

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
June 7, 2022 | 1:30 pm
Conducted virtually through Zoom



Notice: Council members and a limited number of staff are returning to Council chambers in the Quorum Room of the Jasper Library and Cultural Centre for meetings. Presentations will continue to take place online until further notice. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use the following Zoom link:** <https://us02web.zoom.us/j/87657457538>

- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**
 - 2.1 Regular meeting agenda, June 7, 2022 attachment
- 3 APPROVAL OF MINUTES**
 - 3.1 Regular meeting minutes, May 17, 2022 attachment
 - 3.2 Committee of the Whole meeting minutes, May 24, 2022 attachment
- 4 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 5 BYLAWS**
 - 5.1 Bylaw Summary attachment
 - 5.2 Taxation Rates Bylaw 2022 – 3rd reading attachment
 - 5.3 Commercial Use of Public Space Bylaw – 3rd reading attachment
 - 5.4 Emergency Management Bylaw – 3rd reading attachment
- 6 REQUESTS FOR DECISION**
 - 6.1 Policy Review attachment
 - 6.2 Relationships with External Groups Policy attachment
 - 6.3 Jasper Employment & Education Centre – Letter of Endorsement attachment
 - 6.4 Jasper Canada Day Committee – Request for Support attachment
- 7 CORRESPONDENCE FOR INFORMATION, CONSIDERATION OR ACTION**
 - 7.1 Parks Canada – Private Home Accommodation Draft Policy attachment
 - 7.2 RCMP Quarterly Report attachment
 - 7.3 OUTJasper LGBTQA Society attachment
 - 7.4 Rotary Club of Jasper – Ukrainian Community Fundraising Dinner attachment
 - 7.5 Municipality of Jasper Inclusion Committee – Flag Raising Request attachment
- 8 OTHER NEW BUSINESS**
- 9 MOTION ACTION LIST** attachment
- 10 COUNCILLOR REPORTS**
 - [10.1 Council’s appointments to boards and committees](#)

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
June 7, 2022 | 1:30 pm
Conducted virtually through Zoom



11 UPCOMING EVENTS

NETMA – June 15, 5-7pm, Location TBD
Jasper Park Chamber of Commerce Annual General Meeting – June 21
Canada Day Pancake Breakfast & Celebrations – Friday, July 1

12 ADJOURNMENT

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, May 17, 2022 | 1:30 pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.

Present Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Helen Kelleher-Empey, Ralph Melnyk, Wendy Hall, and Scott Wilson

Absent Councillor Rico Damota

Also present Bill Given, Chief Administrative Officer
 Christine Nadon, Director of Protective & Legislative Services
 Natasha Malenchak, Director of Finance & Administration
 Christopher Read, Director of Community Development
 John Greathead, Director of Operations
 Amanda Stevens, Communications Manager
 Emma Acorn, Legislative Services Coordinator
 Jason Stockfish, The Fitzhugh
 Bob Covey, The Local
 Soto Korogonas, The Downstream Restaurant
 George Andrew, The Astoria Hotel
 Kris Kowblich, Jasper Motorcycle Tours
 Justin Melnyk, Jasper Park Chamber of Commerce
 Suhas Sawant, Waffalato
 17 observers

Call to order Mayor Ireland called the regular council meeting to order at 1:30pm and acknowledged that May 17 is the International Day Against Homophobia, Transphobia, and Biphobia.

Additions to agenda #207/22 MOTION by Councillor Wilson – BE IT RESOLVED that Council add the following item to today’s agenda:

- 3A Delegations

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of agenda #208/22 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the agenda for the May 17, 2022 regular meeting as amended.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of regular minutes #209/22 MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the May 3, 2022 regular meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of Legislative Committee minutes #210/22 MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the May 3, 2022 Legislative Committee meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of Committee of the Whole minutes #211/22 MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the May 10, 2022 committee meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Delegations	Local business owners attended the meeting to express their concerns with Parks Canada's decision to deny the amendment request to allow tents on patios for the discretionary use permit regarding commercial use of public space during the 2022 summer season. Representatives from the Downstream Restaurant, Astoria Hotel, Jasper Motorcycle Tours, Jasper Park Chamber of Commerce, and Jasper's Wafflato shared their concerns, ideas, and made inquiries to Council regarding options moving forward.		
Business arising from previous minutes	Council asked Administration to clarify how observers are recorded in the minutes. Each name is either listed individually or counted as an observer, but not both.		
Bylaw Summary	Council received a summary of bylaws currently in force.		
Taxation Rates Bylaw 2022 – 1 st & 2 nd reading #212/22	MOTION by Councillor Waxer – BE IT RESOLVED that Council read for the first time, Bylaw #248: the Taxation Rates Bylaw 2022.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	MOTION by Councillor Wilson – BE IT RESOLVED that Council read for the second time, Bylaw #248: the Taxation Rates Bylaw 2022.		
#213/22	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Commercial Use of Public Space Bylaw – 2 nd reading #214/22	The Commercial Use of Public Space Bylaw received first reading at the May 3, 2022 regular meeting. Amendments were made to Schedule A as directed by Council.		
	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council read for the second time, Bylaw #246: the Commercial Use of Public Space Bylaw.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Emergency Management Bylaw – 1 st & 2 nd reading #215/22	The Emergency management Bylaw was discussed at the May 10 Committee meeting and suggestions made by Council for edits have been integrated.		
	MOTION by Councillor Melnyk – BE IT RESOLVED that Council read for the first time, Bylaw #247: the Emergency Management Bylaw.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#216/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council read for the second time, Bylaw #247: the Emergency Management Bylaw.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called a recess from 2:53 to 3:03pm.		
Policy Review Priority List - RFD #217/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the Policy Review Priority List as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#218/22	MOTION by Councillor Waxer – BE IT RESOLVED that Council direct Administration to return to a future Committee of the Whole meeting with an updated Priority Review List indicating the next steps in the review process.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
National Public Works Week Proclamation #219/22	MOTION by Councillor Waxer – BE IT RESOLVED that Council proclaim May 15 to 21, 2022 National Public Works Week in the Municipality of Jasper.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence - Petro Canada #220/22	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the letter for information; and that Council direct administration to return to a future Committee of the Whole meeting with a report in respect to the request from Petro Canada.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Parks Canada / PHA Draft Policy #221/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council direct Administration to request an extension from Parks Canada for feedback on the draft Private Home Accommodation Policy from June 13 to December 15, 2022.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Parks Canada / Discretionary Use Permit #222/22	MOTION by Councillor Melnyk – BE IT RESOLVED that Council direct Administration to draft terms of reference for a task force to review the conditions which might attach to a discretionary use permit for the commercial use of public space and sidewalk seating and return to Committee as soon as possible.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#223/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council receive the letter as correspondence; and that Council direct Administration to investigate if there is an appeals process available.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#224/22	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council write to the minister responsible for Parks Canada for a review of the denial of the requested amendment to the discretionary use permit after consultation with local stakeholders.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Other new business	Mayor Ireland relinquished the chair to Deputy Mayor Waxer in order to make the following motion:		
#225/22	MOTION by Mayor Ireland – BE IT RESOLVED that Council direct Administration to develop a set of frequently asked questions with responses and an information package in regards to utilities, and have it presented on the municipality's website.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	Mayor Ireland resumed chairing the meeting.		
Council reports	Councillor Melnyk will be attending a Jasper Yellowhead Historical Society this evening and the Recreation Community Conversation on Wednesday.		

Councillors Melnyk and Wilson will be at the Jasper Community Housing Corporation on Thursday.

Councillor Waxer attended the Early Childhood Community Conversation acting as alternate for Councillor Kelleher-Empey.

Councillor Hall attended a library board meeting last week. She also thanked Director of Operations, John Greathead, for the public works BBQ held on Friday at the Operations yard.

Councillor Kelleher-Empey was also at the BBQ and is heading to the Evergreens Foundation strategic planning sessions this Thursday.

Mayor Ireland and Mr. Given attended a lunch meeting last Monday with James Jackson of Tourism Jasper and representatives from the Edmonton International Airport.

Council participates in an internal utilities workshop on May 10. Last Thursday, Mayor Ireland, Councillor Melnyk, Councillor Hall and Mr. Given also met with executive of the Jasper Park Chamber of Commerce and other attendees to discuss utility rates and principles.

Last Wednesday, Mayor Ireland, Councillors Wilson, Hall, Melnyk, Kelleher-Empey, and Waxer attended a meeting with Parks Canada at the Jasper Inn.

Mayor Ireland was in attendance for the opening of the Snape’s Hill reforestation project on May 12.

Councillor Melnyk congratulated the community on the work done over the weekend for the Community Firesmart cleanup and for helping prepare for this year’s fire season. Mayor Ireland echoed the sentiment and thanked staff for the opportunities and communications to promote the neighbourhood events.

Upcoming events

Council received a list of upcoming events for information.

Adjournment
#226/22

MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the regular meeting of May 17, 2022 be adjourned at 4:03pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 24, 2022 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Helen Kelleher-Empey, Wendy Hall, Scott Wilson, Ralph Melnyk, and Rico Damota		
Also present	Bill Given, Chief Administrative Officer Christopher Read, Director of Community Development Christine Nadon, Director of Protective & Legislative Services John Greatehead, Director of Operations Natasha Malenchak, Director of Finance & Administration Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Justin Melnyk, Jasper Park Chamber of Commerce Ginette Marcoux, Jasper Employment & Education Centre Jason Stockfish, The Fitzhugh Bob Covey, The Jasper Local 11 observers		
Call to Order	Deputy Mayor Waxer called the May 24, 2022 Committee of the Whole meeting to order at 9:30am.		
Approval of agenda #227/22	MOTION by Councillor Kelleher-Empey to approve the agenda for the May 24, 2022 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Public Transportation RFD #228/22	Administration presented recommendations to advance the issue of public transportation in Jasper.		
	MOTION by Mayor Ireland that Committee direct Administration issue an RFP for a public transportation system feasibility study; and		
	That Committee direct Administration finalize a Memorandum of Understanding with Parks Canada for the provision of public transportation services, and return to a future Committee meeting.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Policy Review RFD	Council received recommendations from Administration with respect to the ongoing efforts to support the A-001 Policy Development and Review Policy . Committee reviewed a list of policies considered for removal for various reasons.		
#229/22	<p>MOTION by Councillor Wilson that Committee recommend Council rescind the following policies:</p> <ul style="list-style-type: none"> • C-002: Electronic Communications Device Policy • C-003: No Smoking Zones Policy • D-005: Laptop Policy 		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#230/22	<p>MOTION by Councillor Kelleher-Empey that Committee refer the matter of Policy B-017 Community Economic Development Fund to the 2023 budget discussions.</p>		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#231/22	<p>MOTION by Mayor Ireland that Committee direct Administration to conduct a review of the administrative procedures for Policy B-017: Community & Economic Development Fund, and present recommendations at a future Committee meeting.</p>		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Relationships with External Groups Policy RFD	<p>Director of Community Development, Christopher Read, presented a draft policy to Council in response to direction given at the September 14, 2021 Committee meeting. Council had asked for recommendations on how to enhance the relationship between the Municipality and local non-profit organizations, including the Jasper Community Team Society and the Friends of Jasper Culture and Recreation.</p>		
#232/22	<p>MOTION by Councillor Damota that Committee recommend Council rescind Policy F-004: Relationship between the Municipality and the Jasper Community Team; and</p> <p>That Committee recommend Council adopt the draft Municipality of Jasper's Relationship with External Groups Policy.</p>		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Waxer called a recess from 10:59 to 11:04am.		
Private Home Accommodation Draft Policy	<p>Correspondence from Parks Canada detailing proposed amendments to the Private Home Accommodation Draft Policy had been formally received at the May 17, 2022 Regular Council meeting. Council directed Administration to request an extension to the deadline for feedback and asked Administration to include the item on the next meeting agenda for further discussion. On Friday, May 20, correspondence was received from Parks</p>		

Canada stating the proposed amendment package was withdrawn due to extensive community feedback. This letter will be attached to the June 7 Regular meeting agenda.

#233/22

MOTION by Mayor Ireland that Committee direct Administration to report back to a future Committee of the Whole meeting with options to prepare a municipal position regarding private home accommodation.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Correspondence

Council received four pieces of correspondence and made the following decisions:

Jasper Park
Chamber of
Commerce

#234/22

MOTION by Councillor Wilson that Committee receive the correspondence from the Jasper Park Chamber of Commerce for information.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Jasper
Employment &
Education Centre

#235/22

MOTION by Councillor Damota that Committee recommend Council provide a letter of endorsement for the Jasper Employment & Education Centre.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Wisehart Charity
& Curling Rink
Rental

#236/22

MOTION by Councillor Melnyk that Committee direct Administration to waive the fees associated with the curling rink rentals for the Annual Summer and Fall Fair on August 9 and September 6, 2022 in response to the request from the Wisehart Charity.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Councillor Damota left the meeting at 12:03pm.

Correspondence
Jasper Canada Day
Committee

#237/22

MOTION by Mayor Ireland that Committee recommend to Council that the Municipality of Jasper facilitate the pancake breakfast on Canada Day with funding coordination, execution, and including staffing and volunteers; and that the Municipality donate venue space including Commemoration Park and the multi-purpose room at the Activity Centre for June 30, July 1 and July 2, 2022 for set up and tear down.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Motion Action List

Administration reviewed the Motion Action List, which included revised target dates and the removal of items which were addressed today.

#238/22

MOTION by Councillor Hall that Committee approve the updated Motion Action List as amended.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Councillor reports

Councillor Kelleher-Empey attended the two-day Evergreens Foundation Strategic Planning Sessions last week.

Councillor Hall will be representing the library at tomorrow's Summer Staff Welcome event at the Tramway.

Councillors Wilson and Melnyk were both in attendance at the Jasper Community Housing Corporation (JCHC) meeting on May 19. Colliers presented the review of the JCHC Governance Plan, which will be coming to Council at an upcoming meeting.

Councillor Melnyk and Mr. Given will be in Edmonton on May 31 and June 1 at the Travel Industry Association of Alberta conference.

Councillors Melnyk and Waxer will be attending the Alberta Japan Twinning Association Annual General Meeting in Taber on June 3 and 4.

Mayor Ireland met with Stuart Back, Vice President of Operations for the Banff Jasper Collection, Pursuit on Wednesday, May 18, and discussed issues including utility rates and the potential of a Valemount Airport Expansion. The Mayor has also since been invited to discuss the airport item with the Mayor of Valemount.

Mayor Ireland attended the Arts & Culture Community Conversation last Wednesday.

Mayor Ireland will be meeting with representatives from Trans Mountain and the Simpcw First Nation tomorrow to discuss Jasper's housing availability and affordability.

Mayor Ireland will also be in attendance at the Jasper Partnership Initiative meeting tomorrow afternoon.

Upcoming Events

Council reviewed a list of upcoming events.

In Camera
#239/22

MOTION by Councillor Kelleher-Empey to move in camera at 12:27pm to discuss agenda items:

9.1 Strategic Plan Review – FOIP, S. 29(1)(b)

9.2 Personnel matter: CAO performance feedback – FOIP, S. 17(4)(f)

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Mr. Given also attended the in camera session.

Councillor Kelleher-Empey left the meeting at 12:30pm.

Councillor Hall left the meeting at 4:09pm.

