

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, June 14, 2022 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Helen Kelleher-Empy, Wendy Hall, Scott Wilson, Ralph Melnyk, and Rico Damota		
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Jeff Alliston, Metrix Group Bonita Craig, Colliers Project Leaders Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 4 observers		
Call to Order	Deputy Mayor Waxer called the June 14, 2022 Committee of the Whole meeting to order at 9:33am and read a <a href="#">Traditional Land Acknowledgement</a> .		
Approval of agenda #258/22	MOTION by Councillor Wilson to approve the agenda for the June 14, 2022 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Committee of the Whole Minutes #259/22	MOTION by Councillor Kelleher-Empy to accept the May 24, 2022 Committee of the Whole minutes as information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising	none		
Presentations – 2021 Audit	Council received the 2021 Audit presentation from Jeff Alliston of Metrix Group and were given the opportunity to ask questions in both the public and in-camera setting.		
#260/22	MOTION by Councillor Damota that Committee move in-camera to discuss item: 5.1.1 In-camera with Auditor – FOIP, S. 26(a)		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED

#261/22	MOTION by Mayor Ireland that Committee revert back to an open meeting.			
	FOR	AGAINST		
	7 Councillors	0 Councillor		CARRIED
Recess	Deputy Mayor Waxer called a recess from 11:01 to 11:08am.			
Presentations – JCHC Governance Review	Council received a presentation on the Jasper Community Housing Corporation (JCHC) Governance Review from Bonita Craig of Colliers Project Leaders. Ms. Craig encouraged Council to reach out to her for further clarification in the future due to the complexity and depth of the review.			
2021 Audited Consolidated Financial Statements #262/22	MOTION by Mayor Ireland that Committee recommend Council accept the 2021 Audit Report presented today as information; and			
	That Committee recommend Council accept and approve of the Audited Financial Statements of the Municipality of Jasper as presented for the year ended December 31, 2021.			
	FOR	AGAINST		
	7 Councillors	0 Councillor		CARRIED
Appointments to Regional Assessment Review Board #263/22	MOTION by Councillor Wilson that Committee recommend Council appoint Trisha Papke as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a one-year term starting July 1, 2022; and			
	That Committee recommend Council appoint Paul Butler as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a one-year term starting July 1, 2022.			
	FOR	AGAINST		
	7 Councillors	0 Councillor		CARRIED
Recess	Deputy Mayor Waxer called a recess from 12:15 to 1:00pm.			
Emergency Services Building Boiler Replacement #264/22	MOTION by Councillor Wilson that Committee recommend Council approve an updated project budget of \$190,000 for the replacement of the boiler and domestic hot water system replacement at the Emergency Services Building, to be funded from the Protective Services Restricted Reserves; and			
	That Committee recommend Council award the Emergency Services Boiler Replacement contract to Magnum Mechanical Systems Ltd. in the amount of \$177,470.00.			
	FOR	AGAINST		
	7 Councillors	0 Councillor		CARRIED

JCHC Governance Review	Administration returned to the JCHC Governance Review to discuss recommendations and clarify information with Council.		
#265/22	MOTION by Councillor Melnyk that Committee direct Administration to review corporate structures that would enable JCHC to assume debt independent of the Municipality while also being able to provide some manner of equity in return for capital contributions.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#266/22	MOTION by Councillor Melnyk that Committee direct Administration identify the resources required to produce a strategy to address the 2021 gap and return to Committee prior to the 2023 budget discussions.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#267/22	MOTION by Councillor Melnyk that Committee recommend Council receive the JCHC Governance Review for information and acknowledge 687 units as reflective of a reasonable estimate of Jasper's 2021 housing gap.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#268/22	MOTION by Mayor Ireland that Committee direct Administration to coordinate a workshop with Colliers Project Leaders, the JCHC and Council to further review the report.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Meeting Extension #269/22	MOTION by Mayor Ireland to extend the meeting beyond four hours.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	Councillor Kelleher-Empey left the meeting at 2:50pm.		
Commercial Use of Public Space Taskforce Terms of Reference #270/22	Council received a first draft of a Terms of Reference for a Commercial Use of Public Space Taskforce in response to direction to administration given at the May 17, 2022 Regular Council meeting.		
	MOTION by Councillor Melnyk that Committee recommend Council approve the Commercial Use of Public Space Taskforce Terms of Reference as amended.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Alberta / Japan  
Twinning  
Municipalities  
Association  
#271/22

MOTION by Mayor Ireland that Committee receive the Alberta / Japan Twinning Municipalities Association 2021 Conference report for information; and

That Committee direct administration to follow items 1, 2, 4, and 5 in the recommendations and refer item 3 to a future committee of the whole meeting

1. Update the MOJ's profile on the A/JTMA website
2. Send the A/JTMA an updated flag to be flown at future conferences
3. Consider hosting a future A/JTMA conference
4. Profile the MOJ's twinning relationship on the new MOJ website
5. Prepare/Develop a video from the community of Jasper to send to Hakone to acknowledge the 50<sup>th</sup> anniversary of the twinning relationship

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Motion Action List

Administration reviewed the Motion Action List, which included the removal of items which were addressed today and updates on items in progress.

#272/22

MOTION by Councillor Melnyk that Committee approve the updated Motion Action List.

FOR

6 Councillors

AGAINST

0 Councillors

CARRIED

Councillor reports

Councillor Hall attended a library board meeting last Wednesday.

Councillors Hall, Melnyk, and Waxer met as the HR Committee for the first time last Thursday. Councillor Waxer was appointed as chair and the committee began with the development of a work plan.

Mayor Ireland will be at an Arts & Culture Community Conversation tomorrow.

Mayor Ireland and Mr. Given will be attending a tourism master plan steering committee meeting later this week.

Mayor Ireland and Councillors will be attending a focus group on June 16 at 1:00pm for the Jasper Early Learning and Child Care Strategy.

On Monday, June 20 at 11:45am, Mayor will speak at the "Every Child Matters" flag raising ceremony at the Emergency Services Building. On June 21 at 1:00pm, Mayor Ireland will be attending an event at Robson Park to mark National Indigenous Peoples Day. Everyone is welcome.

Councillors Wilson and Damota will be attending the Community Futures West Yellowhead annual general meeting in Brule on June 23 at 2:00pm.

Councillor Melnyk will be attending the monthly Museum board meeting tonight. Tomorrow is the flag raising to begin events to welcome Ukrainian newcomers to Jasper.

There is also a Recreation Community Conversation at 3:30pm at the Activity Centre tomorrow.

Upcoming Events Council reviewed a list of upcoming events.

In Camera MOTION by Wilson to move in camera at 3:16pm to discuss agenda item:  
#273/22 12.1 Strategic Plan Review – FOIP, S. 29(1)(b)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Given also attended the in camera session.

Councillor Damota left the meeting at 3:55pm.

Revert to open meeting MOTION by Mayor Ireland that Committee of the Whole revert to open meeting at  
#274/22 4:15pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment MOTION by Councillor Wilson, there being no further business, the Committee of the  
#275/22 Whole meeting of June 14, 2022 be adjourned at 4:15pm.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED