dust;
- 1.1.4.2 maintain a clean and orderly appearance on municipal boulevards;
- 1.1.4.3 remove winter abrasives and fines; and
- 1.1.4.4 remove leaves and debris.

**1.1.5 Lane grading and dust control**

Lane grading will take place during regular working hours, Monday through Friday, and shall be undertaken so as to remove potholes and ruts and to provide for drainage.

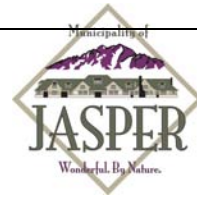
Dust control shall take place on freshly graded lanes and shall mean an application of calcium chloride flake followed by an application of water.

Lane grading shall be carried out within the following priorities:

- 1.1.5.1 Unpaved business alleys (within Blocks 8,6,3)  
Standard: Grading four times per year, May, July, August and October. Dust control shall take place after the spring and summer grading only;
- 1.1.5.2 Unpaved business alleys (within Blocks 8, 6 and 3); and
- 1.1.5.3 Unpaved residential alleys throughout the town site.

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Standard: Two gradings per year, in May and September. Dust control shall take place after the spring grading only.

**1.1.6 Spot patching**

Spot patching shall take place during regular working hours, Monday through Friday, and means repairing holes of up to 0.5 square meters in area in paved roads and streets by cleaning the hole of loose material, filling the hole with an asphalt mixture and compacting the mixture to provide a smooth, hard surface and a smooth transition to the surrounding pavement in order to improve driving surfaces, extend pavement life and seal pavement from moisture penetration.

Standard: Potholes and pavement breaks that, in the opinion of the Municipality, pose either or both of a threat to pavement integrity or a safety hazard shall be filled within 48 hours of notification from the Municipality.

**1.1.7 Long Patching**

Long Patching shall take place during regular working hours, Monday through Friday, and means repairing pavement breaks in excess of 0.5 square meters in area in paved roads and streets by cleaning the area of loose material, compacting appropriate material into the area, and filling the hole with rolled hot asphalt to provide a smooth, hard surface and a smooth transition to the surrounding pavement in order to improve driving surfaces, extend pavement life and seal pavement from moisture penetration.

Standard: Long Patching shall be done as required and in conjunction with scheduled paving contracts.

**1.1.8 Joint and crack sealing**

Joint and crack sealing shall take place during regular working hours, Monday through Friday, and means repairing joint seams and cracks in pavement by applying hot sealing material.

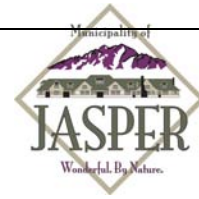
Standard: Joint filling and crack filling shall be done every second year on a schedule to be determined by the Municipality.

**1.1.9 Sign maintenance and replacement**

Sign maintenance and replacement shall take place during regular working hours, Monday through Friday, and means the repair, refurbishment or replacement of street-name signs, traffic signs, and miscellaneous municipal signs.

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Standard: Sign work orders will originate with notifications to the Municipality's maintenance department as a result of reports originating with municipal personnel and the general public. Signage will be maintained in a safe, presentable, legible and functional manner within, where appropriate, the standards established by the Manual of Uniform Traffic Control Devices for Canada. The Municipal Bylaw Enforcement Unit will undertake ongoing signage monitoring.

Sign maintenance and replacement shall take place within the following priorities:

- 1.1.9.1 Stop signs: All damaged or removed stop signs shall be repaired, permanently replaced or temporarily replaced immediately upon a damage report being received.
- 1.1.9.2 Hazardous signs: Any damaged sign posing a hazard to the public will be repaired, removed or replaced immediately upon a damage report being received.
- 1.1.9.3 Other traffic control signs: All damaged or removed traffic control signs other than stop signs will be repaired, permanently replaced, or temporarily replaced within 24 hours of a damage report being received.
- 1.1.9.4 Parking control signs: Damaged or removed parking control signs will be repaired, permanently replaced, or temporarily replaced within 48 hours of a damage report being received.
- 1.1.9.5 Street-name and information signs: Street-name signs and information signs will be repaired or replaced within 14 days of a damage report being received.