Meeting Extension #240/22	MOTION by Mayor Ireland to extend the meeting beyond 4 hours.		
	FOR	AGAINST	
	4 Councillors	0 Councillors	CARRIED
Revert to open meeting #241/22	MOTION by Councillor Wilson that Committee of the Whole revert to open meeting at 5:19pm.		
	FOR	AGAINST	
	4 Councillors	0 Councillors	CARRIED
Adjournment #242/22	MOTION by Councillor Melnyk, there being no further business, the Committee of the Whole meeting of May 24, 2022 be adjourned at 5:20pm.		
	FOR	AGAINST	
	4 Councillors	0 Councillors	CARRIED

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading				
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
248	Taxation Rates Bylaw 2022		236		2022-May-17	2022-May-17	2022-June-7	2022-May-18	2022-May-19
247	Emergency Management Bylaw		162		2022-May-17	2022-May-17	2022-June-7	2022-May-18	2022-May-19
246	Commercial Use of Public Space		193		2022-May-03	2022-May-17	2022-June-7	2022-May-18	2022-May-19
245	Regional Assessment Review Board Bylaw 2022		210		2022-April-19	2022-April-19	2022-May-03	2022-April-20	2022-April 21
244	Traffic Safety Bylaw		195		2022-March-15	2022-March-15	2022-May-03	2022-Mar-17	2022-Mar-25
243	Utilities Fees Levy and Collection Bylaw 2022		232		2022-Jan-18	2022-Jan-18	2022-Feb-01	2022-Jan-20	2022-Jan-21
242	Supplementary Tax Bylaw 2022		234		2022-Jan-18	2022-Jan-18	2022-Feb-01	2022-Jan-20	2022-Jan-21
241	Supplementary Assessment of Improvements Bylaw 2022		233		2022-Jan-18	2022-Jan-18	2022-Feb-01	2022-Jan-20	2022-Jan-21
240	Connaught Utilities Local Improvement Tax Bylaw				2021-July-6	2021-Aug-17	2021-Aug-17	2021-Aug-3	2021-Aug-4
239	Connaught Utilities Borrowing Bylaw				2021-July-6	2021-Aug-17	2021-Aug-17	2021-Aug-3	2021-Aug-4
238	Temporary Compulsory Face Covering Repeal Bylaw		228, 230 & 231		2021-Jun-15	2021-Jun-15	2021-Jun-15	2021-Jun-10	2021-Jun-11
237	Rotation of Ballots Bylaw 2021		204		2021-Jun-01	2021-Jun-01	2021-Jun-15	2021-May-26	2021-May-28
236	Taxation Rates Bylaw 2021		227		2021-May-18	2021-Jun-01	2021-Jun-01	2021-May-26	2021-May-28
235	Code of Conduct for Elected Officials Bylaw				2021-May-18	2021-Jun-01	2021-Jun-15	2021-May-26	2021-May-28
234	Supplementary Tax Bylaw 2021		225	242	2021-Jan-19	2021-Jan-19	2021-Feb-02	2021-Jan-20	2021-Jan-22
233	Supplementary Assessment of Improvements 2021		224	241	2021-Jan-19	2021-Jan-19	2021-Feb-02	2021-Jan-20	2021-Jan-22
232	Utility Fees Levy and Collection Bylaw 2021		226	243	2021-Jan-05	2021-Jan-05	2021-Jan-05	2020-Dec-24	2020-Dec-24
231	Temporary Compulsory Face Covering Amending Bylaw #2			238	2020-Dec-08	2020-Dec-08	2021-Jan-05	2020-Dec-09	2020-Dec-10

AGENDA ITEM 5.2

REQUEST FOR DECISION

Subject: Taxation Rates Bylaw 2022

From: Natasha Malenchak, Director of Finance & Administration

Reviewed by: Bill Given, Chief Administrative Officer

Date: June 7, 2022



Recommendation:

- That Council give third and final reading to the Bylaw #248, the Taxation Rates Bylaw 2022.

Background:

The Tax Rate Bylaw is amended on annual basis to reflect adjustments in mill rates. In the approved 2022 budget the total tax funded budget equates to \$24,915,456 of this amount Municipal taxes to collect are \$9,122,313. The other 63.4% of the Municipal expenses in the tax supported budget are recovered through grants and user fees.

The Municipal tax amount of \$9,122,313 can be adjusted by \$32,726 to account for an over levy amount down to 9,089,577, should council desire.

Of the \$9,122,313, the Municipality collects and pays for 2022-2023 Land Rent to the Federal Government at an estimated amount \$696,906 and to Alberta Rural Policing in the amount of \$252,539 (10.4% of Municipal taxes)

The Municipality of Jasper is a requisitioning body for Alberta School Foundation Fund (ASFF), Designated Industrial Property (DIP) and for the Evergreens Foundation Senior Housing.

The 2022 requisitions are for the following:

- ASFF is estimated to be \$5,398,276,
- DIP is \$5,398; and,
- Evergreen Foundation requisition is 859,368.



**Certification of Municipality of Jasper
Bylaw #248
Taxation Rates Bylaw 2022**

I, Alan Fehr, Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw # 248, which received its first and second readings on the 17th day of May, 2022 by the Council of the Municipality hereby certify with respect to Bylaw #248 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 19th day of May, 2022.

Alan Fehr
Field Unit Superintendent of
Jasper National Park of Canada



**MUNICIPALITY OF JASPER
BYLAW #248**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO
AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE MUNICIPALITY OF JASPER FOR THE 2022 TAXATION YEAR.**

Contents

1. Citation
2. Definitions
3. Taxation Rates
4. Severance

WHEREAS at its meeting of January 4, 2022, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for the year 2022;

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2022 total \$24,915,456;

AND WHEREAS the 2022 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$15,793,153 and the balance of \$9,122,305 to be raised by general municipal taxation;

AND WHEREAS the 2022 Alberta School Foundation requisition is \$5,398,276 be collected as follows:

	2022 Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,562,921	\$2,085	\$2,565,006
Non-Residential	\$2,835,355	\$1,300	\$2,836,655
Total	\$5,398,276	\$3,385	\$5,401,661

AND WHEREAS the Council of the Municipality of Jasper has received a requisition in 2022 in the amount of \$859,369 from the Evergreens Foundation to be collected as follows:

	2022 Requisition	Prior Year (Over)/Under-levy	Total
Operating	\$363,594	\$0	\$363,594
Capital	\$495,774	\$1	\$495,775
Total	\$859,368	\$1	\$859,369

AND WHEREAS for the purposes of collecting the portion of the requisition defined in section 326(1)(a)(vi) of the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto, the Chief Administrative Officer is hereby authorized to impose the tax rate set by the Minister in accordance with section 359.3 of the Act on the assessed value of all taxable Designated Industrial Property (DIP) shown on the 2021 assessment roll of the Municipality of Jasper for 2022 total \$5,398;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the Alberta School Foundation (ASFF) requisition;

AND WHEREAS the Council of the Municipality of Jasper is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto;

AND WHEREAS the assessed value of all property in the Municipality of Jasper as shown on the current assessment roll is:

<u>Assessment for</u>	<u>Education</u>	<u>Municipal</u>	<u>Evergreens</u>	<u>DIP</u>
Residential	\$1,022,126,010	\$1,028,099,150	\$1,022,126,010	
Non-Residential	\$636,983,560	\$639,559,690	\$651,958,840	
Electric Power Generation Machinery & Equipment GIL – Parklands		\$16,853,040		
DIP Assessment Requisition Properties				\$70,471,830
Total	\$1,659,109,570	\$1,684,511,880	\$1,674,084,850	\$70,471,830

NOW THEREFORE be it resolved that the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #248, the "Jasper Taxation Rates Bylaw 2022".
- 1.2 The Municipality of Jasper Bylaw #236, the "Jasper Taxation Rates Bylaw 2021" is hereby repealed.

2. DEFINITIONS

- 2.1 In this Bylaw:
 - 2.1.1 "Chief Administrative Officer" shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
 - 2.1.2 "Council" shall mean the Council of the Municipality of Jasper;

- 2.1.3 "Municipality" and "Municipality of Jasper" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.4 "Rural Properties" shall mean those properties located outside the boundaries of the Town of Jasper but inside the boundaries of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001; and
- 2.1.5 "Urban Properties" shall mean those properties located within the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001.

3. TAXATION RATES

- 3.1 The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property shown on the assessment roll of the Municipality of Jasper:

	Urban	Rural
Residential		
Evergreens	0.000513	0.000513
Education	0.002509	0.002509
Municipal	0.002619	0.001059
	0.005641	0.004081
Lake Edith (7 months)		
Evergreens	-	0.000513
Education	-	0.002509
Municipal	-	0.000618
		0.003640
Non-Residential		
Evergreens	0.000513	0.000513
Education	0.004453	0.004453
Municipal	0.013095	0.005294
	0.018061	0.010260
M&E Electrical Residual PILT		
Evergreens	0.000513	0.000513
Education (Exempt)	-	-
Municipal	0.013095	0.005294
	0.013608	0.005807
DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000077
	-	0.000077

4. SEVERANCE

If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

COMING INTO EFFECT

This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS 17th DAY OF MAY, 2022

GIVEN SECOND READING THIS 17th DAY OF MAY, 2022

GIVEN THIRD AND FINAL READING THIS DAY OF 2022

Mayor

Chief Administrative Officer

BYLAW REPORT

Subject: Commercial Use of Public Space Bylaw
From: Bill Given, Chief Administrative Officer
Prepared by: Christine Nadon, Director of Protective and Legislative Services
Date: June 7, 2022



Recommendation:

- That Council give third and final reading to Bylaw #246, the Commercial Use of Public Space Bylaw.

Background:

At the May 17, 2022 meeting, Council gave second reading to Bylaw #246, the Commercial Use of Public Space Bylaw, to update the fees associated with sidewalk seating and the use of parking lanes in the commercial business district.

Strategic Relevance:

Governance and Social Equity

- Seek out and pursue alternate sources of revenue

Economic Health and Fiscal Equity

- Pursue equitable allocation of costs between the community and visitors and among community rate-payers by expanding visitor user fees where feasible.
- Where appropriate, improve equitable distribution of municipal service costs and ease the tax burden through implementation of user fees.

Financial:

Updates to the Commercial Use of Public Space Bylaw are required to continue collecting user fees at the rates directed by Council.

Attachments:

- Commercial Use of Public Space Bylaw (#246)



**Certification of Municipality of Jasper
Bylaw #246
Commercial Use of Public Space 2022**

I, Alan Fehr, Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper ("Local Government Agreement") have reviewed the Municipality of Jasper Bylaw # 246, which received its first reading on the 3rd day of May, 2022 and its second reading on the 17th day of May 2022 by the Council of the Municipality hereby certify with respect to Bylaw #246 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada's authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 19th day of May, 2022.

Alan Fehr
Field Unit Superintendent of
Jasper National Park of Canada



**MUNICIPALITY OF JASPER
BYLAW #246**

BEING A BYLAW OF THE SPECIALIZED MUNICIPALITY OF JASPER, IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE THE USE OF STREETS AND PUBLIC SPACES IN THE MUNICIPALITY AND TO RESTRICT AND REGULATE ACTIVITIES ON, ADJACENT, OR NEAR TO STREETS AND PUBLIC SPACES.

CONTENTS

- 1. Citation
- 2. Definitions
- 3. Commercial Use of Public Space
- 4. Commercial Use of Public Space Permits
- 5. Sidewalk Seating
- 6. Special Events
- 7. Violations and Enforcement
- 8. Reviews and Appeals
- 9. Severance
- Schedule A – Streets and Public Space Use Fees
- Schedule B – Penalties

WHEREAS the Government of Canada as represented by Her Majesty the Queen, in the Right of Canada as represented by Parks Canada Agency, has issued to the Municipality of Jasper leases for certain lands in accordance with the Agreement for the Establishment of Local Government in the Town of Jasper;

AND WHEREAS the Municipal Government Act (Alberta) provides that the Council of the Municipality of Jasper has the direction, control and management of all roads within the municipality;

AND WHEREAS the Municipal Government Act (Alberta) provides that Council of the Municipality of Jasper may pass bylaws respecting people, activities, and things in, on or near a public space or space that is open to the public;

NOW THEREFORE the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts as follows:

1. CITATION

- 1.1. This Bylaw may be called the "Commercial Use of Public Space" bylaw.
- 1.2. Municipality of Jasper Bylaw #193, the "Commercial Use of Public Space Bylaw", is hereby repealed.

2. DEFINITIONS

- 2.1. In this Bylaw:
 - 2.1.1. Where another Municipality of Jasper bylaw is referenced anywhere within the Commercial Use of Public Space Bylaw, it shall refer to that bylaw currently in effect and will include any and all amendments to such bylaw or any other bylaw passed in substitution.
 - 2.1.2. "Council" shall mean the Council of the Specialized Municipality of Jasper;
 - 2.1.3. "Chief Administrative Officer or designate" means a person appointed as Chief Administrative Officer by Council, and the person designated by the Chief Administrative Officer to act on his behalf.
 - 2.1.4. "Commercial Filming" means recording images by film, video, digital or other technology to broadcast or publicly exhibit for commercial purposes, but does not include photography.
 - 2.1.5. "Commercial Use of Public Space Permit" means a permit issued by the Municipality of Jasper authorizing use of a Public Space, Park, Sidewalk, Street or portion of a Street.
 - 2.1.6. "Encroachment" means the temporary occupation of any portion of the Street or other Public Space and includes the airspace over such Street and any area beneath the surface of the Street or other public space.
 - 2.1.7. "Farmers' Market" means an event for the sale of goods and produce in a public space

- 2.1.8. "Municipal Government Act" means the Alberta Municipal Government Act, R.S.A. 2000, Chapter M-26 and any amendment or successor thereto.
- 2.1.9. "Municipality" means the Specialized Municipality of Jasper in Jasper National Park in the Province of Alberta.
- 2.1.10. "Municipality of Jasper Notice of Offence" means any ticket or tag, in a form approved by the Municipality of Jasper or authorized under the Provincial Offences Procedures Act, issued for any offence in which a penalty may be paid out of court in lieu of appearing to answer a summons.
- 2.1.11. "Owner" means
 - 2.1.11.1. In respect of unpatented land, the Crown,
 - 2.1.11.2. A Person who is the lessee of Crown land and that Person's successors and assigns, and
 - 2.1.11.3. In respect of any property other than land, the actual owner, occupant, operator or Person in lawful possession of the property.
- 2.1.12. "Peace Officer" shall mean:
 - 2.1.12.1. a member of the Royal Canadian Mounted Police; or
 - 2.1.12.2. a Community Peace Officer appointed by the Alberta Solicitor General pursuant to the Community Peace Officer Act (Alberta) as amended; or
 - 2.1.12.3. a Municipal Compliance Officer; or
 - 2.1.12.4. a park warden appointed pursuant to the Canada National Parks Act, while that person is in the exercise or discharge of that person's powers or duties in a national park established under that Act;
- 2.1.13. "Pedestrian" means an individual on foot or in a wheelchair or other device used to facilitate the transport of a person with a physical disability.
- 2.1.14. "Permit Holder" means the holder of a valid and subsisting permit issued pursuant to the provisions of this Bylaw.
- 2.1.15. "Person" includes a corporation and the heirs, executors, administrators or other legal representative of a person.
- 2.1.16. "Public Space" means lands under the Municipality's management and within the Municipality of Jasper other than Streets leased to the Municipality
- 2.1.17. "Sidewalk" shall mean that part of a Street especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a Street between the curb line (or the edge of the Street, where there is no curb line) and the adjacent property line, whether or not paved or improved;
- 2.1.18. "Sidewalk Seating/Café" means seating outside of an established place of business whose primary or secondary business is the sale of food, or whose business desires to place outdoor seating for the convenience of their customers and the general public use and whose business location is immediately adjacent to the sidewalk space requested for use for said outdoor seating.
- 2.1.19. "Special Event" means any activity or event that is open to, or intended to attract the general public, whether or not admission is charged
- 2.1.20. "Street" means any thoroughfare, sidewalk, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway or other space or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles

3. COMMERCIAL USE OF PUBLIC SPACE

- 3.2. No Person shall stop or restrict Pedestrians, cyclists or vehicles in the lawful use of a Street or Public Space, unless:
 - 3.2.1. A Commercial Use of Public Space Permit has been issued authorizing use of a Street or Public Space, or a portion of either;

- 3.2.2. An Encroachment Agreement has been entered into for the temporary occupation of any portion of the Street or other Public Space, including the airspace over and any area beneath the surface of the Street or Public Space; or
- 3.2.3. An agreement or authorization for a Public Utility installation has been entered into with the applicant or vendor;
- 3.3. No Person shall place or allow to be placed anything that creates an obstruction over or across any portion of a Street or Public Space, unless otherwise authorized by the Municipality.

