

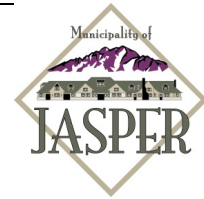
Policy Title: OUTDOOR SKATING SURFACE POLICY

Policy #: D-015

ADMINISTRATIVE PROCEDURES

Effective Date: February 16, 2021

Date approved by the CAO: February 16, 2021



SCOPE

These procedures shall apply to all outdoor skating surfaces installed on municipal lands within the Municipality of Jasper.

PROCEDURE

1. Staff will inspect the ice surface and surroundings twice a week when outdoor skating surfaces are in use.
 - a) Facility conditions shall be recorded in the Outdoor Skating Surface Inspection Log maintained by the municipality.
2. If the ice surface contains deficiencies such as ruts and holes, staff will take appropriate steps to ensure the surface can be safely used by the public.

For minor maintenance concerns staff shall:

- a) Note the deficiencies or concerns in the Outdoor Skating Surface Inspection Log and report the deficiencies or concerns to their immediate supervisor;
- b) Address any deficiencies or concerns by conducting appropriate maintenance or repairs if possible; or
- c) Schedule the maintenance or repairs to address the deficiencies or concerns as soon as practicable.

For significant maintenance or safety concerns staff shall:

- d) Note the deficiencies or concerns in the Outdoor Skating Surface Inspection Log and report the deficiencies or concerns to their immediate supervisor;
 - e) Address any deficiencies or concerns by conducting appropriate maintenance or repairs if possible; or
 - f) Close the facility until deficiencies or concerns can appropriately be addressed.
3. Staff will decide if the ice is safe for use. If the ice is deemed to be unsafe for any reason, skating will be cancelled after consultation with the Director of Operations or designate.
 4. Prominent signage shall be posted on site indicating whether the skating surface is closed or open.