**1.1.10 Culvert cleaning**

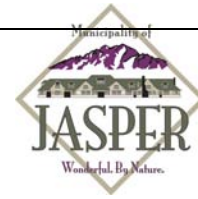
Culvert cleaning shall take place during regular working hours, Monday through Friday, and means work necessary to protect the integrity of the culverts and the roads overlying them.

Standard: Culverts in the Town and culverts located outside the Town but within the Municipal boundaries on access roads to the municipal wells, reservoir and sewage treatment plant shall be cleaned as necessary to remove debris and blockages.

**1.1.11 Sidewalk repairs**

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Sidewalk repairs shall take place during regular working hours, Monday through Friday, and means repairing cracks and imperfections of 18 mm (0.7") in elevation or more.

Standard: A survey of all public sidewalks shall be completed not later than June 1<sup>st</sup> of each year. Sidewalk repairs shall be completed in each year such repairs are required as a result of the survey, with completion not later than June 30<sup>th</sup>.

**1.1.12 Sidewalk snow and ice removal**

Sidewalk snow and ice removal shall take place seven days per week, during regular working hours and means the removal of snow and ice from sidewalks under the responsibility of the Municipality.

Standard: All sidewalks under the responsibility of the Municipality shall be kept free of ice and snow. All walks shall be cleared of snow within 24 hours. Ice shall be either removed, or should conditions be such that it is not possible to remove ice, then abrasives shall be applied immediately after the Municipality becomes aware of a hazard.

**1.1.13 Town Perimeter Trail**

Maintenance of those sections of the Town Perimeter Trail within the boundaries of the Town of Jasper shall take place during regular working hours, Monday through Friday and shall include maintaining trail surfaces, trail facilities and signage.

Summer standard: Asphalt sections of the trail shall be swept each spring after snowmelt and may be swept during the summer as required to maintain a safe surface free of debris. Asphalt repairs shall be made as needed to maintain a smooth and safe surface. Gravel sections of the trail shall be maintained after snowmelt to provide a safe surface free of debris, during summer months as needed to sustain a smooth and regular gravel surface. Signage (including directional signage, interpretive signage, and kiosk information signage) shall be cleaned or replaced as needed to retain legibility and a clean and presentable condition reflecting well on the Municipality. Event notices will be posted and removed so as to keep information current. Trail facilities, including benches, will be maintained as needed to sustain clean, presentable and safe conditions.

Winter standard: With the exception of the sections of the Town Perimeter Trail covered by the sidewalk snow and ice removal standard (section 1.12 above) no winter maintenance or snow clearing will be undertaken on the trail. Signs will be posted at trail intersections after the first snowfall advising that the trail is not maintained.



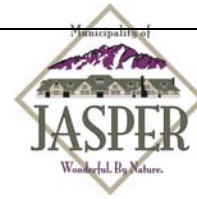
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**1.1.14 Roadway paint marking**

Roadway paint markings on public roads, streets and parking areas shall be painted as often as required, so as to maintain an acceptable level of visibility.

**1.1.14.1 Standard:**

Crosswalks shall be painted as often as required so as to provide markings that are highly visible.

Other roadway markings, including parking lane demarcations, stop lines, directional arrows, curb painting, and handicapped parking stall indicators, shall be painted as often as required so as to provide markings that are clearly visible.

**1.1.15 Line striping**

Line striping means the painting of yellow centre lines, white dotted lines and lane markings on public roads and streets.

Standard: Yellow centre lines, white dotted lines, and white parking lane lines shall be repainted annually on Connaught Drive and on Patricia Street within the CBD.

Yellow centre lines shall be repainted annually on Geikie Street in the area of the Spruce St. intersections, and on Cabin Creek Drive adjacent to block 40, lots 29 and 30.

**1.1.16 Parking lot line painting**

Parking lot line painting means the painting of parking stall indicators, lane indicators, directional arrows and miscellaneous markings as required in public parking areas.

Standard: Parking lot line painting shall be redone not less than each 5 years, or more often if required in specific locations.