The Owner or occupant of premises adjacent to a Street or Public Space shall not allow any object to project into any portion of a Street or Public Space except as provided for in this Bylaw.

4. COMMERCIAL USE OF PUBLIC SPACE PERMITS

- 4.1. A Commercial Use of Public Space Permit is required to undertake any of the following activities on any portion of a Street or Public Space:
 - 4.1.1. Commercial Filming
 - 4.1.2. Farmers' Market
 - 4.1.3. Sidewalk Seating/Café
 - 4.1.4. Special Event
 - 4.1.5. Or similar uses, in the Chief Administrative Officer's or designate's discretion
- 4.2. Every applicant for a Commercial Use of Public Space Permit must provide the following information, in the form required by the Chief Administrative Officer or designate:
 - 4.2.1. The type of Street or Public Space use requested;
 - 4.2.2. The purpose of the Street or Public Space use;
 - 4.2.3. The date(s) and time(s) the Street or Public Space use is required;
 - 4.2.4. The full name, mailing address and telephone number of the applicant;
 - 4.2.5. Any permit, licence, assessment or other document of qualification under this or any other bylaw, or under any Statute of Canada or the Province of Alberta that may be required in connection with the proposed use;
 - 4.2.6. Any other information the Chief Administrative Officer or designate may reasonably require for each specific permit
- 4.3. An application for a Commercial Use of Public Space Permit will not be processed nor issued by the Chief Administrative Officer or designate until the application fee(s) as set out in Schedule "A" have been received by the Municipality.
- 4.4. An application for a Commercial Use of Public Space Permit will not be approved by the Chief Administrative Officer or designate until the applicant has provided evidence of general liability insurance as specified by the Commercial Use of Public Space Permit
- 4.5. A Commercial Use of Public Space Permit Holder shall abide by all conditions imposed in the Commercial Use of Public Space Permit.
- 4.6. The Chief Administrative Officer or designate may revoke any permit or authorization given or made under the terms of this Bylaw if:
 - 4.6.1. The Permit Holder fails to comply with the terms and conditions of the Permit, or
 - 4.6.2. The Chief Administrative Officer or designate is of the opinion that the Permit or authorization was given in error or on the basis of false or inaccurate information.
- 4.7. A Person who, without written authorization in the form of a Commercial Use of Public Space Permit or contrary to any such Commercial Use of Public Space Permit, makes use of any portion of a Street or Public Space in connection with a building or Special Event of any nature shall, notwithstanding any penalty assessed under this Bylaw, immediately cease such use and remove any and all things from the Street or Public Space upon the direction of a Peace Officer or the Chief Administrative Officer or designate,.

- 4.8. Notwithstanding the insurance required by Section 4.5, the applicant for a Commercial Use of Public Space Permit shall deposit a surety as per the fee schedule of this bylaw for any damage to municipal property.
- 4.9. A Permit may be revoked by the Chief Administrative Officer or designate upon 72 hours' notice in writing or immediately upon breach of any condition by the applicant for a Commercial Use of Public Space Permit.

5. SIDEWALK SEATING/CAFÉ

- 5.1. When a Commercial Use of Public Space Permit has been granted for a sidewalk seating/café area, in addition to any requirements of this Bylaw and the Commercial Use of Public Space Permit, the following conditions apply:
 - 5.1.1. The size, appearance, and locations of sidewalk seating/café areas are subject to the approval of the Chief Administrative Officer or designate and are placed at the sole risk, responsibility, and expense of the Owner;
 - 5.1.2. The permit holder for a sidewalk seating/café area placed in a Public Space is responsible for maintaining the sidewalk seating/café area to ensure furniture is physically sound and aesthetically acceptable;
 - 5.1.3. The permit holder shall bear all financial responsibility for any and all improvements necessary to the public space, both within and surrounding the sidewalk seating/café area. At no time and for no reason shall public funds be expended for improvements designated to benefit the permit holder;
 - 5.1.4. No portion of a sidewalk seating/café area may be used for any purpose other than authorized by permit;
 - 5.1.5. No portion of a sidewalk seating/café area may be used for the storage or sale of merchandise or for the storage of objects other than for uses as authorized by permit.

6. SPECIAL EVENTS

- 6.1. When a Commercial Use of Public Space Permit has been granted for a Special Event:
 - 6.1.1. the Chief Administrative Officer or designate may close all or portions of the Street along the route or location set out in the Commercial Use of Public Space Permit for the anticipated time of the Special Event and for such additional time as necessary to again clear the Street for normal traffic; and
 - 6.1.2. the Chief Administrative Officer or designate may temporarily suspend parking and loading privileges on all or a portion of Street on the proposed route or location.

7. VIOLATIONS & ENFORCEMENT

- 7.1. Any Person who contravenes the provisions of this Bylaw or the terms and conditions of a Commercial Use of Public Space Permit is guilty of an offence and is liable upon summary conviction for the specified penalty set out in Schedule B.
- 7.2. Except as otherwise provided in this Bylaw, a Person who is guilty of an offence under this Bylaw for which a penalty is not otherwise provided, is liable upon summary conviction to a fine of not more than \$100.00 to be imposed in the discretion of the Court having jurisdiction, having regard to s. 7(i) of the Municipal Government Act.
- 7.3. When a Person is alleged to have contravened any provision of this bylaw, or the terms and conditions of a Commercial Use of Public Space Permit, a Peace Officer may issue a Municipality of Jasper Notice of Offence which shall state:
 - 7.3.1. The nature of the offence;
 - 7.3.2. The penalty payable in connection with the offence; and
 - 7.3.3. The time period within which the penalty must be paid.
- 7.4. A Municipality of Jasper Notice of Offence shall be deemed to be sufficiently served for the purposes of this bylaw if:
 - 7.4.1. Served personally on the accused;
 - 7.4.2. Served on a designate of the permit holder; or

- 7.4.3. Mailed by registered post to the address of the registered Owner of the property concerned or to the Person concerned.
- 7.5. In lieu of prosecution, the Person named in the Municipality of Jasper Notice of Offence may elect to voluntarily make payment to the Municipality of the penalty amount specified in the Violation Ticket.
- 7.6. If the payment specified in the Municipality of Jasper Notice of Offence is not paid in accordance with the terms of the ticket and in the time required by the ticket, a prosecution may be commenced for the alleged contravention of this bylaw.
- 7.7. Notwithstanding anything else in this Bylaw, upon the failure by any Person to comply with the provisions of this bylaw, the Municipality may take enforcement proceedings in accordance with the Municipal Government Act and perform any corrective measures required. All costs incurred may be recovered from the Person specified in the Municipality of Jasper Notice of Offence and shall be deemed a debt due to the Municipality by the Person specified in the Municipality of Jasper Notice of Offence. Debts due may be charged against the property concerned as a special lien to be recovered in like manner as property taxes.
- 7.8. Any Peace Officer or Bylaw Enforcement Officer when enforcing the provisions of this Bylaw, is hereby authorized to seize any equipment and or property used in the contravention of this bylaw and return the said equipment and/or property upon payment of any outstanding Offence Ticket in relation to the contravention or upon the setting aside of such Offence Ticket by a court of competent jurisdiction.
- 7.9. Any items removed pursuant to section 7.8, if in the opinion of the Chief Administrative Officer or designate to be of value, will be removed to a place of safekeeping and will:
- 7.9.1. Be subject to a daily fee for storage costs according to Schedule A; and
- 7.9.2. If unclaimed within ninety (90) days of removal, will be sold or disposed of at the discretion of the CAO or his delegate.
- 7.10. If, in the opinion of the Chief Administrative Officer or designate, a contravention of this bylaw requires immediate action, the Municipality may perform any work necessary to address the contravention of this bylaw without prior notice and all costs incurred by the Municipality will be payable by the Person alleged to have contravened this bylaw.
- 7.11. Notwithstanding Section 7.1 the imposition of a fine either by issuance of a Municipality of Jasper Notice of Offence or by Summary Conviction in court shall not relieve any Person so fined from any liability to pay to the Municipality any expenses arising from any damage caused by that Person to Municipality property.
- 7.12. The imposition of a fine either by issuance of a Municipality of Jasper Notice of Offence or Summary Conviction Summons shall not relieve any Person so fined of any costs incurred in having work performed by the Municipality where authorized by this bylaw.
- 7.13. In the case of an offence that is of a continuing nature, a contravention of a provision of this Bylaw constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.
- 7.14. A Person shall not obstruct or hinder any Person in the exercise or performance of the Person's powers pursuant to this Bylaw.
- 7.15. The onus of proving a permit has been issued in relation to any activity otherwise regulated, restricted or prohibited by this Bylaw is on the Person alleging the existence of such a permit on a balance of probabilities.

8. REVIEWS AND APPEALS

- 8.1. Where an Application has been refused, a permit revoked or suspended, a condition or conditions attached to a Commercial Use of Public Space Permit the Applicant in question may require the Chief Administrative Officer to review such refusal, revocation, suspension, attachment by submitting to the Chief Administrative Officer in writing a request for such review not more than ten (10) working days after such refusal, revocation, suspension or attachment.
- 8.2. Where the Chief Administrative Officer is in receipt of a request for a review pursuant to Section 8.1 herein, he shall conduct such review within five (5) working days of such receipt of the request and on completion of his review:

- 8.2.1. may direct an Application be accepted and a Permit issued; or
- 8.2.2. may confirm the refusal, revocation or suspension of a Permit; or
- 8.2.3. may reinstate a revoked Permit; or
- 8.2.4. may vary or remove a suspension; or
- 8.2.5. may confirm, vary or remove conditions; and
- 8.2.6. shall advise the Applicant in writing of his decision and the reasons for it not less than five working days after the conclusion of his review.
- 8.3. Every refusal, revocation, suspension or attachment of conditions which is the subject of a review by the Chief Administrative Officer shall remain in effect during such review and until or unless varied or removed by the Chief Administrative Officer.
- 8.4. An Applicant who makes a request pursuant to section 8.1 may appeal to Council a decision of the Chief Administrative Officer pursuant to section 8.2 herein by submitting to Council in writing a request for such appeal not more than ten (10) working days after delivery by the Chief Administrative Officer of notification of his decision pursuant to Section 8.2 herein.
- 8.5. Where Council is in receipt of an appeal pursuant to Section 8.4 herein, it shall within 21 working days of such receipt convene an appeal hearing to which the Applicant shall be invited in writing and upon conclusion of such appeal shall within five working days notify the Applicant, in writing, of its decision to:
 - 8.5.1. direct an Application be accepted and a Permit issued; or
 - 8.5.2. confirm the refusal, revocation or suspension of a Permit; or
 - 8.5.3. reinstate a revoked Permit; or
 - 8.5.4. vary or remove a suspension; or
 - 8.5.5. confirm, vary or remove conditions;
- 8.6. Where Council is in receipt of an appeal pursuant to section 8.4 herein, the Chief Administrative Officer's decision pursuant to Section 8.2 herein shall remain in effect during such appeal and until Council has delivered notification of its decision pursuant to the requirements of Section 8.5 herein.

9. SEVERANCE

- 9.1. If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.
- 9.2. The Municipality or any Person who inspects Property under this Bylaw or any person who performs work on behalf of the Municipality is not liable for any damages caused by the inspection, the work or disposing of anything authorized to be disposed of by this Bylaw.

Coming into Force

This Bylaw shall come into force and effect on the final day of passing thereof.

READ a first time this 3rd day of May, 2022

READ a second time this 17th day of May, 2022

READ a third time and finally passed this day of , 2022

Mayor

Chief Administrative Officer

Schedule A – Streets and Public Space Use Fees

Description	Fee
Commercial Public Space Use Permit Fee*	\$50
Commercial Public Space Use Fees:*	\$50 - \$400
Farmers’ Market	\$60 per event
Sidewalk Seating or Use of Parking Lane – permit application fee	\$100
Sidewalk Seating – use of public sidewalk	\$25 per seat
Use of parking lane, 2022 season	\$825 per parking stall
Use of parking lane, 2023 and beyond	\$1,650
Storage for Items Removed from the Street	\$105 per day
Work Performed by Municipality	Cost plus 25%

- * Exemptions from Fees:
- Jasper charitable and not-for-profit organizations
 - Any other application deemed by the CAO or his designate to be exempt

DRAFT

Schedule B – Penalties

Section	Description	Penalty
4.1	Failure to obtain Commercial Use of Public Space Permit	\$100.00
4.2	Provide false information on Street and Public Use Permit Application	\$100.00
4.5	Failure to follow the conditions in Bylaw and provided in Commercial Use of Public Space Permit	\$100.00
4.1.5	Use of Street or Public Space for building operation without authorization	\$100.00
5.1	Unauthorized placement or use of a sidewalk seating/cafe area	\$100.00
5.1	Failure to maintain a sidewalk seating/cafe area	\$100.00
4.5	Failure to maintain a Farmers’ Market area	\$100.00
4.1	Unauthorized activities on the Street or Public Space	\$100.00
3.3	Unauthorized obstruction over or across any portion of a Street or Public Space	\$100.00

DRAFT

AGENDA ITEM 5.4

BYLAW REPORT

Subject: Emergency Management Bylaw

From: Bill Given, Chief Administrative Officer

Prepared by: Christine Nadon, Director of Protective and Legislative Services

Reviewed by: Mathew Conte, Fire Chief and Director of Emergency Management

Date: June 7, 2022



Recommendation:

- That Council give third and final reading to Bylaw #247, the Emergency Management Bylaw, as presented.

Background:

The Emergency Management Bylaw establishes the bodies, processes and mechanisms that guide and support the development of the Municipal Emergency Plan; sets out elected officials' roles and responsibilities; and specifies the parameters of the delegation of authority to specific staff members to enact plans and manage community emergencies. Clarity around these items is required to ensure the effective, coordinated delivery of emergency response in the event of a community emergency or disaster.

Discussion:

Following a review by the Alberta Emergency Management Agency (AEMA), Administration is proposing the following edits to Bylaw #247 to improve the clarity of specific sections of the bylaw.