**1.2 CEMETERY SERVICE AND MAINTENANCE STANDARDS (Weather Permitting)**

**1.2.1 Mowing and Trimming of Turf**

Spring clean up shall commence as soon as the snow is gone and the frost is out of the ground. The grounds will be swept to remove debris and loose grass once per year in the spring prior to May 1st.

The Municipality shall mow all the lawn areas and trim around head stones once weekly or more often if needed to keep the grass between 2 1/2" to 3" or 6.5 cm

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to 7.5 cm. in length during the spring, summer and fall. Items left on graves will be moved in order to mow and trim and will then be replaced

After a minimum period of one year for plot settlement to occur, each newly excavated plot will be leveled and sod applied to the site. During the first year (before the sod is applied) these plots will be weeded once a month.

NOTE: It is the policy that the Municipality of Jasper will not use herbicides in its landscape practices.

**1.2.2 Watering**

Watering will take place, as needed, in the evening starting at 9 pm. Sprinklers will be shut off during rainy periods. In summer, a hose bib will be available for those requiring water for live flowers.

**1.2.3 Landscaping (perpetual care)**

The Municipality shall, on a continuing basis and as time permits, level plots and head stones as required. Due to the nature of ground settling, and the labour required to keep the plots and surrounding grounds truly level, the work will be done on a worst case scenario.

Owners requesting a higher standard of care or, to wishing to assist with leveling or maintenance on their plots, must consult with the Grounds Manager prior to commencing any work. An owner may receive a higher standard of maintenance by entering into a formal agreement with the Municipal Manager.

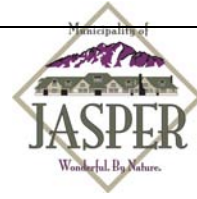
Owners of plots shall remove items left on memorial tablets or plots by October 31<sup>st</sup> of each year, or after the first snowfall, which ever comes first. Items left on the monuments and winter crosses will not be removed. The Municipality assumes no responsibility for items left on monuments or winter crosses.

Items left on tablets or plots after October 31<sup>st</sup> will be removed by the Municipality and put into storage for thirty (30) days, after which they will be discarded. It is the owner's responsibility to contact the Municipality to retrieve these articles within the thirty (30) day storage period. (Tel: 780-852-1561)

**1.2.4 Burials**

The Municipality requires a minimum of three (3) days notice to excavate and prepare a plot for burial. The plot will be filled the same day the burial takes place.

**1.2.5 Roadways and Parking lot**



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Roadways inside the Cemetery shall be cleared of weeds and grass in the summer and kept plowed in the winter.

The road outside the cemetery from highway 16 to the parking lot will be plowed and sanded as needed.

For safety purposes, the parking lot will be kept clear of snow and sanded as needed.

**1.2.6 Maintenance Shed**

The shed will be kept in good repair, i.e., the shed will be painted on the outside, roof, doors and windows will be kept in good repair, and the shed will be kept neat and tidy inside.

**1.2.7 Fence and Gates**

The iron fence shall be painted (green) and repaired as needed. The wire portion will be kept in good repair so that larger animals cannot enter the cemetery. The gates on both the entrance and exit will be kept in good operating condition.

**1.2.8 Signage**

Signage shall be kept legible and in good repair.

Information placed on signs shall accurately reflect bylaws, policies and service standards, and shall contain contact phone numbers for persons responsible for issuing plot certificates and permits for monuments or memorial tablets.

**1.2.9 Information kiosk (by entrance)**

The kiosk will be maintained in good shape; the glass over the map will be changed as required.

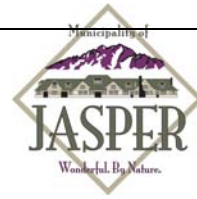
The alphabetical and numerical plot lists in the Kiosk will be updated by the Administrator Officer twice per year, in spring and fall.

**2. FIRE AND EMERGENCY SERVICES**

These procedures shall identify the service levels (targets or objectives), responsibilities and structure of the Jasper Fire Department and provide an operating framework and working parameters for the Fire Department and its firefighters.

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The objective of this level of service commitment is to ensure appropriate levels of Fire Department service to the Municipality of Jasper and Jasper National Park as well as any other jurisdiction served under agreements.

**2.1 Preamble**

The Fire Department consists of one full time Fire Chief and one full time Deputy Fire Chief, the volunteer membership consists of one Volunteer Deputy Chief, three Captains, three Safety Officers, and three Lieutenants and between 15 to 25 Firefighters. Total volunteer membership is maintained between a minimum of 25 and maximum of 35 fire fighters.

The volunteer membership (Jasper Volunteer Fire Brigade Society) provides the manpower for fire and rescue services under contract with the Municipality of Jasper and is under the direct leadership of the Municipal Fire Chief.

All firefighter training is based on the Jasper Fire Department training matrix using current National Fire Protection Association (NFPA) standards. Firefighters must work towards attaining NFPA 1001 professional qualifications and all officers must first attain NFPA 1001 then work towards attaining NFPA 1021 fire officers' certification. Training topics are based on the annual Jasper Fire Department training calendar and are scheduled weekly by the volunteer training officer and training committee.

All members carry a Fire Department pager 24 hours per day and are expected to be available to respond to any call unless they have signed out on the attendance board and notified fire administration of their intended absence. In the event of insufficient reserve manpower at any given time, the Fire Chief may notify a mutual aid partner to provide standby assistance.

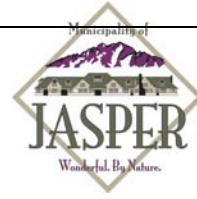
The response area covers the entire Municipality of Jasper and Jasper National Park as well as approximately 40 kilometers into British Columbia on Highway 16 west.

The Fire Department's goal is to have the first truck ready to respond to any call in less than five minutes and to meet or beat the provincial average (on scene) for all in town calls, at least 90% of the time. The main objective is to provide for the optimum number of apparatus and responders to any given incident while maintaining a sufficient back up crew in the event of a second incident.

There may be some limitations to Fire Department's response capabilities based on; distance, location, manpower and resources. The numbers of apparatus and personal required to respond to specific emergency is identified in the Department Standard Operating Guidelines.

**2.2 Fire Service Definition**

The Fire Department is a division of the Municipality of Jasper Emergency Services Department, organized and trained to provide services that:



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- mitigate emergencies that threaten life and property;
- provide fire code (fire safety) enforcement;
- deliver fire and life safety education; and
- perform public service duties.

**2.3 Scope of Service**

**2.3.1 Fire Suppression**

- 2.3.1.1 exterior and interior structural fire suppression;
- 2.3.1.2 structural fire rescue operations;
- 2.3.1.3 rail and vehicle fires;
- 2.3.1.4 wildland fire support; and
- 2.3.1.5 interface fire support.

**2.3.2 Emergency Medical Services**

- 2.3.2.1 assistance to ambulance services; and
- 2.3.2.1 patient care and packaging.

**2.3.3 Motor Vehicle Collisions**

- 2.3.3.1 vehicle extraction;
- 2.3.3.2 vehicle fire;
- 2.3.3.3 over bank low/medium angle rescue;
- 2.3.3.4 hazard mitigation/environmental;
- 2.3.3.5 patient recovery/removal/assistance;
- 2.3.3.6 water/ice rescue; and
- 2.3.3.7 traffic control.

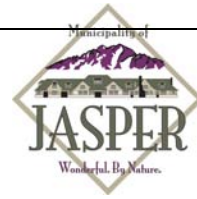
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**2.3.4 Dangerous Goods Responses**

2.3.4.1 operations level response/product specific;

2.3.4.2 hazard/risk evaluation;

2.3.4.3 public safety; and

2.3.4.4 inter-agency coordination.

**2.3.5 Disaster Response Planning and Coordination**

2.3.5.1 major emergency coordination and response;

2.3.5.2 maintaining Municipal Emergency Plan;

2.3.5.3 ensuring adequate levels of training for staff; and

2.3.5.4 ensuring adequate levels of awareness for the citizens of Jasper.