Under section 3.7, AEMA recommended the addition of clarifying wording to ensure a consistent interpretation of the bylaw with regards to the authority to declare a State of Local Emergency. The same rationale applies to removing section 3.11; this item is addressed in section 3.7 and does not need to be addressed separately.

The proposed change in section 8.3 is to bring greater clarity around the fact that the Director of Emergency Management (DEM) is authorized to delegate its authority to "one level below" (words used by AEMA), in view of the fact that a delegated authority (to the Deputy DEM(s), in this instance) cannot be further delegated.

Strategic Relevance:

Public and Community Safety

- Encourage and support staff and Council with training, resources and equipment for enhanced emergency readiness
- Work with government and corporate partners to continually maintain, update and improve the comprehensive Municipal Emergency Management Plan, and to develop a disaster recovery framework

Organizational Health

- Review and evaluate committee and board roles, structures and responsibilities
- Foster enhanced Council–Staff relationships by: confirming mutual expectations.

Financial:

Establishing the appropriate structures around emergency management will support the development of appropriate, operationally and legislatively sound mechanisms to cover the costs of a potential community emergency response, including gaining access to the provincial Disaster Recovery Program. An updated emergency management framework will also support more accurate budget projections for the Emergency Management portion of the Protective and Legislative Services operating budget.

Attachments:

- Draft Emergency Management Bylaw (#247), with amendments as recommended by the Alberta Emergency Management Agency.



**Certification of Municipality of Jasper
Bylaw #247
Emergency Management Bylaw**

I, Alan Fehr, Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper ("Local Government Agreement") have reviewed the Municipality of Jasper Bylaw # 247, which received its first and second readings on the 17th day of May, 2022 by the Council of the Municipality hereby certify with respect to Bylaw #247 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada's authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 19th day of May, 2022.

Alan Fehr
Field Unit Superintendent of
Jasper National Park of Canada



**MUNICIPALITY OF JASPER
BYLAW #247**

BEING A BYLAW OF THE SPECIALIZED MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE DIRECTION AND CONTROL OF THE MUNICIPALITY'S EMERGENCY RESPONSES.

WHEREAS, pursuant to the *Emergency Management Agreement* between the Municipality of Jasper and Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency, Council of the Municipality of Jasper has in the Town of Jasper all powers and authorities of a local authority under the *Emergency Management Act* (RSA 2000, cE-6.8) and the *Local Authority Emergency Management Regulation* (AR 203/2018).

AND WHEREAS, pursuant to the *Emergency Management Act* (RSA 2000, cE-6.8), Council is responsible for the direction and control of the local authority's emergency responses;

AND WHEREAS, pursuant to the *Emergency Management Act* (RSA 2000, cE-6.8), Council is responsible for approving emergency plans and program, and is required to appoint an Emergency Advisory Committee; appoint a Director of Emergency Management; and establish and maintain an Emergency Management Agency;

NOW THEREFORE the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as the "Emergency Management Bylaw".
- 1.2 The Municipality of Jasper Bylaw #162 "Emergency Management Bylaw" is hereby repealed.

2. Definitions

- 2.1 In this Bylaw:
 - 2.1.1 *AEMA* means the Alberta Emergency Management Agency, which is the Alberta Government agency responsible for the coordination, collaboration and cooperation of all organizations involved in the prevention, preparedness and response to Disasters and Emergencies;
 - 2.1.2 *CAO* means the Chief Administrative Officer or designate for the Municipality of Jasper;
 - 2.1.3 *Council* means the municipal Council for the Municipality, and may include the Mayor, individual Councillors, or Council as a whole;
 - 2.1.4 *DDEM* means a Deputy Director of Emergency Management appointed by the DEM;
 - 2.1.5 *DEM* means the Municipal employee appointed as Director of Emergency Management pursuant to this bylaw, or appointed by the CAO pursuant to this bylaw;
 - 2.1.6 *Disaster* means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
 - 2.1.7 *DRP* means the Disaster Recovery Program managed by the Alberta Government to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), Local Authorities and government departments for uninsurable loss and damage caused by Emergencies and Disasters;
 - 2.1.8 *EMA* means the Emergency Management Agency established under this Bylaw exercising those powers and duties, which are granted by the *EM Act* and assigned to the EMA under this Bylaw;
 - 2.1.9 *EM Act* means the *Emergency Management Act* (RSA 2000, c.E-6.8);
 - 2.1.10 *Emergency* means an event that requires prompt coordination of action or special regulation of Persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;

- 2.1.11 *EAC* means the Emergency Advisory Committee, which is established under this Bylaw consisting of 1 or more Council members;
- 2.1.12 *Emergency Management* means the development, coordination and execution of plans, measures and programs pertaining to prevention, preparedness, response and recovery before, during and after an Emergency event;
- 2.1.13 *Emergency Procurement* means a procurement of goods or services, including sole source procurements, that bypasses normal procurement requirements, such as the need for an standing offer agreement, request for quote, request for proposal or an invitation to tender, when necessitated by Emergency or other unforeseen circumstances;
- 2.1.14 *ECC* means the Emergency Coordination Centre or a site from where Municipal officials can coordinate, monitor and direct Emergency response and recovery activities and disseminate information during an Emergency, or a location used for command and control of planned, non-emergent civic events;
- 2.1.15 *Evacuation Order* means an evacuation order made under s. 19(1)(g) or s. 24(1)(b) of the *EM Act*;
- 2.1.16 *Fire Chief* means the Person appointed as head of the Municipal Fire Department;
- 2.1.17 *IC* means the Incident Commander responsible for Emergency Management of an incident and may include the DEM, DDEM, or if a further sub-delegation has been made, the IMT IC assigned to manage an incident;
- 2.1.18 *ICP* means Incident Command Post;
- 2.1.19 *IMT* means incident management team;
- 2.1.20 *LEMR* means the *Local Authority Emergency Management Regulation 203/2018*, in force on January 1, 2020;
- 2.1.21 *Local Authority* means a municipality which has a council, pursuant to the MGA;
- 2.1.22 *MEP* means the Municipal Emergency Plan prepared and maintained by the EMA to coordinate the response to an Emergency event;
- 2.1.23 *MGA* means the *Municipal Government Act* (RSA 2000, cM-26);
- 2.1.24 *Minister* means the Minister responsible for the EM Act;
- 2.1.25 *Municipality* means the Municipality of Jasper;
- 2.1.26 *Peace Officer* means a police officer or peace officer having jurisdiction and authority to enforce the EM Act, LEMR, and this Bylaw;
- 2.1.27 *Person* means an individual and includes a firm, partnership, joint venture, proprietorship, corporation, department, board, agency, association, society or any other legal entity;
- 2.1.28 *Risk* means a probability or Threat of damage, injury, liability, loss, or other negative occurrence that is caused by external or internal vulnerabilities, and that may be neutralized through preemptive action;
- 2.1.29 *SOLE* means a declaration of a State of Local Emergency by a Local Authority relating to all or any part of the Local Authority at any time when it is satisfied that an Emergency exists or may exist; and
- 2.1.30 *Threat* means a negative event that can cause a Risk to become a loss, expressed as an aggregate of Risk, consequences of Risk and the likelihood of the occurrence of the event. A Threat may be a natural phenomenon such as an earthquake, flood, storm or a human caused incident such as fire, power failure, sabotage, etc.

3. Emergency Advisory Committee

- 3.1 The Emergency Advisory Committee (EAC) is hereby established.

- 3.2 Council hereby delegates its powers and duties under the EM Act to the EAC.
- 3.3 The Mayor and two councillors shall be appointed as members of the EAC. The Mayor is the Chair of the EAC. If the Mayor is absent, the Deputy Mayor shall chair the EAC.
- 3.4 Councillors shall be appointed to the EAC at Council's organizational meeting, or by Council resolution shall the need arise to appoint EAC members at a different time.
- 3.5 The EAC shall meet at minimum, twice each year and more frequently as required. Members of the EAC, including the Chair, shall be entitled to expenses in accordance with Council policy.
- 3.6 The EAC may meet on less than 24 hours' notice. Where meetings in person are not feasible, the EAC may convene by electronic means of communication.
- 3.7 Where the EAC is not able to meet in a timely manner; the powers of the EAC may be exercised by the Mayor acting alone, or in the Mayor's absence the Deputy Mayor, or in absence of the Mayor and Deputy Mayor, by any 2 members of Council. **This includes the authority to declare a State of Local Emergency.**
- 3.8 The command, control and coordination system to be used by the EAC shall be the same as the one prescribed by the Managing Director of AEMA.
- 3.9 Council members shall complete the courses prescribed by the Managing Director of AEMA. Any prescribed courses shall be completed within 90 days of the Council member taking an official oath as required by the MGA.
- 3.10 The DEM may call an emergency meeting of the EAC when the DEM considers that an Emergency exists or may exist in the Municipality.
- ~~3.11 A quorum for an emergency meeting of the EAC is not dependent on the number attending, but on those Council members available to attend as described in section 3.5.~~
- 3.11** The EAC shall apply appropriate provisions of the Municipality's Procedure Bylaw for matters relating to parliamentary procedure.

4. Emergency Advisory Committee Roles and Responsibilities

- 4.1 The EAC will guide and direct the Municipality's EMA in the development of a MEP and any related programs.
- 4.2 The Municipality shall appoint the DEM as per the LEMR, which stipulates that this Bylaw shall appoint a Person as the DEM, or state the Person who holds a specified title or position and is appointed the DEM by virtue of holding that title or position.
- 4.3 The Municipality's DEM:
 - 4.3.1 shall be appointed through this Bylaw, and the EAC shall appoint the Person who holds the office of Fire Chief as the DEM;
 - 4.3.2 in the absence of the DEM, the CAO may delegate another Municipal employee to serve as the DEM; and
 - 4.3.3 if another Municipal employee is appointed to serve as the DEM, the CAO shall cause that appointment to be recorded pursuant to the Municipality's Delegation of Authority.
- 4.4 When no Disaster or Emergency exists, the EAC shall:
 - 4.4.1 on an annual basis, review and advise the Municipality about the MEP and related programs;
 - 4.4.2 on an annual basis, approve the MEP;
 - 4.4.3 assess the hazards, Risks, and mitigation strategies affecting the Local Authority; and
 - 4.4.4 review and recommend to Council the level of Emergency Management resourcing for the Municipality.
- 4.5 During an Emergency or Disaster, the EAC:

- 4.5.1 shall maintain regular Council member duties, to the extent possible;
- 4.5.2 shall advise Council with respect to political, financial and resourcing support to the EMA; and
- 4.5.3 may be required to declare a SOLE.
- 4.6 Following an Emergency or Disaster, the EAC may:
 - 4.6.1 within 90 days, make an application to the DRP to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), municipalities and government departments for uninsurable loss and damage caused by Emergencies and Disasters; and
 - 4.6.2 seek reasonable remuneration by the Person who caused the Emergency, for expenses and costs of the actions or measures for any Person who provides labour, services, equipment or materials to the municipality to eliminate the Emergency, pursuant to the MGA.

5. Emergency Management Agency

- 5.1 The Emergency Management Agency (EMA) is hereby established.
- 5.2 The CAO, Director of Protective and Legislative Services, Fire Chief, and other staff members as required and determined by the DEM, shall be members of the EMA.
- 5.3 The Municipality's EMA is responsible for:
 - 5.3.1 the administration of the Local Authority's Emergency Management program;
 - 5.3.2 the development, maintenance and implementation of the MEP. A Local Authority must review the MEP that applies to that Local Authority at least once per year;
 - 5.3.3 the maintenance, establishment and operation of the ECC or ICP;
 - 5.3.4 the provision of Emergency Management advice to the DEM and the EAC as required;
 - 5.3.5 the conduct of all coordination and liaison with AEMA; and
 - 5.3.6 coordinating and conducting all appropriate training to ensure the effective operation of the ECC or ICP.
- 5.4 The EMA shall provide updates to the EAC at least twice annually, or more frequently if directed to do so by the EAC. Updates may include:
 - 5.4.1. a summary of the EMA's prevention, preparation, response and recovery efforts;
 - 5.4.2. the status of the Local Authority's EMA MEP;
 - 5.4.3. status of training of ECC or ICP personnel;
 - 5.4.4. planned training events; and
 - 5.4.5. budget recommendations.
- 5.5 The EMA will utilize the command, control and coordination system prescribed by the Managing Director of AEMA (e.g., Incident Command System – Canada).

6. Emergency Management Agency Training Requirements

- 6.1 The EMA shall meet the minimum training requirements set out in the LEMR.
- 6.2 Members of the EMA shall complete the courses prescribed by the Managing Director of the AEMA.
- 6.3 Staff who have been assigned responsibilities respecting the implementation of the MEP must complete the prescribed courses within 6 months of being identified for their role.

7. Emergency Management Agency Training Exercises

- 7.1 Unless an exercise under subsection 7.2 is carried out that year, a Local Authority's EMA shall engage in at least one (1) exercise per year in which participants identify a significant possible Emergency or Disaster scenario, and discuss how the Local Authority would respond to and resolve Emergency Management issues which may arise from the scenario.
- 7.2 A Local Authority's EMA shall engage in at least one (1) exercise every four (4) years in which participants identify a significant possible Emergency or Disaster scenario, and carry out actions as if the significant Emergency or Disaster was actually occurring, but without deploying personnel or other resources.
- 7.3 Section 7.2 does not apply to a Local Authority EMA that has responded to an Emergency or Disaster within the previous four (4) years, which resulted in the implementation of the Local Authority's MEP and where a written post-incident assessment was completed that included observations, recommendations for improvement, and corrective action to be conducted.
- 7.4 A Local Authority EMA may fulfill the obligations set out in Sections 7.1 and 7.2 by participating in regional Emergency exercises that require the Local Authority to utilize relevant portions of the Local Authority's MEP.
- 7.5 A Local Authority EMA shall submit an exercise notification to the AEMA 90 days before engaging in the exercise required under 7.1 or 7.2. The exercise notification must outline the exercise scenario, state the exercise objectives, identify the participants, and state the date the exercise will be conducted.

8. Director of Emergency Management

- 8.1 The DEM plans and leads the responses to natural Disasters and other Emergencies, and ensures Municipal Council members and staff become familiar with Emergency procedures.
- 8.2 The DEM shall:
 - 8.2.1. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
 - 8.2.2. act as Director of the ECC or Incident Commander;
 - 8.2.3. coordinate all Emergency operations within the Municipality;
 - 8.2.4. conduct or direct appropriate training to ensure effective operation of the ECC or ICP, such as:
 - 8.2.4.1 the Incident Command System and all position-specific training required by the Alberta Government under the EM Act or LEMR; and
 - 8.2.4.2 optional position-specific training or training intended to ensure the readiness or mental well-being of personnel assigned to Emergency Management for the Municipality (e.g., standard or emergency first-aid, and mental health resiliency training);
 - 8.2.5. perform other duties as required by the Municipality during an Emergency;
 - 8.2.6. appoint one (1) or more Deputy DEM(s) as required; and
 - 8.2.7. appoint an Interim DEM as required.
- 8.3 The DEM is authorized to delegate ~~and authorize further delegations of~~ any powers, duties, and functions delegated to the DEM under this Bylaw **to the Deputy DEM(s).**
- 8.4 The DEM may invite any Person or entity to work with or support the activation and management of the ECC or ICP, including:
 - 8.4.1. all departments within the Municipality;
 - 8.4.2. Alberta Health Services;
 - 8.4.3. public and separate school divisions;

- 8.4.4. police or RCMP Services;
- 8.4.5. municipalities that have entered into mutual-aid agreement(s) with the Municipality;
- 8.4.6. an IMT or Persons forming part of an IMT;
- 8.4.7. local business or industry, or business or industry associations;
- 8.4.8. local utility companies;
- 8.4.9. Alberta or Canadian Government boards or agencies; and
- 8.4.10. any other Person or non-governmental organization who might serve a useful purpose in the preparation or implementation of the MEP.