**2.3.6 Fire Investigation and Inspection**

2.3.6.1 Compliance with the Municipal Quality Management Plan;

2.3.6.2 Compliance with the Municipality of Jasper Fire Prevention Inspection Program;

2.3.6.3 Provide fire safety information to the citizens of Jasper;

2.3.6.4 Provide community public education opportunities;

2.3.6.5 Annual school Fire Prevention program;

2.3.6.6 Annual Seniors Fire Safety program;

2.3.6.7 Fire Prevention Week campaign; and

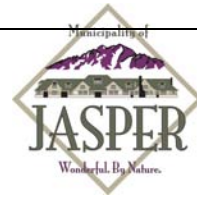
2.3.6.8 Public safety training.

**2.3.7 Fire Service Training**

2.3.7.1 Provide and maintain training programs for Firefighters; and

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2.3.7.2 Participate in regional training with area Fire Departments.

**2.4 Operational Structures**

The Fire Department is an operational division of the Municipality of Jasper Emergency Services Department. The Municipal Fire Chief, appointed by the Chief Administrative Officer, is responsible for the operation of the Fire Department and for hiring and supervision of the Deputy Fire Chief. Officers and firefighter responsibilities within the Fire Department are identified in the Fire Department job descriptions and operate in accordance with the Fire Department "Standard Operation Guidelines" described below.

**2.5 Standard Operation Guidelines**

The Fire Department maintains Standard Operating Guidelines to direct emergency operations. These procedures are reviewed annually and as required to stay current with changes to risk assessment, upgrades to equipment or changes in operational procedures. These procedures are approved by the Fire Chief.

**2.6 Apparatus**

2.6.1 Engine One: First engine out to all fires, second truck out to all motor vehicle collisions (MVC's).

- 1500 gpm pump;
- 1000 gallon water tank;
- supply and attack hose; and
- full complement of firefighting equipment.

2.6.2 Aerial: Second engine out to all structural fires.

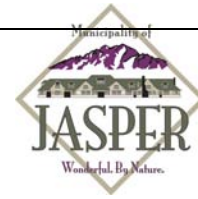
- 23 meter ladder;
- 1500 gpm pump;
- 450 gallon water tank;
- supply and attack hose;
- ventilation equipment;
- forcible entry equipment; and
- full complement of ground ladders.

2.6.3 Rescue: First truck out to all Motor Vehicle Collisions:

- vehicle rescue equipment;
- special rescue equipment;
- traffic control equipment; and
- Haz-Mat equipment including portable generator and lighting.

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2.6.4 Engine Two: First engine out to all in-town secondary calls, third truck out to all large structural fires. Will not usually respond to out of town calls.

- 1750 gpm pump;
- 500 gallon water tank;
- supply and attack hose;
- full complement of firefighting equipment and hose appliances; and
- enclosed pump panel.

2.6.5 Structural protection Unit: wild land urban interface trailer.

- portable wildland pumps;
- Porta-Tanks;
- Structural sprinkler kits;
- full complement of wild land hose and appliances; and
- hand tools.

2.6.6 Command One: Front line command response truck, operated by the Fire Chief. Equipped with:

- small amounts of Haz-Mat and traffic control equipment;
- fire extinguishers;
- basic First Aid equipment; and
- also used to transport people and equipment to and from emergency scenes

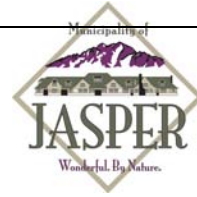
2.6.7 Command Two: Front line command response truck, operated by Deputy Fire Chief. Equipped with:

- small amounts of Haz-Mat and traffic control equipment;
- fire extinguishers;
- basic First Aid equipment; and
- also used to transport people and equipment to and from emergency scenes.

## **2.7 Training**

Working within the approved training budget the Municipality of Jasper Fire Chief will ensure that the members of the JVFB are trained and qualified to provide the level of service outlined in this policy. All structural fire training will be conducted using the Jasper Fire Department Training Matrix based on National Fire Protection Association (NFPA) guidelines, Fire Emergency Training Centre (Alberta) curriculum and Alberta Emergency Management Agency certification.





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**2.8 Honorarium for Volunteer Services**

The Municipality shall provide the Jasper Volunteer Fire Brigade Society a yearly honorarium in an amount approved by Council and described in a Letter of Understanding signed by the Municipality and the Jasper Volunteer Fire Brigade Society.