9. Director of Emergency Management Training Requirements

- 9.1 The LEMR sets out minimum training requirements for the DEM.
- 9.2 The DEM shall complete the courses prescribed by the Managing Director of the AEMA (e.g., Basic Emergency Management, ICS 100, 200 & 300, and the Director of Emergency Management course).
- 9.3 The DEM shall complete such courses within 18 months of being appointed as the Director of a Local Authority's EMA.

10. Deputy Director of Emergency Management

- 10.1. The DDEM is to assist the DEM in planning and leading the responses to natural Disasters and other Emergencies, and to ensure Council members and staff become familiar with the Emergency procedures.
- 10.2. The DDEM shall assist the DEM to:
 - 10.2.1. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
 - 10.2.2. act as Director of the ECC or Incident Commander when appointed to do so by the DEM, or in the absence of the DEM;
 - 10.2.3. coordinate all Emergency operations within the Municipality;
 - 10.2.4. conduct or direct appropriate training to ensure effective operation of the ECC or ICP; and
 - 10.2.5. perform other duties as required by the Municipality during an Emergency.

11. Deputy Director of Emergency Management Training Requirements

- 11.1 A DDEM shall meet the minimum training requirements required for a DEM as defined in the LEMR.

12. State of Local Emergency (SOLE)

- 12.1 By resolution, the EAC may at any time when it is satisfied that an Emergency exists or may exist, make a declaration of a SOLE relating to all or any part of the Municipality.
- 12.2 The EAC shall ensure that the declaration identifies the nature of the Emergency and the area of the Municipality in which it exists.
- 12.3 When a SOLE is declared, the EAC shall:
 - 12.3.1. cause the details of the declaration to be published by any means of communication that it considers most likely to make known to the population of the area affected the contents of the declaration; and
 - 12.3.2. forward a copy of the declaration to the Minister.

- 12.4 When a SOLE is declared, the DEM, IC or ECC Director may at any time, in accordance with the MEP or related plans or programs:
- 13.4.1. cause the MEP or any related plans or programs to be put into operation, if not already in operation;
 - 13.4.2. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an Emergency or Disaster;
 - 13.4.3. authorize or require any qualified Person to render aid of any type they are qualified to provide;
 - 13.4.4. control or prohibit travel to and from any area of the Municipality;
 - 13.4.5. provide for the restoration of essential services and the distribution of essential supplies, and provide, maintain and coordinate Emergency medical, welfare and other essential services in any part of the Municipality;
 - 13.4.6. cause the evacuation of Persons and the removal of livestock and personal property from any area of the Municipality that is or may be affected by a Disaster and make arrangements for the adequate care and protection of those Persons or livestock, and of their personal property;
 - 13.4.7. authorize the entry into any building or on any land, without warrant, by any Person in the course of implementing an Emergency plan or program;
 - 13.4.8. cause the demolition or removal of any trees or structures if the demolition or removal is necessary or appropriate in order to reach the scene of a Disaster, to attempt to forestall its occurrence, or to combat its progress;
 - 13.4.9. procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies, and the use of any services, resources or equipment within the Municipality for the duration of the SOLE. If impractical to procure equipment or services in accordance with the Municipality's procurement policy, the DEM may authorize an Emergency Procurement; and
 - 13.4.10. authorize the conscription of Persons needed to meet an Emergency.

13. State of Local Emergency (SOLE) Cancellation or Termination

- 14.1 When, in the opinion of the EAC, an Emergency no longer exists in a Local Authority in relation to which a declaration of a SOLE was made, it shall by resolution, terminate the SOLE declaration.
- 14.2 Immediately after:
- 14.2.1. the passage of a resolution terminating a declaration of a SOLE; or
 - 14.2.2. the termination by lapse of seven (7) days of a declaration of a SOLE,
- the EAC shall cause the details of the declaration, cancellation, or the termination lapse to be published by any means of communication that it considers most effective to the residents of the affected areas.
- 14.3 Upon cancellation or termination of a SOLE, a copy of the notice shall be forwarded to the Minister.

14. Evacuation Orders

- 15.1 Following a declaration of a SOLE made by the EAC, an Evacuation Order may be issued by the DEM, DDEM, IC or Director of the ECC leading the Emergency response.
- 15.2 When circumstances permit, the DEM, DDEM, IC or Director of the ECC should communicate notice of their intent to issue an Evacuation Order to the EAC, prior to issuing the Evacuation Order.
- 15.3 If the Emergency situation does not permit notice to be given to the EAC in advance, the DEM, DDEM, IC or Director of the ECC may issue an Evacuation Order without seeking or obtaining further direction or input from the EAC.

- 15.4 Subject to s. 15.3, an Evacuation Order issued by the DEM, DDEM, IC or Director of the ECC shall be communicated to the EAC as soon as reasonably practicable.
- 15.5 Pursuant to s. 19.1(1) of the EM Act, if an Evacuation Order is made, every Person within the area that is the subject of the Evacuation Order shall leave the area:
 - 15.5.1. immediately; or
 - 15.5.2. if a deadline for evacuation is specified in the Evacuation Order, by that deadline.
- 15.6 Section 19.1(1) of the EM Act does not apply to a Person acting under the direction of a Person exercising powers under s. 19(1) or 24(1)(b) of the EM Act, as the case may be, so long as there is a plan for safely evacuating that Person in a timely manner and the means available to carry out the plan.
- 15.7 An Evacuation Order shall be enforced by a Peace Officer having authority to enforce the EM Act or LEMR, and holding jurisdiction for the Municipality.

15. Financial

- 16.1 In accordance with the EM Act, Council may, by a bylaw which does not require advertising, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the EMA.
- 16.2 Council may, during or within 60 days after the SOLE, by a bylaw which does not require advertising but that is approved by the Minister responsible for the MGA, borrow any money necessary to pay expenses caused by the Emergency. This may include payment for services provided by the Provincial or Federal Government, when the services were provided at the request of the Municipality.
- 16.3 Council may enter into agreements with and, make payments or grants or both, to Persons or organizations for the provision of services in the development or implementation of MEP and related programs.
- 16.4 Council may, in accordance with the EM Act and this Bylaw, expend all sums required for the response to and recovery from an Emergency event.
- 16.5 In the event of a Disaster, the Alberta Government may provide financial assistance to individuals, small businesses, not-for-profit organizations (including not for-profit cooperatives), Local Authorities and government departments after a Local Authority applies for DRP relief on behalf of their residents, and if the program is approved.

16. Offence

- 17.1. Any Person who violates any provision of this Bylaw or interferes with or obstructs any Person in the exercise of any power or the performance of any duty conferred or imposed by this Bylaw is guilty of an offence and is liable upon conviction to a maximum fine of \$10,000, or in default of payment of the fine to imprisonment for a period not exceeding 1 year, or to both fine and imprisonment in such amounts.
- 17.2. Section 17 of the EM Act states that when a Local Authority declares a SOLE, any Person who:
 - 17.2.1. contravenes the EM Act or the or the LEMR;
 - 17.2.2. fails to comply with an Evacuation Order; or
 - 17.2.3. interferes with or obstructs any Person in the carrying out of a power or duty under the EM Act or the LEMR,is guilty of an offence and liable to imprisonment for a term of not more than 1 year or to a fine of not more than \$10,000, or to both imprisonment and a fine.
- 17.3. No action lies against Council or a Person acting under the direction or authorization of Council for anything done or omitted to be done in good faith while carrying out a power or duty under the EM Act or this Bylaw.

18. Severability

- 10.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

11. Coming into Force

- 11.1 This Bylaw shall come into force and effect on the final day of passing thereof.
- 11.2 If any provision herein is adjudged to be repugnant to any federal or provincial legislation or regulation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal or provincial legislation or regulation.

READ for a first time this 17th day of May, 2022.

READ for a second time this 17th day of May, 2022.

READ for a third time and finally passed this day of , 2022.

Mayor

Chief Administrative Officer

AGENDA ITEM 6.1

REQUEST FOR DECISION

Subject: Policy Review
From: Bill Given, Chief Administrative Officer
Prepared by: Emma Acorn, Legislative Services Coordinator
Date: June 7, 2022



Committee Recommendation:

- That Council rescind the following policies:
 - C-002 Electronic Communications Device Policy
 - C-003 No Smoking Zones Policy
 - D-005 Laptop Policy

Options:

- That Council direct Administration to make amendments to the list of policies to be rescinded.

Background:

On July 20, 2021 Council approved the [A-001 Policy Development and Review Policy](#). Policy A-001 establishes that: the Municipality of Jasper will operate a standardized system of developing, recording, approving, distributing and reviewing policies and procedures; policies and procedures will be maintained centrally and will be easily accessible; and, policies and accompanying administrative procedures will be reviewed every four years from the date adopted by Council unless there is a legislative requirement for a policy to be reviewed earlier.

Council or Administration may also request to review a specific policy if it is deemed to no longer be meeting or fulfilling its original purpose or intent.

At the May 24 Committee meeting, Council reviewed a list of policies that were being considered for removal. After some discussion Committee voted to refer the matter of Policy B-017: Community Economic Development Fund to the 2023 budget discussions, and to direct Administration to conduct a review of the administrative procedures for Policy B-017: Community & Economic Development Fund and present recommendations at a future Committee meeting.

Discussion:

The policies listed below are recommended for removal.

[C-002 Electronic Communications Devices Policy](#) (November 2, 2010)

This policy is recommended for removal as it is superseded by the *Traffic Safety Act*. Every province and territory in Canada (except Nunavut) has banned the use of cellphones while driving. The penalty for distracted driving in Alberta is a \$300 fine and 3 demerit points. The items described under the policy's administrative procedures are addressed in provincial law, making this policy redundant.

[C-003 No Smoking Zones Policy](#) (September 21, 2010)

This policy is recommended for removal as it is now superseded by the *Alberta Tobacco Smoking and Vaping*

Reduction Act.

[D-005 Laptop Computers Policy](#) (November 2, 2010)

This policy is recommended for removal as this expense is now covered in Policy B-004: Council Member Compensation and Benefits.

Relevant Legislation:

- [A-001: Policy Development and Review](#)
- [B-004: Council Member Compensation and Benefits](#)
- [Tobacco Smoking and Vaping Reduction Act](#)
- [Traffic Safety Act](#)

All municipal policies and corresponding procedures can be found on the municipality's website:

<https://jasper-alberta.ca/p/policies-and-documents>

Strategic Relevance:

Governance and Social Equity

- Improve communication and information sharing with the community

Organizational Health

- Foster enhanced staff-council relationships by
 - maintaining a focus on a healthy organizational culture
 - confirming mutual expectations

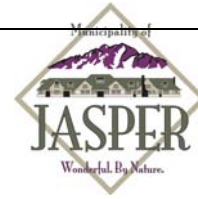
Attachments:

- C-002 Electronic Communications Devices Policy
- C-003 No Smoking Zones Policy
- D-005 Laptop Computers Policy

Policy Title:	Electronic Communications Devices
Policy #	C-002
Effective Date:	November 2, 2010
Date adopted by Council: November 2, 2010	

POLICY

To encourage safe operation of municipal vehicles and mobile equipment, the Municipality restricts the use of cell phones, personal digital assistants (PDAs) and laptop computers by operators of municipal vehicles or mobile equipment.



Policy Title: NO SMOKING ZONES

Policy # C-003

Effective Date: September 21, 2010

Date adopted by Council: September 21, 2010

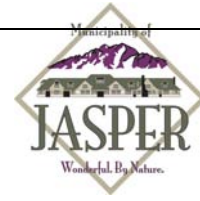
POLICY

The Municipality of Jasper shall limit the exposure of Jasper residents, visitors and municipal personnel to secondhand smoke in recognition that secondhand tobacco smoke is a health hazard and a discomfort for many persons.

Smoking is prohibited in municipal vehicles, equipment and specific outdoor areas as described in the Administrative Procedures.

DEFINITIONS

"*Secondhand tobacco smoke*" in this context means exhaled smoke, and the smoke from cigarettes, cigars, and pipes.



Policy Title: LAPTOP COMPUTERS

Policy # D-005

Effective Date: November 2, 2010

Date adopted by Council: November 2, 2010

POLICY

The Municipality shall expedite Council efficiency by equipping each serving Council member with a laptop computer.

AGENDA ITEM 6.2



REQUEST FOR DECISION

Subject: Relationship with External Groups Policy
From: Bill Given, Chief Administrative Officer
Reviewed by: Christopher Read, Director of Community Development
Date: June 7, 2022

Committee Recommendations:

- That Council rescind Policy F-004: Relationship between the Municipality and the Jasper Community Team; and
- That Council approve Policy F-104: Relationship with External Groups Policy.

Alternatives:

1. That Council rescind Policy F-004: Relationship between the Municipality and the Jasper Community Team and adopt the new Relationship with External Groups Policy with amendments.
2. That Council direct Administration to update the draft policy with changes as suggested and return to a future Committee of the Whole Meeting with an amended draft policy.

Background:

On September 14, 2021, Committee directed administration to bring forward recommendations on how to enhance the relationship between the municipality and local non-profit organizations including the Jasper Community Team Society and the Friends of Jasper Culture and Recreation.

Administration took this direction and has developed a draft policy which would apply to all external groups – both current and future - including federal or provincial levels of government or their agencies, non-profit organizations, private businesses, non-profit private corporations, community groups and individuals.

The policy comes into effect when:

- 1) There is a financial relationship between the municipality and the external group, or
- 2) The municipality supports the efforts of the external group by providing the use of physical municipal assets or by providing labour from municipal staff.

Discussion:

Administration's understanding of Council's goal of enhancing and clarifying these relationships is to provide a more well organized and effective organization-wide approach to working with and supporting external groups.

The Municipality recognizes that external groups make important contributions to building a well-connected, engaged and healthy community. By defining the nature of each relationship in a clear and consistent manner, the municipality will assure transparency and accountability in its partnerships with external groups, enhancing those relationships over time.

Relevant Legislation:

This policy would replace Policy F-004: Relationship between the Municipality and the Jasper Community Team.

Strategic Relevance:

- Governance – Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local, and international level to enhance community health and address issues and opportunities.

Financial Information:

This policy would not need any additional budgetary support.

Attachments:

- Proposed Policy F-104: Relationship with External Groups Policy

Policy Title: Relationship with External Groups

Policy #: F-104

Date adopted by Council: _____

1. POLICY STATEMENT

The Municipality of Jasper recognizes that there are many external groups involved in serving the community and acknowledges that external groups make important contributions to building a well-connected, engaged, and healthy community.

When partnering with external groups the Municipality will seek to reduce the risk of conflict or misunderstanding using well-defined, transparent and formalized relationships.

2. SCOPE

The Municipality recognizes that there are informal and formal relationships it can choose to enter into with external groups and that the nature of a relationship may change over time.

This policy applies to situations where any of the following conditions exist:

- There is a financial relationship between the municipality and the external group, or
- The municipality supports the efforts of the external group by providing the use of physical municipal assets or by providing labour from municipal staff.

3. STANDARDS

The chart attached as 'Schedule A' will guide the process of defining the type of relationship as well as the documentation that will be used to describe, manage and monitor the relationship.

4. RESPONSIBILITIES

Council

Review and approve any revisions to this Policy.

CAO

Review and approve any procedures related to this Policy.

Directors and Managers

Carry out the policy based on established procedures.

5. DEFINITIONS

"External Group" For the purposes of this policy, an external group includes; federal or provincial governments or their agencies, non-profit organizations, private businesses, non-profit private corporations, community groups and individuals.

"Formal Relationship" connection between the two parties is documented by way of a contract, lease, funding agreement or memorandum of understanding

"Informal Relationship" connection between the two parties is understood by way of a face-to-face, phone call or email discussion, but not formalized by way of a contract, lease, agreement or memorandum of understanding.

Policy Title: Relationship with External Groups**Policy #: F-104****Date adopted by Council:** _____**'Schedule A'**

Nature of Relationship		Type of Relationship	Type of approval required		Documentation used to define or describe the relationship:			
			Admin. Approval	Council Approval	Lease/contract	Funding Agreement	Roles in Writing	MOU
	Staff Labour							
A	Non-financial (staff labour) support for a one-off event or program.	Informal	X				X	
B	Non-financial (staff labour) support for ongoing activities.	Informal		X			X	
	FINANCIAL SUPPORT – One-Off Program or Event							
C	Financial support <\$2,000 for a one-off event or program.	Informal	X				X	
D	Financial support > \$2,000 for a one-off event or program.	Formal		X		X		
	FINANCIAL SUPPORT - Ongoing Events, Programs or Activities							
E	Financial support for ongoing activities or operations (any amount).	Formal		X		X		
F	Financial contribution to the Municipality of Jasper for ongoing activities or operations (no increase in FTE)	Formal	X			X		
G	Financial contribution to the Municipality of Jasper for ongoing activity or operations requiring an increase in FTE	Formal		X		X		
	USE OF A FACILITY SPACE							
H	Municipal facility at the published cost.	Formal	X		X			
I	Municipal facility at reduced or waived cost < \$2,000	Formal	X		X			
J	Municipal facility at a reduced or waived cost > \$2,000.	Formal		X	X	X		
	Direct and ongoing tie between MOJ and an external group							
K	Mission, policies and bylaws mention and/or relate directly to the Municipality of Jasper.	Formal		X				X

It is possible for an external group to land in more than one category in which case the approval required AND the documentation required for both will be completed.

*MOU = Memorandum of Understanding

AGENDA ITEM 6.3

REQUEST FOR DECISION

Subject: Jasper Employment & Education Centre Request
From: Bill Given, Chief Administrative Officer
Prepared by: Emma Acorn, Legislative Services Coordinator
Date: June 7, 2022



Committee Recommendation:

- That Council provide a letter of endorsement and support for the Jasper Employment & Education Centre in respect to the Alberta Advantage Immigration Program Rural Renewal Stream Community Designation application.

Options:

- That Council decline to provide a letter of endorsement for the Jasper Employment & Education Centre.

Background:

After receiving and discussing correspondence from the Jasper Employment & Education Centre on May 24, 2022 requesting a letter of endorsement from the Municipality to support an application to the Rural Renewal Stream of the Alberta Advantage Immigration Program, Council directed Administration to bring forward this item.

Strategic Relevance:

- Governance and Social Equity:
 - Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local and international level to enhance community health and address issues and opportunities including:
 - economic issues
- Economic Health and Fiscal Equity:
 - Continue to support tourism and economic development

Attachments:

- Request from JEC
- Draft letter of endorsement from Municipality of Jasper



June 7, 2022

Ginette Marcoux, Executive Director
Jasper Employment & Education Centre
631 Patricia Street, PO Box 1509, Jasper, AB T0E 1E0
(780) 852-4418
ginette@jasperemployment.com

Re: Alberta Advantage Immigration Program Rural Renewal Stream Community Designation

Ms. Marcoux:

On behalf of the Municipality of Jasper Council, please accept this letter as acknowledgement and support of the application for Community Designation under the Rural Renewal Stream of the Alberta Advantage Immigration Program.

Considering that the Jasper Employment & Education Centre is a member of the Jasper Immigration Coalition, has the day-to-day focus for labour attraction and retention in our community, and has the necessary capacity and knowledge required for success, Jasper Municipal Council acknowledges and supports the Jasper Employment & Education Centre as the lead economic development organization in this effort. Additionally, The Municipality of Jasper acknowledges that our community's name will be posted on the Government of Alberta website once community designation is attained.

Council discussed this project, and this endorsement, at the Committee meeting May 24th, 2022. Council passed the following motion at the Regular Meeting June 7, 2022:

Motion:

"That Council provide a letter of endorsement and support for the Jasper Employment & Education Centre in respect to the Alberta Advantage Immigration Program Rural Renewal Stream Community Designation application."

Sincerely,

Mayor Richard Ireland
303 Pyramid Lake Road
PO Box 520, Jasper, AB, T0E 1E0
Ph: 780-852-3356 Fax: 780-852-4019
rireland@jasper-alberta.ca

AGENDA ITEM 6.4

REQUEST FOR DECISION

Subject: Jasper Canada Day Committee
From: Bill Given, Chief Administrative Officer
Prepared by: Christopher Read, Director of Community Development
Date: June 7, 2022



Committee Recommendation(s):

- That Council approves that the Municipality of Jasper facilitate the pancake breakfast on Canada Day with funding coordination, execution, and including staffing and volunteers, and;
- That the Municipality in addition donate venue space including Commemoration Park, the multi-purpose room at the Activity Centre for June 30, July 1 and 2, 2022 for set up and tear down.

Additional Recommendation:

- That Council approve the net proceeds from the pancake breakfast be donated to the Caring Community Fund this year.

Options:

- That Council declines to approve the support requested by the Jasper Canada Day Committee.
- That Council provides certain areas of support based on feedback received today.
- That Council chooses an alternate charity to support this year.

Background:

- At the May 24 meeting Committee received correspondence from the Jasper Canada Day Committee detailing plans and requesting support from the Municipality in respect to upcoming celebrations for Friday, July 1, 2022.

Strategic Relevance:

Economic Health and Fiscal Equity:

- Continue to support tourism and economic development.

Financial:

Support for Canada Day is included in the 2022 Operating Budget. There will be a cost for the event, with any net proceeds proposed to support the Caring Community Fund this year.

Attachments:

- Request for support from Jasper Canada Day Committee



May 13, 2022

Dear Mayor Ireland and Councillors,

It is with great pleasure that we, the Jasper Canada Day Committee (JCDC) announce the return of in-person Canada Day celebrations for 2022. The excitement is building within the committee as we look forward to seeing this amazing community event come to life. Reflecting on life in Jasper, we recognise that there are many beautiful people with unique stories, history and culture that are waiting to be shared in a community context. With that we are applying a multi-cultural theme to this years Canada Day and welcoming all local community groups and organizations that make Jasper special to unite in a day of celebrating what makes our community an inspiring place to live.

Initial programming will see legacy favourites such as the pancake breakfast, flag raising with birthday cake, parade and a 'Picnic in the Park' featuring a concert of local talent, food festival showcasing community cuisines with a beer garden, family friendly activities and a pop-up spray park for the kids and adults alike.

The JCDC would like to request support from the Municipality of Jasper in the form of facilitating the Pancake Breakfast with funding, coordination and execution including staffing and/or recruiting volunteers. A collaborative approach for promoting the events using both the committee's channels and municipal communication channels to reach the general public.

Additional consideration for support in the areas of sponsorship by donating venue space (Commemoration Park and Multi-Purpose Room at the Jasper Activity Centre) for June 30th, July 1st and 2nd, 2022 for setup, event and tear down.

We would like to thank in advance the municipal departments for their time in processing any requests that are submitted and assisting in making sure the Canada Day events are a success.

Thank you for your time in considering the requested items. Any assistance and support that the Municipality of Jasper has capacity for is greatly appreciated and will only aid in investing in our community. Should you need further information on the above please do not hesitate to reach out to discuss.

Sincerely,

Brett Newton
on behalf of the Jasper Canada Day Committee
jaspercanadaday@gmail.com
780-852-8775

JASPER CANADA DAY COMMITTEE

AGENDA ITEM 7.1

From: Dave Kreizenbeck <dave.kreizenbeck@pc.gc.ca>

Subject: Update: Private Home Accommodation - Proposed Draft Land Use Policy Amendments

Date: May 20, 2022 at 5:58:06 PM MDT

To: Dave Kreizenbeck <dave.kreizenbeck@pc.gc.ca>

Type text here

Dear Stakeholders,

In March 2019 Parks Canada conducted extensive public consultation on a number of items concerning residential housing shortages in the Town of Jasper including Private Home Accommodation (PHA). The [What We Heard Report](#) was made available to the public in September of that year, and informed several action items for Parks Canada to implement.

Following a review, proposed amendments to the PHA requirements contained in the Jasper Land Use Policy were drafted. Proposed amendments were distributed for feedback to the Jasper Home Accommodation Association, its members, the Municipality of Jasper, and the public in the first week of May. The proposed amendments are designed to address issues identified in the March 2019 consultations: life safety code issues, preservation of residential areas, parking and compliance issues.

Parks Canada has received extensive feedback on the preliminary proposal for amendments to the Private Home Accommodation (PHA) requirements contained in the Jasper Land Use Policy – especially with respect to the timing for receiving feedback. Parks Canada remains committed to addressing the issues raised in the March 2019 consultations and has recognised that the time frame for feedback is problematic.

Effective today, Parks Canada is withdrawing the proposed amendment package and is committing to undertake further consultations to collaboratively identify amendments that will address life safety code issues, preservation of residential areas, parking and compliance issues.

Parks Canada looks forward to working collaboratively with stakeholders and the public on this important initiative.

Sincerely,

Dave Kreizenbeck

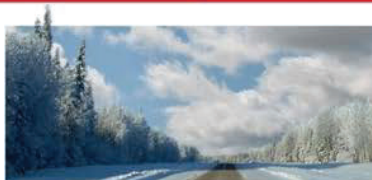
Senior Realty and Development Advisor, Jasper National Park of Canada
Parks Canada, Government of Canada
P.O. Box 10, Jasper AB T0E 1E0
Dave.Kreizenbeck@pc.gc.ca / cell: 780-820-0146

Conseiller principal en biens immobiliers et en aménagement, Parc national du Canada Jasper
Parcs Canada, Gouvernement du Canada
C.P. 10, Jasper (Alberta) T0E 1E0
Dave.Kreizenbeck@pc.gc.ca / tél. 780-820-0146

Parks Canada - 450 000 km² of memories / Parcs Canada - 450 000 km² de souvenirs

We respectfully acknowledge that Jasper National Park is located in Treaty 6 and 8 as well as the traditional lands of the Anishinabe, Dene-zaa, Nêhiyawak, Secwépemc, Stoney Nakoda, and Métis. We acknowledge the past, present, and future generations of these nations who continue to steward the land.

Nous reconnaissons respectueusement que le parc national Jasper se trouve dans le territoire des Premières Nations signataires des Traités nos 6 et 8 ainsi que dans le territoire ancestral des Anishinabe, des Dene-zaa, des Nêhiyawak, des Secwépemc, des Stoney Nakoda et des Métis. Nous rendons hommage aux générations de ces Nations – celles d'hier, celles d'aujourd'hui et celles de demain – qui continuent d'assurer l'intendance de ce territoire.

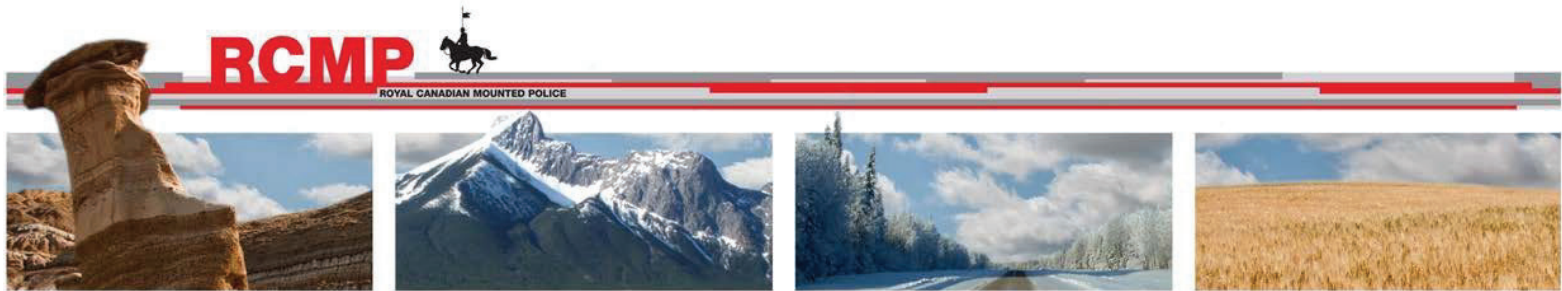


RCMP Provincial Policing Report

Detachment	Jasper Provincial
Detachment Commander	Sgt. Rick Bidaisee
Quarter	Q4 2022
Date of Report	May 31, 2022

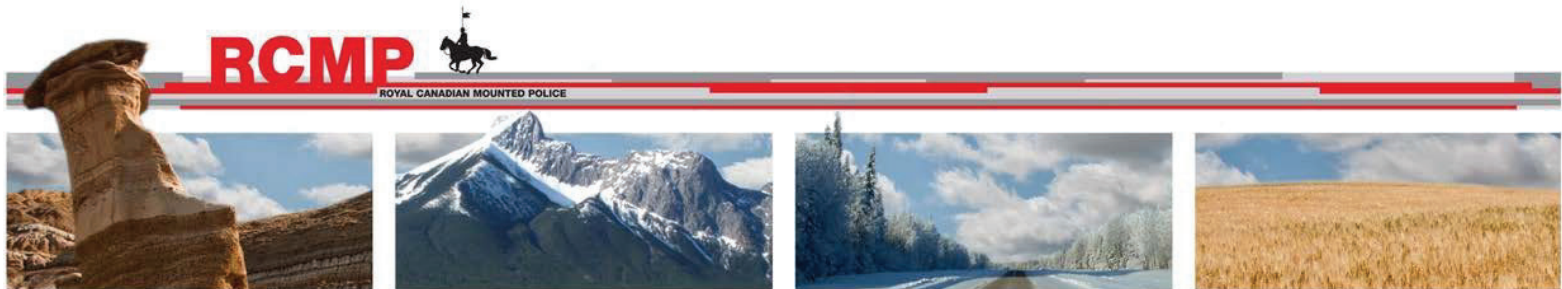
Community Consultations

Date	Attendee(s)	Notes
2022-01-27	Alpine Senior Lodge Residents - Fraud Presentation	Presentation to senior residents regarding scams, frauds and crime reduction.
2022-02-09	Jasper Chamber of Commerce membership	Discuss policing in JNP including initiatives, resources and policing demands.
2022-02-17	Career Day at Jasper Junior / Senior High School	Recruiting and various careers within the RCMP.
2022-02-23	Pink Shirt Day	Officers attended the various schools in Jasper dressed in pink uniform shirts in support of this initiative. Officers interacted with faculty and students.
2022-03-15	Town Hall meeting at the Jasper Library	Local residents in attendance, discussion around policing initiatives, resources and policing demands.
2022-03-16	Wildfire Planning and mock simulation exercise	Jasper Activity Centre, simulation exercise in conjunction with Parks Canada, MOJ, and various stakeholders.



Community Priorities

Priority 1	Increase Education / Enforcement to reduce driving related concerns on local roadways.
Current Status & Results	<p>Calls for service pertaining to traffic related concerns continues to be paramount for the Jasper Detachment. Several factors add to the concerns which will result in this initiative being carried forward in the new fiscal year. Geographical location, sudden changes in inclement weather, major undivided highway, increased seasonal visitation in both domestic and international tourism and wildlife viewing all adds to the various demands for the unit. This membership continues to respond to significant collisions resulting in major injury and, for this quarter, one fatality. The membership investigated six alleged impaired investigations, issued 61 violation tickets and conducted numerous patrols on the local roadways and highways. Division Integrated Traffic Units (ITU) and Roving Traffic Units (RTU) continue to conduct regular enforcement and targeted patrols to address some of the community concerns and demands. The local Detachment is currently fully staffed, resulting in the local membership having the ability to conduct patrols and enforcement and education. The local media is also utilized to assist the unit with public education and awareness as it pertains to overall traffic safety and initiatives.</p>
Priority 2	Reduce local mischief in the area.
Current Status & Results	<p>Q4 database research indicates the total calls for service pertaining to theft, B & E and mischief is 18. The Detachment membership continues to investigate these calls for service and the applicable charges are addressed as warranted. Media exposure did result in a reduction in the graffiti related calls for service; however, same is expected to increase over the summer months with increased tourism visitation. The unit is currently fully staffed, resulting in increased vehicle and foot patrols. Conversely, the excellent rapport and community engagement with stakeholders is leading to a noticeable reduction in property crime related calls for service. Currently, persons on court imposed condition checks are indicating zero in the community, same can be explained by the fact that a significant number of individuals charged are visitors to the community. This situation is a representation of the significant tourism sector in Jasper National Park. These individuals return to Jasper for court purposes only, their court imposed conditions are addressed at times, when they are found to be breaching same by policing agencies outside of Jasper National Park.</p>
Priority 3	Detachment Commander's Report.
Current Status &	<p>Jasper Detachment continues to excel in community engagement and investment. The membership is constantly involved in various initiatives to enhance local law enforcement service delivery. The Detachment Commander meets regularly with community stakeholders, Jasper Chamber of Commerce and Parks Canada officials to address policing initiatives and any concerns. The unit receives the full support of the community and related agencies and stakeholders. The beginning of this quarter saw the arrival of the Operations NCO to assist in addressing this mandate, this position has been vacant for fourteen months, placing additional demands on the unit which continued to experience additional personnel shortages. As we move forward to the anticipated summer season, local</p>



Results

stakeholders, Parks Canada JNP and the Jasper Chamber of Commerce have all identified the potential for record breaking tourism for this fiscal year. Should this be the case, based on historical data research, the unit will be fielding increased calls for service as it pertains to dangerous driving practices. Some of these calls for service may unfortunately result in tragic outcomes. The local Commander is currently working with specialized RCMP Traffic Units and other law enforcement agencies to plan JFO traffic initiatives in the coming months to assist in addressing community engagement, education and enforcement as it pertains to this significant public safety issue.



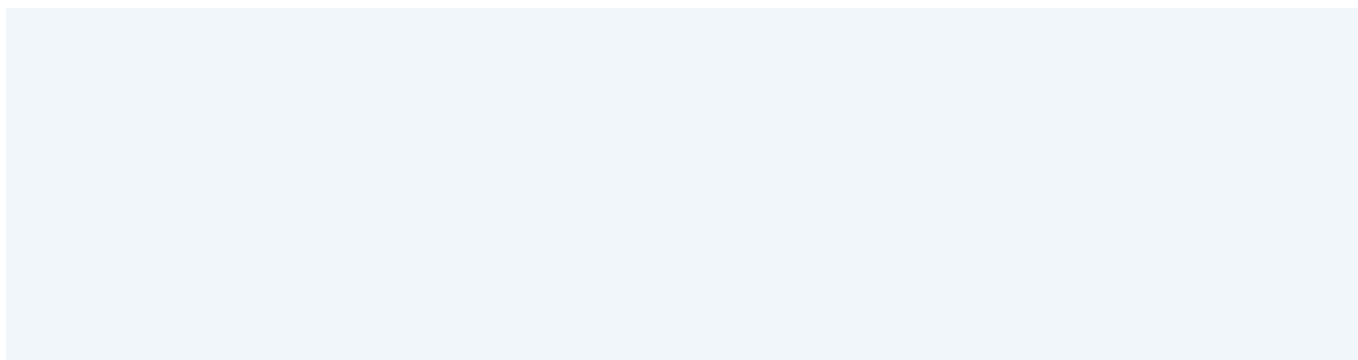
Crime Statistics¹

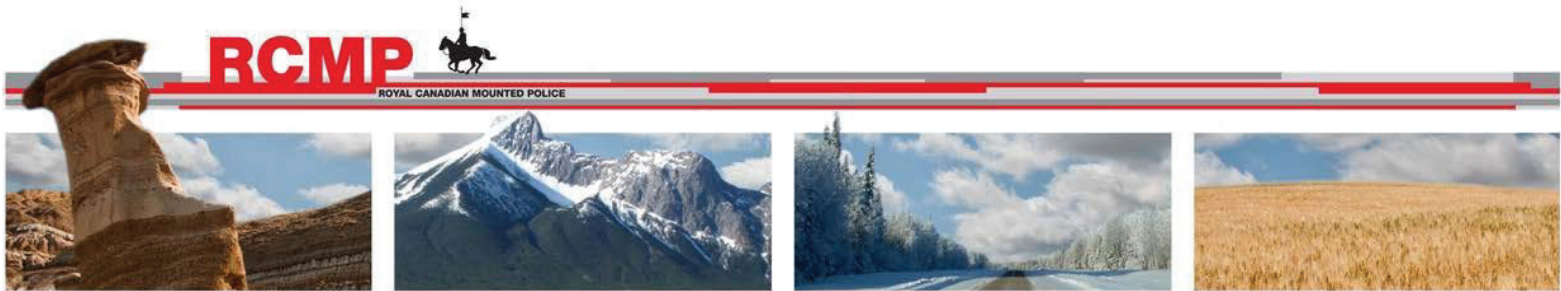
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	75	112	49%	385	373	-3%
<i>Persons Crime</i>	18	40	122%	124	107	-14%
<i>Property Crime</i>	42	48	14%	185	193	4%
<i>Other Criminal Code</i>	15	24	60%	76	73	-4%
Traffic Offences						
<i>Criminal Code Traffic</i>	5	12	140%	51	39	-24%
<i>Provincial Code Traffic</i>	357	474	33%	1,574	3,144	100%
<i>Other Traffic</i>	1	0	-100%	19	3	-84%
CDSA Offences	2	7	250%	12	16	33%
Other Federal Acts	2	10	400%	39	23	-41%
Other Provincial Acts	34	52	53%	221	166	-25%
Municipal By-Laws	7	8	14%	44	50	14%
Motor Vehicle Collisions	43	50	16%	170	210	24%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	10	1	0
Detachment Support	3	3	0	0

2 Data extracted on March 31st, 2022 and is subject to change over time.
3 Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
4 Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers – Of the 9 established positions, 10 officers are currently working. 1 officer is on Leave - other, and the position has been backfilled. 1 position has 2 police officers assigned to it.
Detachment Support – Of the 3 established positions, 3 resources are currently working. There are no vacancies at this time.

Quarterly Financial Drivers



Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	2	2	1	3	N/A	200%	0.5
Other Sexual Offences		0	0	0	0	2	N/A	N/A	0.4
Assault		20	34	24	8	26	30%	225%	-1.4
Kidnapping/Hostage/Abduction		2	2	0	1	0	-100%	-100%	-0.5
Extortion		1	0	0	1	0	-100%	-100%	-0.1
Criminal Harassment		1	2	1	3	5	400%	67%	0.9
Uttering Threats		8	2	5	4	4	-50%	0%	-0.6
TOTAL PERSONS		32	42	32	18	40	25%	122%	-0.8
Break & Enter		0	1	1	2	0	N/A	-100%	0.1
Theft of Motor Vehicle		4	0	1	1	1	-75%	0%	-0.5
Theft Over \$5,000		2	0	1	0	1	-50%	N/A	-0.2
Theft Under \$5,000		14	7	4	8	8	-43%	0%	-1.1
Possn Stn Goods		2	1	2	4	1	-50%	-75%	0.1
Fraud		5	5	9	15	13	160%	-13%	2.6
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	5	5	10	N/A	100%	2.4
Mischief - Other		12	15	8	7	14	17%	100%	-0.4
TOTAL PROPERTY		39	30	31	42	48	23%	14%	3.0
Offensive Weapons		1	2	1	0	2	100%	N/A	0.0
Disturbing the peace		15	11	6	7	5	-67%	-29%	-2.4
Fail to Comply & Breaches		16	23	14	4	12	-25%	200%	-2.7
OTHER CRIMINAL CODE		3	10	4	4	5	67%	25%	-0.2
TOTAL OTHER CRIMINAL CODE		35	46	25	15	24	-31%	60%	-5.3
TOTAL CRIMINAL CODE		106	118	88	75	112	6%	49%	-3.1



Jasper Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		22	11	5	2	4	-82%	100%	-4.5
Drug Enforcement - Trafficking		3	0	3	0	2	-33%	N/A	-0.2
Drug Enforcement - Other		1	0	0	0	1	0%	N/A	0.0
Total Drugs		27	11	8	2	7	-74%	250%	-4.9
Cannabis Enforcement		0	3	11	0	2	N/A	N/A	0.1
Federal - General		1	2	2	0	1	0%	N/A	-0.2
TOTAL FEDERAL		28	16	21	2	10	-64%	400%	-5.0
Liquor Act		5	7	8	5	11	120%	120%	1.0
Cannabis Act		0	6	11	1	6	N/A	500%	0.7
Mental Health Act		8	19	13	11	9	13%	-18%	-0.6
Other Provincial Stats		15	19	20	17	26	73%	53%	2.0
Total Provincial Stats		28	51	52	34	52	86%	53%	3.1
Municipal By-laws Traffic		39	1	1	0	0	-100%	N/A	-7.9
Municipal By-laws		10	7	9	7	8	-20%	14%	-0.4
Total Municipal		49	8	10	7	8	-84%	14%	-8.3
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		7	1	4	5	5	-29%	0%	0.0
Property Damage MVC (Reportable)		30	18	39	32	36	20%	13%	2.6
Property Damage MVC (Non Reportable)		10	8	12	6	8	-20%	33%	-0.6
TOTAL MVC		47	27	55	43	50	6%	16%	2.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		945	441	279	357	474	-50%	33%	-102.6
Other Traffic		4	10	10	1	0	-100%	-100%	-1.7
Criminal Code Traffic		16	18	16	5	12	-25%	140%	-2.1
Common Police Activities									
False Alarms		14	8	18	10	3	-79%	-70%	-2.0
False/Abandoned 911 Call and 911 Act		17	16	10	5	6	-65%	20%	-3.3
Suspicious Person/Vehicle/Property		6	13	15	11	13	117%	18%	1.2
Persons Reported Missing		3	9	6	7	1	-67%	-86%	-0.6
Search Warrants		0	0	0	0	1	N/A	N/A	0.2
Spousal Abuse - Survey Code (Reported)		14	12	6	10	21	50%	110%	1.2
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



May 26, 2022

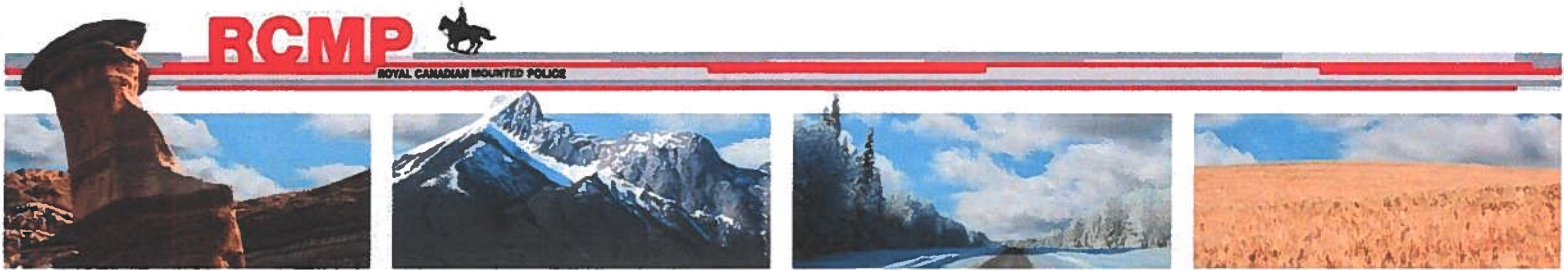
Mayor & Council
Municipality of Jasper
Jasper, Alberta

To Mayor and Council,

Please find attached the quarterly Community Policing Report for Jasper RCMP. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1st to March 31st, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through [Apple](#) or [Google Play](#), and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta



RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce the community policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rick Bidaisee', is written over the printed name.

Sgt. Rick Bidaisee
Detachment Commander
Jasper Detachment



Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police (RCMP) is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- front-line RCMP officers will soon be wearing body-worn cameras.
- between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:

Bwc_consultations_cvc@rcmp-grc.gc.ca



How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy



THE ALBERTA RCMP APP

A simplified online experience to:

Report crime

Contact a detachment

Learn about crime rates in your area

And more!



Stay connected by downloading the free app today.



L'APPLICATION DE LA GRC EN ALBERTA

Une expérience simplifiée en ligne pour :

Signaler un crime

Communiquer avec un détachement

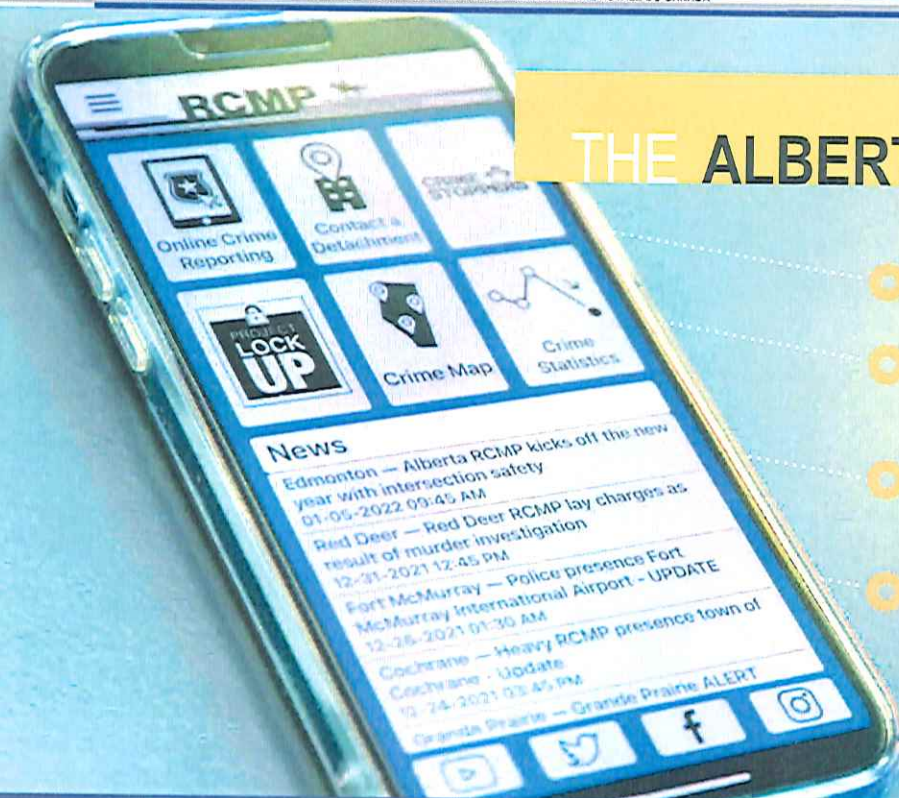
Se renseigner sur les taux de criminalité dans une région

Et beaucoup plus!



Téléchargez l'application gratuite dès aujourd'hui et restez branché!

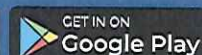




THE ALBERTA RCMP APP

- Report crime
- Contact a detachment
- Learn about crime rates in your area
- And more!

Stay connected by downloading the free app today.



L'APPLICATION DE LA GRC EN ALBERTA

- Signaler un crime
- Communiquer avec un détachement
- Se renseigner sur les taux de criminalité dans une région
- Et beaucoup plus!

Téléchargez l'application gratuite dès aujourd'hui et restez branché!



From: [Mychol Ormandy](#)
To: [Municipality of Jasper](#)
Cc: [Christopher Read](#)
Subject: Crosswalk Repaint
Date: Tuesday, May 31, 2022 8:12:29 AM

AGENDA ITEM 7.3

To Mayor and Council,

Good morning, I am writing you this email to let you know of the vision OUT Jasper has for the repaint of the Rainbow Crosswalk. We would like to repaint the crosswalk where it is already as well as extending it going across fir street and then across from the store Magnolia and the corner of the Timberwolf hopefully late June when the weather is warmer.

Then we would also like to present to you more of our vision, next we would like to see if businesses would like to take part in either sponsoring or cosponsoring a Rainbow Buddy Bench to sit beside the new planter that has been built by Lucia and the spice Joint. That's not all we would also like for next year to plant a variety of flowers to create a rainbow effect in which we already have a sponsor who is willing to donate flowers. The same person who will be donating the paint for the crosswalks this year again is Ross Derkson owner of Home Hardware. It is too late for this year because Community in Bloom has already purchased the flowers, but we are hoping you will consider us to do the planter for next year. The vision OUT Jasper has if you haven't caught on yet is to have our own Rainbow Alley to share with the community and all of the tourists that come to our beautiful town.

Thank you for taking the time to read this email and I look forward to hearing from you.

Ps Any Chance the Inclusive Progressive Rainbow Flag can stay up for the month of June as it is Pride month around the world.

Thank you,
Sincerely.

Mychol Ormandy (He/Him)
OUTJasper LGBTQA Society
Executive Director
out.jasperlgbtq@gmail.com
Phone: 825-422-0099
PO Box 307
Jasper, AB T0E 1E0
Website: outjasper.ca



THE ROTARY CLUB OF JASPER

P.O. BOX 2258, JASPER, ALBERTA, CANADA T0E 1E0
www.clubrunner.ca/jasper

May 26, 2022

Mr. Bill Given
Chief Administrative Officer
Municipality of Jasper
PO Box 520
Jasper, AB T0E 1E0
cao@town.jasper.ab.ca

Dear Mr. Given,

The Rotary Club of Jasper, in partnership with many community organizations and businesses, will be hosting a community-style fundraising dinner to welcome and support our Ukrainian guests who have started arriving in Jasper after having escaped the trauma and horrors of the war in the Ukraine caused by the invasion of Russia. The fundraising dinner will be held at the multi-purpose hall of the Jasper Activity Centre on Saturday June 18th, with three key objectives:

- a welcome to our newest community members and to support the establishment of meaningful friendships between residents and our Ukrainian guests,
- a coming together to re-establish community in a post-COVID era, as well as to meet and greet our newest members of the community, and
- serve as a fundraiser, targeted to support our Ukrainian newcomers.

Our planning is proceeding at a frantic pace and more detailed information will be available to the public in the days to come, including details regarding ticket sales, information about our fund-raising activities, and how to get involved.

As you are aware, community residents and business have stepped up to host and sponsor up to 70 Ukrainians (individuals and families) who will be working at local businesses. While they have escaped the horrors of war in the Ukraine, many arrived in Canada and Jasper with just the clothes on their backs. On the basis of conversations with some of our Rotary members who are hosting Ukrainian guests, as well as with Nancy Addison who is playing a key coordination role, we have learned that the immediate and short-term needs to support the resettlement of these individuals are immense and include such things as clothing & shoes for everyday living & upcoming work assignment, cell phones & services, English-language training, health services (including mental health support & counselling), out-of-pocket expenses for Canadian / Alberta accreditation, and the list goes on. Many of our newest community residents have little, if any money prior to the start of their jobs and receiving their first pay cheques.

Rotary hopes to help address some of these short-term financial needs through 4 different streams of fundraising – ticket sales, an on-line silent auction, Ukrainian food sales (through a 3rd party provider), and direct donations. We have already reached out to the *Jasper Community Team* who have indicated that they can assist us with the direct donation component of our fundraising efforts.

To maximize the benefits of our Rotary Ukrainian Community Fundraising Dinner, to recognize the significant contributions that residents of the community have made in response to the crisis in the Ukraine, and to make our newest Ukrainian residents welcome in the community, we are requesting consideration of three things.

We have recently booked the multi-purpose hall of the Activity Center as the venue for our community-style fundraising dinner to which we hope to attract 500 people from the community of Jasper in two sittings. We are in the process of paying our rental deposit and are grateful for a 20% discount received from the MOJ for the hall rental. To maximize the benefits of our fund-raising dinner and increase the impact that funds raised will have in addressing the short-term needs of our Ukrainian guests to Jasper, *we are requesting consideration by the Municipality of Jasper to waive the rental fee for the hall in support of this community event.*

Secondly, consistent with the community values of fostering a welcoming and caring Community, in recognition of the significant contributions that resident of Jasper continues to make in response the crisis in the Ukraine, and to make our Ukrainian newcomers even more welcome to their new home, *we are requesting consideration by Municipal Council of a Municipality of Jasper Proclamation of Welcome to our Ukrainian Newcomers to Jasper.* A copy of a proposed Proclamation is attached.

Lastly, please accept this letter as a request for *approval of Municipal Council to raise a Ukrainian flag at the Jasper Fire Hall*, another important gesture of welcome to our newest resident to Jasper from the Ukraine.

While we are still determining what the program portion of the community fundraising dinner, we anticipate that it will include a meet & greet at the entry to the hall, along with a short address and song (performed by one of our Ukrainian guests who is a professional singer) during each of the dinner sittings. As information, we will be sending a separate letter to Mayor Ireland requesting his participation (or that of a representative) during our meet & greet at entry to the dining hall, as well as to provide a short 2–3-minute welcome to those in attendance as part of our program at each dinner sitting (6 and 8pm).

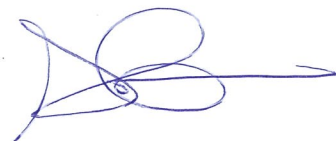
If you require any additional information regarding these requests, please contact Sue Cesco, Co-President by phone at 780-852-1380 or by email at susancesco@gmail.com.

We thank you in advance in your consideration and we look forward to hearing from you.

Sincerely yours,



Libby Weir
Co-President
Rotary Club of Jasper



Susan Cesco
Co-President
Rotary Club of Jasper

Attach. (1)

- *MOJ Proclamation Welcoming the Ukraine to Jasper*



Proclamation

Jasper Welcomes the Ukraine

- WHEREAS** the **United Nation** Secretary General has on numerous occasions since February 24th reiterated his appeal to all concerned to bring an immediate end to the brutal war in the Ukraine.
- WHEREAS** the **Government of Canada** condemns the invasion of the Ukraine by Russia and has implemented numerous support and aid programs for affected Ukrainians including those seeking refuge in Canada while the war in their country continues.
- WHEREAS** **Residents of the Community of Jasper** continue to make significant contributions in response to the Ukrainian Crisis through information sharing, fundraising, and most recently opening their homes and businesses to more than 70 Ukrainians (individuals and families) who are seeking refuge, safe haven, and new opportunities in the safety of Canada.
- AND WHEREAS** the **Municipality of Jasper** through its Proclamation of 2017, fosters a welcoming & inclusive community that celebrates diversity, practices inclusion, equity, and demonstrates dignity & respect for all its citizens.
- NOW THEREFORE,** the Municipality of Jasper, acknowledging these values, and contributions and interests of its residents, ***welcomes our Ukrainian Newcomers to the Community of Jasper*** – providing basic human rights of safety, freedom, respect, and new opportunities for a better life.

DATE: _____

SIGNATURE: _____

Mayor of the Municipality of Jasper

From: [Christopher Read](#)
To: [MayorAndCouncil2021](#)
Cc: [Emma Acorn](#); [Christine Nadon](#); [Bill Given](#); [Lisa Riddell](#)
Subject: Flag Raising Request
Date: Friday, June 03, 2022 8:03:47 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

AGENDA ITEM 7.5

Good Morning Mayor Ireland and Council:

On behalf of both the Community Development Department and the Municipality of Jasper's Equity, Diversity and Inclusion Committee (Policy E-015) I humbly request Council consider raising the "Every Child Matters" flag in recognition of National Indigenous Day June 21, 2022, with the raising ceremony to occur on Monday, June 20th, at noon, and the flag to fly for one full week.

Thank you for your consideration of this request.



Christopher Read

Director of Community Development

cread@jasper-alberta.ca | T. 780.852.2100

Municipality of Jasper

627 Patricia Street, Box 520, Jasper, AB T0E 1E0

www.jasper-alberta.ca

The Municipality of Jasper respectfully acknowledges that Jasper National Park and the Municipality of Jasper are on Treaty 6 and 8 Territories as well as Métis Region 4. This land is the traditional territory, meeting ground, gathering place, travelling route and home for the Dane-zaa (Beaver), Nêhiyawak (Cree), Anishinaabe (Ojibway), Secwépemc (Shuswap), Stoney Nakoda and Métis.

Confidentiality Warning: The information contained in this email is confidential. It is intended only for the individual(s) named above. If the reader of this email is not the intended recipient, any distribution or copying of this email is prohibited. If you have received this email in error, please notify by return email and delete all copies.

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)
S-Block Parking	September 14, 2021	Director of Protective & Legislative Services	That Committee direct Administration to return to a future Committee of the Whole meeting with a policy level discussion regarding the use of S-block parking.	June 2022
Sledding at Snape's Hill	January 11, 2022	Director of Operations	That Committee direct Administration to return to Council with a report identifying any opportunities for closure or partial closure of Willow Street and Geikie Street to accommodate sledding at Snape's hill.	June 2022
Parcel GB Development Information	March 8, 2022	CAO	That Committee direct Administration to request preliminary information such as renderings and site plans for the proposed GB development and return to a future Committee of the Whole meeting.	June 2022
Commercial Use of Public Space	April 26, 2022	Director of Protective & Legislative Services	That Committee direct Administration to apply to Parks Canada for an amendment to the discretionary use permit for commercial use of public space to include the use of tents or freestanding canopies for the 2022 season subject to applicable building codes requirements.	May 2022
Jasper Food Bank	May 3, 2022	Director of Operations	That Council refer the request from the Food Bank Society for a cardboard recycling bin and pick up service, to administration for a report back at a future committee of the whole meeting.	June 2022
Petro Canada	May 17, 2022	CAO and Director of Operations	That Council receive the letter for information, and; that Council direct administration to return to a future committee of the whole meeting with a report in respect to the request from Petro Canada.	July 2022
Parks Canada – Discretionary Use Permit Application Amendments	May 17, 2022	CAO and Director of Protective & Legislative Services	That Council direct administration to draft terms of reference for a task force to review the conditions which might attach to a discretionary use permit for the commercial use of	June 2022

			public space and sidewalk seating and return to Committee as soon as possible. That Council receive the letter as correspondence, and; that Council direct administration to investigate if there is an appeals process available.	
Policy Review Priority List	May 17, 2022	Director of Protective & Legislative Services	That Council direct administration to return to a future Committee of the Whole meeting with an updated Priority Review List indicating the next steps in the review process.	June 2022
Utilities FAQs and Info Package on website	May 17, 2022	CAO	That Council direct administration to develop a set of frequently asked questions with responses and an information package in regards to Utilities and have it presented on the municipality's website.	June 2022
Public Transportation	May 24, 2022	CAO	That Committee direct administration issue an RFP for a public transportation system feasibility study. And that That Committee direct administration finalize a Memorandum of Understanding with Parks Canada for the provision of public transportation services and return to a future committee meeting.	July 2022
Policy B-017 Community & Economic Development Fund	May 24, 2022	Director of Community Development	That Committee refer the matter of funding the Community Economic Development Fund to the 2023 budget discussion. That Committee direct administration to conduct a review of the administrative procedures for Policy B-017 Community & Economic Development Fund and present recommendations at a future Committee meeting.	September 2022
Private Home Accommodation Draft Policy	May 24, 2022	CAO	That Committee direct administration to report back to a future Committee of the Whole meeting with options to prepare a Municipal position regarding private home accommodation.	July 2022

Municipality of Jasper

List of recommendations
Regular meeting, Tuesday, June 7, 2022



Additions to agenda

That Council agree to add/delete the following items to the June 7, 2022 regular meeting agenda:

Approval of agenda

That Council approve the agenda for the regular meeting of June 7, 2022 as presented.

Approval of minutes

That Council approve the minutes of the May 17, 2022 Regular Council meeting as presented.

That Council approve the minutes of the May 24, 2022 Committee of the Whole meeting as presented.

Taxation Rate Bylaw 2022 – 3rd reading

That Council give third reading to Bylaw #248, the Taxation Rate Bylaw 2022.

Commercial Use of Public Space Bylaw – 3rd reading

That Council give third reading to Bylaw #246, the Commercial Use of Public Space Bylaw.

Emergency Management Bylaw – 3rd reading

That Council give third reading to Bylaw #247, the Emergency Management Bylaw.

Policy Review

That Council rescind the C-002 Electronic Communications Device Policy, the C-003 No Smoking Zones Policy, and the D-005 Laptop Policy.

Relationships with External Groups Policy

That Council rescind Policy F-004: Relationship between the Municipality and the Jasper Community Team, and; that Council approve Policy F-104: Relationship with External Groups Policy.

Jasper Employment & Education Centre Letter of Endorsement Request

That Council provide a letter of endorsement and support for the Jasper Employment & Education Centre in respect to the Alberta Advantage Immigration Program Rural Renewal Stream Community Designation application.

Municipality of Jasper

List of recommendations

Regular meeting, Tuesday, June 7, 2022



Jasper Canada Day Committee Request for Support

- That Council approves that the Municipality of Jasper facilitate the pancake breakfast on Canada Day with funding coordination, execution, and including staffing and volunteers, and;
- That the Municipality in addition donate venue space including Commemoration Park, the multi-purpose room at the Activity Centre for June 30, July 1 and 2, 2022 for set up and tear down, and;
- That net proceeds from the pancake breakfast be donated to the Caring Community Fund this year.

Correspondence

That Council receive the correspondence for information.

Adjournment

That, there being no further business, the regular meeting of June 7, 2022 be adjourned at _____.